

**BALMER LAWRIE & CO. LTD.,
ASSOCIATE SERVICE,
32, MANALI, CHENNAI – 68.**
(Regd. Office: 21, Netaji Subhas Road, Kolkata – 700 001)

PH: 044 – 2594 6500/ 6553 /

FAX: 044 – 2594 1156 / 2594 5006

Ref: BL/AS/MAN/GARDEN/LT/202021/0002

Date: 03.5.2020

Due Date: 09.5.2020

To

List of Parties

Dear Sir,

Sub: Supply and fixing of plants etc., at Manali Complex.

Your best offer is invited for the supply and fixing of plants etc., at our Manali Complex with in the desired period, as per the following details.

1. Location: Balmer Lawrie & Co. Ltd.,
No. 32 Sattangadu Village,
Manali, Chennai - 600 068.

2. Area : In the desired area mentioned by the site engineer

3. Completion Period: 20 Days

3. Nature of Work:

Job involves on supply and filling of red soil, supply and filling of fertilizers, supply and fixing of plants etc. on tender basis. Cleaning the desired area and filling the soil and fixing the plant in a proper plantation procedure so as to ensure healthy growth of plants at our complex at the areas indicated by the site engineer. Must ensure provision of adequate tools and personnel for carrying out the work. As a part of the contract the debris arising out of while cleaning the ground surface etc., are to be removed from the complex or levelled in the appropriate area desired by the site engineer. Manure and disinfectants such as insecticides, herbicides, weedicides etc. required for planting the greenery should be provided by the contractor. However water required for plants, etc. will be provided by the company.

You are requested to quote your best rate for the each desired items in the obtained list.

In this aspect you may visit our factory premises to enable you to quote the best offer. Offers in sealed envelope superscribed as 'Offer for Supply and fixing of plants' should reach the undersigned on or before 9th May, 2020.

Terms and conditions are as follows:

1. The Contractor should provide adequate tools, equipments required for carrying out the work.
2. Contractor should provide Employees State Insurance coverage or Workmen Compensation Policy to the work personnel engaged by him.
3. Contractor should follow PF, ESI rules for the work personnel engaged by him.
4. The Contractor has to visit the site of work on regular basis, the purpose of his visit is to ensure greenery been planted at all the indicated areas mentioned by the site engineer in a proper manner.
4. The personnel employed by the contractor will abide by the general standing rules of the company.

The performance of the work carried out will be evaluated by the officer nominated for the purpose on a regular basis.

Payment terms: Bills should be raised on completion of the work carried out during the desired period. Payment will be made with in 15 days from the date of submission duly certified by the Officer concerned.

Thanking you,

Chief Manager (HR&ER)
BALMER LAWRIE & CO. LTD.
Associate Services
32, Sathangadu Village, Manali,
Chennai – 600068.
for BALMER LAWRIE & CO LTD

CM(HR&ER)

Phone : 044 – 25946563/500
Fax : 044 – 25946539
email: sriraman@balmerlawrie.com

Encl: a] Annexure I for quoting the rates.

ANNEXURE - 1

| GARDEN DEVELOPMENT WORK | | | | | |
|-------------------------|---|----------|------|-------|--------|
| S.NO | DESCRIPTION | QUANTITY | UNIT | RATE | AMOUNT |
| 1 | RED SOIL SUPPLY AND LAYING WORK. old surace leveling and cleaning work as per site engineer instruction . | 800 | CFT | | |
| 2 | NATURAL FERTILIZERS (இயற்கை உரம்) SUPPLY AND FILLING - 50kg bag | 30 | NOS | | |
| 3 | SUPPLY AND FIXING OF FLOWER POTS including flower plants, crowtones etc | 300 | NOS | | |
| 4 | SUPPLY AND FIXING MANGO PLANT (மாம்பழம்) - 5 TYPES | 10 | NOS | | |
| 5 | SUPPLY AND FIXING GUAVA PLANT (கொய்யா) | 10 | NOS | | |
| 6 | SUPPLY AND FIXING LEMON PLANT (எலுமிச்சை) | 10 | NOS | | |
| 7 | SUPPLY AND FIXING CHIKOO PLANT (சப்போட்டா) | 10 | NOS | | |
| 8 | SUPPLY AND FIXING CUSTARD APPLE PLANT (சித்தாப்பழம்) | 10 | NOS | | |
| 9 | SUPPLY AND FIXING BANANA PLANT (வாழைப்பழம்) | | | | |
| | a) SEVVALAI (செவ்வாழை) | 10 | NOS | | |
| | b) RASTHALI (ரஸ்தாளி) | 10 | NOS | | |
| | c) YELLOW BANANA (மஞ்சபழம்) | 10 | NOS | | |
| 10 | SUPPLY AND FIXING JAMUN FRUIT PLANT (நாவல் பழம்) | 10 | NOS | | |
| 11 | SUPPLY AND FIXING PAPAYA PLANT (பப்பாளி) | 10 | NOS | | |
| 12 | SUPPLY AND FIXING COCONUT CALF (தென்னை கன்று) | 15 | NOS | | |
| | | | | TOTAL | |