



## **Balmer Lawrie & Co. Ltd.**

**CONTAINER FREIGHT STATION**

**[PLOT NO.1, SECTOR-7, DRONAGIRI NODE, NAVI MUMBAI-400707**

**Phone No 2724 0466 /2724 2988, Fax No. 2724 2943**

**[E-mail: [koli.ka@balmerlawrie.com](mailto:koli.ka@balmerlawrie.com)]**

**CIN-LI5492WB1924GOI004835**

**TENDER NO: BL/CFS/MUM/703**

**TECHNICAL / COMMERCIAL BID**

**Tender Document for**

***[Disposal of Misc .Scrap items at our Container Freight Station  
Plot no 1, Sector-7, Dronagiri Node, Navi Mumbai -400707.]***

**DUE DATE & TIME:**

***23/07/2020 at 5:00 pm ]***

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**NOTICE INVITING TENDER**

Online bids in single bid system are invited from interested buyers for **Disposal of Misc .Scrap items** on “as is where is basis” lying in our CFS at Plot no. 1, Sector-7, Dronagiri node, Navi Mumbai 400706. Tenderers are advised to download Notice Inviting Tender along with other tender documents from the e-tendering portal <https://balmerlawrie.eproc.in>. The tender has to be submitted online.

The scanned copies of other required documents in support of bidder’s credentials are to be uploaded along with the tender documents through the appropriate link.

Interested parties have to submit an interest free EMD of Rs.5,000/- (**Rupees five thousand only**) by Demand Draft/Pay Order at our address mentioned below. The DD/PO for EMD should be drawn in favour of BALMER LAWRIE & CO LTD on any Schedule Bank, payable at Navi Mumbai /Mumbai. **Parties with Valid MSMED/ NSIC Certificates is exempted from EMD. SCT/ST Category having MSMED/NSIC certificate should specifically mention . MSME Vendor should declare UAM number on CPPP( Central Public Procurement Portal) failing which such bidder will not be able to enjoy benefits as per PP Policy for MSMEs order 2012.**

The Copies of the instruments (DD/PO)/ evidencing payment of EMD/ documents should be scanned & uploaded before bidding. The physical original instruments/drafts /documents should reach our above address prior to due date and time. In case the Bidders intend to submit any additional supporting documents, the same can be submitted in physical form at our above address. Documents of only those bidders shall be entertained who are bidding on-line. **UNDER NO CIRCUMSTANCES PRICE BID SHALL BE SUBMITTED IN PHYSICAL FORM**

**BALMER LAWRIE & CO. LTD.  
CONTAINER FREIGHT STATION  
Plot no. 1, Sector-7, Dronagiri Node, Navi Mumbai**

S. No	Description	Details
1	Name of Work	<b>Disposal of Misc .Scrap items at our Container Freight Station Plot no 1, Sector-7, Dronagiri Node, Navi Mumbai -400707</b>
2	Tender No	<b>BL/CFS/MUM/703</b>
3	Validity Of Offer	90 days from the date of opening of the price bid
4	Contract Period	<b>Not applicable</b>
5	Tender Fee	<b>Not applicable</b>
6	EMD	Rs. 5,000/-
7	Downloading / Submission of Tender :	
	a. Starts on	<b>03/07/2020 at 3.00 pm</b>
	b. Closes on	<b>23/07/2020 AT.5.00 pm</b>
8	Opening of Tenders	<b>23/07/2020 AT.5.30 pm</b>

1. LIST OF DOCUMENTS TO BE SUBMITTED

The signed copies of following documents should be submitted as part of the technical/commercial bid which may be verified with original:

- a. Certificate of registration/incorporation/partnership deed/proprietorship undertaking
- b. Income Tax PAN certificate copy.
- c. GST Registration

2. VERIFICATION OF DOCUMENTS

- a. Tenderers or their authorized representative may be required to come to our office **POSITIVELY** as intimated along with all original documents,
- b. Incomplete Tenders are liable for rejection without any further communication to the tenderer and decision of Balmer Lawrie in this respect will be final.
- c. Any party submitting the false or forged documents may be put on Black List, forfeiture of EMD, cancellation of work, criminal prosecution or any other action as deemed fit.
- d. Balmer Lawrie reserves the right to reject any or all tenders without assigning any reasons thereof.

Balmer Lawrie & Co. Ltd. has developed a secured and user friendly system which enables Vendors/Bidders to Search, View, Download tenders directly and also, enables them to participate & submit Online Bids on the e-tendering site <https://balmerlawrie.eproc.in> in a secure and transparent manner which maintains confidentiality and security throughout the tender evaluation process.

3. Procedure to submit On-line Bids

For this purpose, Vendors/Bidders are advised to read the instructions available in the homepage of the portal <https://balmerlawrie.eproc.in> where detailed procedure for submission of bids is available under the option / link "Bidding Manual".

a. Registration with e-procurement platform

For registration and online bid submission bidders may contact HELP DESK of C1India Pvt., Ltd. details of which is available at our web-site mentioned above or they can register themselves online by logging in to the website through <https://balmerlawrie.eproc.in>

- b. Bidders may contact the following resource persons for any assistance required in this regard.  
BI Help desk Details.

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST (MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))			
Please email your issues before your call helpdesk. This will help us serving you better.			
Balmer Lawrie & Co Ltd. , 21, Netaji Subash Road, Kolkata - 700 001			
Dedicated email : <a href="mailto:blsupport@c1india.com">blsupport[at]c1india[dot]com</a>			
Dedicated Helpdesk for Balmer Lawrie			
Contact Person	E-Mail ID	Tel. No.	Helpdesk Nos are open from
1. Mr. TirthaDas (Kolkata)	<a href="mailto:tirtha.das@c1india.com">tirtha.das@c1india.com</a>	+91-9163254290	MON - FRI
2. Mr. Partha Ghosh (Kolkata)	<a href="mailto:partha.ghosh@c1india.com">partha.ghosh@c1india.com</a>	+91-8811093299	MON - FRI
3. Mr. CH. Mani Sankar (Chennai)	<a href="mailto:chikkavarapu.manisankar@c1india.com">chikkavarapu.manisankar@c1india.com</a>	+91-8939284159	MON - SAT
4. Ms. Ujwala Shimpi (Mumbai)	<a href="mailto:ujwala.shimpi@c1india.com">ujwala.shimpi@c1india.com</a>	+91-22-66865608	MON - FRI
5. Helpdesk Support (Kolkata)		+91-8017272644	MON - SAT
Escalation Level 1			
Mr. Tuhin Ghosh	<a href="mailto:tuhin.ghosh@c1india.com">tuhin.ghosh@c1india.com</a>	+91-8981165071	

**c. Digital Certificate authentication**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform.

- d. All the bidders who do not have digital certificates need to obtain Digital Certificate. They may contact help desk of C1 India Pvt. Ltd.

**4. Special Note**

**4.1** Bids can only be submitted before the last date and time of submission as per the date and time mentioned in the e-tender. Resubmission (if required) of bid should be completed within the stipulated date and time. The system time (IST) that will be displayed on e-tendering web page shall be the time and no other time shall be taken into cognizance.

**4.2** Bidders are advised in their own interest to ensure that bids are uploaded and submitted successfully in e-tendering system well before the closing date and time of bid.

**4.3** Balmer Lawrie does not take any responsibility in case bidder fails to upload the documents within specified time of tender submission.

**4.4** Balmer Lawrie will not be responsible for any delay under any circumstances for non-receipt of Tenders/ submission of filled in tender documents by due date & time.

**4.5** Bidders are requested to provide correct "e-Mail address" and "Mobile No." for receiving updates related to e-tender from time to time.

**4.6** The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time basis in the e-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

**5. Submission of Tender Documents**

- 5.1 The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.
- 5.2 The tender must be strictly in accordance with the terms and conditions and specifications laid out in the tender.
- 5.3 Any terms and conditions given by the tenderer in their offers will not be binding on Balmer Lawrie.
- 5.4 The sole proprietor or authorised representative shall sign all documents that need to be enclosed with tender document. When the person signing the documents is not the sole proprietor / authorised representative of the company, the Power of Attorney authorizing such person to act and sign on behalf of the company must be produced.

**6. Submission Of Online Bids**

The bids should be submitted in single bid process.

For Price Bid, only the rates are to be submitted as per given format. The entire bid is to have digital signature of the person having Power of Attorney/Power of Authority to sign on behalf of the Bidder for online quoting.

For Price Bid, only the rates are to be submitted as per given format.

The entire bid is to have digital signature of the person having Power of Attorney/Power of Authority to sign on behalf of the Bidder.

**7. Tender Opening**

Unprice and price bid will be opened as per tender calendar.

**8. Eligibility Criteria :**

- a. Payment of interest free EMD of Rs.5000 /- ( Exempted for MSMED/NSIC parties)
- b. Party should have valid GST Registration number. (Proof of the same is to be submitted)
- c. Party should submit incorporation/ registration /shop establishment certificate
- d. Party should not be black listed by any PSU or any Govt.Department. Self-declaration for the same is to be submitted.

**9. Details of Disposal Materials**

Tender No.	Description of material
BL/CFS/MUM/703	<b>Misc. Scrap items :</b> Damaged M.S.Ramps, Pitted and rusted Structural Steel comprising of Angles, channels , Fire Line MS.Pipes ,Damaged rusted electrical panels, used & Damaged wire ropes, damaged fencing wire, damaged flexible PVC wires of different dia and cores.
	<b>Used &amp; Old damaged and not in repairable condition Engine Motors of different capacities.</b>
	<b>Used ,Old damaged, ruptured Rubber tyred Gantry crane Tyres</b>

**10. Schedule of Tender**

Online bids are invited from reputed buyers who are interested to buy the disposable items without any segregation on "as is where is basis" lying at BL-CFS. The tender documents may be downloaded from our web site <https://balmerlawrie.eproc.in>. Besides the website, the tender documents along with terms & conditions are also available at our CFS located at Plot no. 1, Sector-7, Dronagiri Node, Navi Mumbai during working hours (09.30AM to 05.30 PM) from xx/06/2020

**11. Inspection of cargo**

The intending bidders may inspect the materials or take information/assessment of type and condition of these disposable petty items before submitting their offer. Schedule of inspection time are during 10.00 AM to 03.00 pm on any working day except Sunday from 04.07.2020 up to last date of submission of bid.

## 12. Earnest Money Deposit / Security Deposit

**If bidder is applying for item no 1 of price bid** : after getting the Permit to lift the successful bidder has to deposit Rs.50000/- ( Fifty thousand only) towards interest free security deposit which will be refunded after one week after completion of job. **. If the bidder is applying for only item no 2 & 3 of price bid: successful bidder has to deposit Rs.10000/-towards** interest free security deposit which will be refunded after one week after completion of job.

**Failing to lift penalty:** In case of any default in lifting the materials by the buyer(s) within the time limits specified in the tender, the penalty will be payable @2% of the sale value per week.. However, it will be the sole discretion of owner not to allow the buyer(s) to lift the material with or without the penalty after the expiry of the stipulated delivery period .In such event ,the sale of the material not lifted by the buyer (s) will be automatically cancelled & the Earnest Money/Security Deposit (as the case may be) will automatically stand forfeited.

The Earnest Money Deposit of the successful bidder shall also be converted in security deposit and would be retained till one week after completion period. The EMD of unsuccessful bidder shall be returned without interest after finalization of the contract. **Parties with Valid MSMED/ NSIC Certificates is exempted from EMD.** SC/ST Category having MSMED/NSIC certificate should specifically mention .

## 13. Price schedule

The price should be quoted separately as per enclosed Rate Schedule format and the same should be valid for 90 days from the date of the opening of price bid. Order will be issued within 90 days of the date of opening of the tender. Earnest Money of the successful bidders will be retained till the validity of the order and will be forfeited if bidder withdraws their offer or fails to submit their offered value within the expiry period of the order. Price once quoted and accepted cannot be changed/withdrawn.

## 14. Sale & delivery procedure

- 14.01 Once offer is accepted, the part disposal of the lot will not be considered and the bidder will have to take full delivery of the goods with all fault and flaws, in the condition, description etc. of goods irrespective of whether the same was actually inspected or not and no selection or sorting whatsoever of the goods will be allowed. Quantities and weight stated are approximate. Sale should not be invalidated by reasons of any defect/ fault, if any, of the lot or on account of lot being incorrectly described and no compensation shall be paid in respect of any such faults or error in description. No claim for damage or loss of any kind will be entertained.
- 14.02 Segregation and collection of the related items will be the responsibility of the successful bidder of the items with due permission of the Officer (s) of Operation/Administration of CFS.
- 14.03 The successful bidder will collect Delivery Order from CFS office after making requisite payment due for the items and quantities allowed by BL for lifting at any instant of delivery. The Delivery Order will be issued in favor of successful bidder only at time interval/frequency as stated above. The unsuccessful bidder will apply for refund of EMD, which will be refunded at the earliest without any interest.
- 14.04 Full value of materials against lot as quoted and accepted, will have to be deposited within 7 working days from the date of receiving of the Order. If the buyer fails to take the delivery of the goods within

the maximum period of time permitted by Balmer Lawrie, the Money Deposited by them including EMD will be automatically forfeited.

- 14.05 On payment of the value of the disposable items, the party will be allowed to enter their vehicle for loading of cargo. Part delivery is sole discrepancy of the Company.
- 14.06 The materials will be delivered to the original buyer. Representative/Transporter may be allowed on production of the authorized letter from the buyer duly attesting the signature of the representative. Delivery by proxy will be at the purchaser's own risk and no claim shall be on Balmer Lawrie on any account whatsoever, if the wrong person takes delivery. Re-sale or transfer of lots to a third party shall not be recognized.
- 14.07 Statutory charges e.g Taxes and duties payable on the goods purchased will be recovered from the successful bidder.
- 14.08 Earnest Money Deposit will be forfeited if the successful bidder commits any breach of terms & conditions of the tender.
- 14.09 Intimation in respect of description of materials, estimated weight, price, schedule of payment, delivery schedule etc. will be given in the Letter of Intent/Delivery Order.
- 14.10 The successful bidder will be responsible for damage to company's/outside's properties or injury to company's/outside's personnel caused by their men/vehicles etc. in course of their work and shall keep the company indemnified against all losses or damage and bear expenses or consequences arising thereof.
- 14.11 In case of dispute or difference over the interpretation of working of these conditions, the decision of Balmer Lawrie & Co. Ltd. shall be final and binding on all concerned.
- 14.12 The Company reserves the right to accept or reject the whole or part of the offers/tender and may withdraw any of the item at any point of time and may also re-tender the cargo. The Company will also reserves the right for any change in tender document with due approval from the Authority.
- 14.13 Price offered shall be valid for **03 months** from the date of accepting the Delivery Order. The period of validity of offer may be extended on mutual consent of both Balmer Lawrie & the respective successful buyer/buyers.
- 14.14 **Bidder can quote either for all items of price bid or any items of the price bid as per their choice. Order will be placed on the bidder who will be H1 bidder in respective item. Company reserve the right to split the order amongst different bidders on H-1 rate for different item.**

**Delivery Order**-After receipt of material value (including taxes/duties) in full by BL the successful tenderers shall lift the entire material allotted to them by employing their own labour and cost, from the Owner site within 7 days from the date of Issue of Delivery Order or within such time as may be prescribed in the Delivery Order. The material will have to be removed on 'AS IS WHERE IS BASIS' at the buyer's own cost and expenses. No processing other than dismantling as may be required for convenient transportation will be permitted at the sole discretion of the Owner. The buyers shall not be provided with any manpower or equipments including. Dozer. Scrapper, Cranes. Gas, Power, Water or other facilities by the Owner. The buyer have to arrange for any of these at their own cost and they shall take prior permission from Owner for this purpose. While removing the allotted item/material the buyer shall not be disturbed/damaged balance material under disposal.

### **REMOVAL\_OF MATERIALS**

- 1 Dismantling and transportation of the goods shall be the responsibility of the buyer at his costs and' risks. taking all safety precautions.
- 2 The buyer will arrange to remove the materials sold to him and clear the site within the stipulated period mentioned in Delivery Order.
- 3 If at any time, after the Sale order is issued, owner wants to. retain any item/items for the purpose of the running Plants. the Buyer should agree to it and necessary deduction will be made from the Sale order value. as per Owner's assessment which shall be binding on the Buyer.
- 4 Normally



dispatch of material is allowed only by road and all trucks are to be weighed at owner's Weigh bridge. For. heavier and longer consignments. if required. Buyer may arrange trailers with prime-movers through their own resources. Owner shall not be responsible for any delay occurring due to nonavailability of trailers etc.

5 Owners or its authorized representatives shall have the right to stop dismantling & loading of the materials if they feel that the buyer or his representative are not following the instructions given to them or the lot is not cleared out in accordance with the provisions or Contract.

6 i) Dismantling work, removal and transportation materials shall be done only during office hours . No materials will be allowed to go out after 4.30 p.m. on week days. Similarly, no materials will be allowed to go out on Sundays and holidays.

ii) No Buyer's men will be allowed to stay inside the Office beyond the above and also on Sundays and Holidays excepting the Security Guards posted by the Buyer to look after the sold goods and his own tools, tackles and other materials.

7 The buyer shall not be allowed to store the material on the road sides which may block traffic on the road or cause inconveniences to the working of the CFS.

8 The buyer shall not be entitled to resell any material equipment/items out of the .goods sold to him by Owner while these goods are still lying within the premises of Owner. No delivery of material would be effected by Owner to any persons other than the buyer or his authorized representative.

9. The buyer shall comply with all statutory provisions as applicable.

### **ENGAGEMENT OF LABOUR**

1. The recruitment of labour should generally be in accordance with the labour laws of the Government.

2 The entry of the employees of the Buyer shall be regulated through the valid gate passes issued by the BL Security personnel on the recommendation of the HR . All rules enforced from time to time in this respect shall have to be followed by the buyer.

3 The Buyer shall have to follow all other statutory obligations from time to time as per labour laws of the State.

### **DECLARATION**

**Having examined the tender documents, we have understood the terms & conditions indicated in the Tender No. BL/CFS/MUM/703 dt. 03/07/2020 and hereby confirm our acceptance of the same.**

Place : Signature of Tenderer

Date : Name & Address

Telephone Nos.

Office:

Fax Nos. :

**PARTICULARS OF THE TENDERER'S ORGANISATION**

<b>S. No</b>	<b>Description</b>	<b>Tenderers Details</b>
<b>1</b>	Name of the Tenderer	
<b>2</b>	Address of the Registered Office	
<b>3</b>	Address of the branch / office quoting against the Tender	
<b>4</b>	Year of commencement of business	
<b>5</b>	Whether Sole Trader/ Partnership / Private Limited Co., or Public Limited Co. / LPP	
<b>6</b>	Registration No. (Under companies Act )	
<b>7</b>	Whether copy of Incorporation /M&AOA/Registration certificate from ROC(Registrar of company) uploaded	
<b>8</b>	Income Tax PAN no.	
<b>9</b>	Whether copy of PAN enclosed	
<b>10</b>	Name of the Banker	
<b>11</b>	In case registered under MSME provide registration number and copy of registration certificate.	
<b>12</b>	In case registered under MSMED provide registration number and copy of registration certificate.	

13	In case of MSME vendor, mention if they fall under SC/ST Category. Provide Certificate of SC/ST if applicable.	
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**BALMER LAWRIE & CO. LTD.**  
Container Freight Station  
Plot no.1, Sector-7, Dronagiri, Navi Mumbai

**PRICE SCHEDULE**

Sl.	Description of Materials	Unit	Qty.	Rate	Total value	GST	Total with GST
01	<b>Misc. Scrap items :</b> Damaged M.S.Ramps, Pitted and rusted Structural Steel comprising of Angles, channels , Fire Line MS.Pipes ,Damaged rusted electrical panels, used &Damaged wire ropes, damaged fencing wire, damaged flexible PVC wires <b>of different dia and cores.</b>	KG	30000.00				
02	<b>Used &amp; Old damaged and not in repairable condition Engine Motors of different capacities.</b>	NOS	20				
03	<b>Used ,Old damaged, ,ruptured Rubber tyred Gantry crane Tyres</b>	NOS	8				
	<b>Total</b>						

**Note : Quantity given in price bid schedule is approximate . It is only for evaluation purpose. Company does not give any guarantee regarding this . It may increase or decrease. Actual quantity is to be obtained at the time of delivery. Bidder has to make payment according to actual weighment of the materials for item no.1. The vehicle will be allowed to go out after making complete payment of material loaded. The company has the authority to retain any material which seems to be usable for the company in future . The company's decision will be final in desposing the scrap.**

**Balmer Lawrie & Co. Ltd. Container Freight Station, [Navi Mumbai]**

**Tender No : BL/CFS/MUM/703 Dt.03/07/2020**

Signature : .....

Name : .....

Name, Address &  
Seal of the Company : .....

Designation : .....

Ph.no : .....

DD/PO No..... Date..... Amount..... against item No.....

Party VAT Registration No. ....PAN NO.....

**N.B.: Tender is liable to be rejected for:**

- 1. If address and contact details are not filled in appropriately**
- 2. If EMD details are not provided.**
- 3. PAN Number not provided.**