



SINCE 1867

**Balmer Lawrie & Co. Ltd**  
**(A Government of India Enterprise)**  
**SBU- Logistics**  
**628 Anna Salai, Teynampet**  
**Chennai 600018**  
**Website : balmerlawrie.com**  
**Phone :24302463**

Ref : BL/CHN-LS/FURN/CAPEX/201920/0001

Date : 13.03.2020

Due on : 23.03.2020

To : ALL INTERESTED PARTIES

### TENDER FOR PROVIDING QUALITY FURNITURES

#### REQUIREMENT

Balmer Lawrie & Co Ltd. is a multiple product, multi location and multi technology conglomerate. The Company invites bids for awarding contract for supply of Quality Furniture items for our Teynampet office, Chennai. The requirement is as under:-

Sl No	Item description	Qty	Delivery at
1	Executive Chairs- High Back Chair With Headrest Mesh Back With Nylon Frame, Cushioned Fabric Seat, Standard Tilt Mechanism, Five Star Nylon Base With Height Adjustment, PA Castors And Adjustable Armrests	1 Nos	Teynampet
2	Executive Chairs - Medium Back Office Chair Mesh Back With Nylon Frame, Cushioned Fabric Seat, Standard Tilt Mechanism, Five Star Nylon Base With Height Adjustment, Adjustable Armrests	9 Nos	Teynampet

#### **Taxes & Duties**

Taxes/duties should be clearly mentioned in the Price bid

**The rate quoted by you should include delivery/transportation charges, if any, of the items to be delivered at Teynampet**

**Rate quoted in the price bid should be net amount after discount excluding GST.**

**Validity of offer**

Tenderers shall keep their offer valid for a period of 7 days from the due date of submission of tender

**Payment terms**

Payment shall be made within 7 days from the date of submission of bill along with delivery challan.

**Warranty**

The product supplied should be warrantied for a period of one year from the date of supply.

The tender is in single price bid.

**Disclaimer clause**

Neither the company (Balmer Lawrie & Co Ltd) nor the service provider is responsible for any failure or non submission of bids due to failure of internet or other connectivity problems or reasons thereof

**GENERAL**

BL shall not take any responsibility for any delay or non – receipt of said documents. If any of the documents furnished by the bidder is found to be false/fabricated, the bidder is liable for blacklisting, forfeiture of the EMD, cancellation of work and criminal prosecution. BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

### **TENDER DOCUMENT submission**

Your offline document shall comprise the following :-

1. A covering note in your letter pad
2. Price bid

Your offline tender comprising all the above documents shall be kept in a sealed envelope superscribed as "Supply of Furniture" and should reach the undersigned at the following address on or before 23.03.2020 at 11..00 A.M

### **ARBITRATION**

Any dispute or difference under this Contract shall be referred for adjudication at Kolkata to a sole arbitrator to be appointed by the Managing Director of Balmer Lawrie & Co. Ltd and the provisions of Arbitration and Conciliation Act 1996 including any statutory modifications or enactment thereof shall apply to the arbitration proceedings. The fees of the arbitrator if any shall be paid equally by both the parties.

Canvassing in any form by the agency himself or by any other agency on their behalf may lead to disqualification of their bid. Clarification if any can be obtained from Sr.Branch Manager through phone : 044-24302463.

The Senior Branch Manager  
Balmer Lawrie & Co. Ltd  
Teynampet, Chennai 600018  
Phone : 044-24302463,  
e-mail : thiyagarajan.j@balmerlawrie.com

For Balmer Lawrie & Co. Ltd

J.THİYAGARAJAN  
SENIOR BRANCH MANAGER.  
LS- CHENNAI



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**Tender for supply of Furniture**

**CHAPTER – 1 – UNPRICED BID**

Name of the party :

Address in full for communication :

Telephone no. :

e-mail address :

Contact person name & Mobile no. :

PAN No.

GST No

Name of Bank and Branch

IFSC Code

Account No

Date

Signature of the tenderer  
(with official seal)

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**CHAPTER –II - PRICE BID**

Please go through the terms and conditions of the tender before quoting

<b>Sl No</b>	<b>Item description</b>	<b>Qty</b>	<b>Net Rate/each (Rs).</b>
1	Executive Chairs High Back Chair With Headrest Mesh Back With Nylon Frame, Cushioned Fabric Seat, Standard Tilt Mechanism, Five Star Nylon Base With Height Adjustment, PA Castors And Adjustable Armrests	1 Nos	
2	Executive Chairs Medium Back Office Chair Mesh Back With Nylon Frame, Cushioned Fabric Seat, Standard Tilt Mechanism, Five Star Nylon Base With Height Adjustment, Adjustable Armrests	9 Nos	
3	GST - Percentage		