



VISAKHAPATNAM
PORT LOGISTICS PARK LTD

A Balmer Lawrie-Visakhapatnam Port Trust JV

Visakhapatnam Port Logistics Park Ltd

Beside Mindi Railway yard,

Mulagada village, Visakhapatnam - 530012

TENDER DOCUMENT

FOR

SUPPLY OF POTABLE WATER IN TANKERS

AT

**MULTI MODAL LOGISTICS HUB AT VISAKHAPATNAM,
ANDHRA PRADESH**

Tender No. VPLPL/MMLH/WTR/PT/12

Date: 12/3/2020

Due Date: 21/3/2020

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NOTICE INVITING TENDER

TENDER INVITATION

Visakhapatnam Port Logistics Park Limited (VPLPL), a Joint Venture Company between Balmer Lawrie & Co Ltd and Visakhapatnam Port Trust in India, hereafter collectively referred to as VPLPL, which is having its registered office at *21, Netaji Subhas Road, Kolkata - 700 001*, Correspondence address at *Multi Modal Logistics Hub, Visakhapatnam Port Logistics Park Ltd, Beside Mindi Railway yard, mulagada village, Visakhapatnam - 530012, Andhra Pradesh*, invites **ONLINE BIDS or SEALED OFFERS** from the Vendors who fulfill the eligibility criteria mentioned elsewhere in the tender document under the heading *General Terms and Conditions*, for undertaking the subject contract **Supply of Potable Water in Tankers**. Tenderers are advised to download Notice Inviting Tender along with other tender documents from our site www.balmerlawrie.com. The tender has to be submitted online or in the form of sealed envelope.

Interested parties have to submit an interest free EMD of Rs.**10,000/- (Rupees ten thousand only)** by Demand Draft/Pay Order at our address mentioned below. The DD/PO for EMD should be drawn in favour of **Visakhapatnam Port Logistics Park Ltd** on any Schedule Bank, payable at **[Kolkata]**. However, payment of EMD's is exempted for Small Scale Units registered with National Small Industries Corporation (NSIC) & Micro Small and Medium Enterprises (MSME) on submission of valid copy of registration certificate. **MSME Vendor should declare UAM number on CPPP(Central Public Procurement Portal) failing which such bidder will not be able to enjoy benefits as per PP Policy for MSMEs order 2012.**

The tenderer shall furnish the required information in Annexure A along with supporting documents, tender form and declaration of acceptance of tender terms along with Price Bid. All the tender papers and EMD put together in sealed envelope super scribing **TENDER No. VPLPL/MMLH/WTR/PT/12 Dated 12/3/2020 "Supply of Potable Water in Tankers"** and shall be dropped in our tender box at the given address **within 21/3/2020 at 5.00 PM** and addressing covering envelope as follows:

**Multi Modal Logistics Hub
Visakhapatnam Port Logistics Park Ltd
Beside Mindi Railway yard,
Mulagada village, Visakhapatnam - 530012**

OR

The scanned copies of other required documents in support of bidder's credentials are to be uploaded along with the tender documents through the appropriate link.

Bid Submission address/Site Address:

Multi Modal Logistics Hub
 Visakhapatnam Port Logistics Park Ltd
 Beside Mindi Railway yard,
 Mulagada village, Visakhapatnam - 530012
GSTN:37AAECV8902F1Z7

S. No	Description	Details
1	Name of Work	Supply of Potable Water in Tankers
2	Tender No	VPLPL/MMLH/WTR/PT/12
3	Validity Of Offer	60 days from the date of opening of the price bid
4	Contract Period	One year from the date of LOI
5	Tender Fee	Not applicable
6	EMD	Rs. 10,000/-
7	Downloading / Submission of Tender :	
	a. Starts on	12/03/2020 5.00 PM
	b. Closes on	21/03/2020 5.00 PM
8	Opening of Tenders	21/03/2020 5.30 PM

1. LIST OF DOCUMENTS TO BE SUBMITTED

The signed copies of following documents should be submitted as part of the technical/commercial bid which may be verified with original:

- a. Certificate of registration/incorporation/partnership deed/proprietorship undertaking
- b. Income Tax PAN certificate copy.

2. VERIFICATION OF DOCUMENTS

- a. Tenderers or their authorized representative may be required to come to our office **POSITIVELY** as intimated along with all original documents,
- b. Failure on part of the tenderer to report on specified date and time for paper verification may result in rejection of the tender submitted by them without further communication.
- c. Tenderer should be in a position to produce all the original documents and/or any other information on dates as intimated or as and when required by VPLPL.
- d. Incomplete Tenders are liable for rejection without any further communication to the tenderer and decision of VPLPL in this respect will be final.
- e. Any party submitting the false or forged documents may be put on Black List, forfeiture of EMD, cancellation of work, criminal prosecution or any other action as deemed fit.
- f. VPLPL reserves the right to reject any or all tenders without assigning any reasons thereof.

3. Special Note

- Bids can only be submitted before the last date and time as per the date and time mentioned in the e-tender. Resubmission (if required) of bid should be completed within the stipulated date and time. The system time (IST) that will be displayed on e-tendering web page shall be the time and no other time shall be taken into cognizance.
- Bidders are advised in their own interest to ensure that bids are submitted by dropping in tender box well before the closing date and time of bid.
- The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time in the Balmer Lawrie website www.balmerlawrie.com. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.
- Bids can only be submitted before the last date and time as per the date and time mentioned in the tender.

- Bidders are advised in their own interest to ensure that bids are submitted by dropping in tender box well before the closing date and time of bid.
- VPLPL does not take any responsibility in case bidder fails to upload the documents within specified time of tender submission.
- VPLPL will not be responsible for any delay under any circumstances for non-receipt of Tenders/submission of filled in tender documents by due Date and Time.
- Bidders are requested to provide correct "e-Mail address" and "Mobile No." for receiving updates related to e-tender from time to time.

Bidders to note that VPLPL will use website of Balmer Lawrie & Co Ltd for bidding purpose. Work Order / Purchase Order will be issued by VPLPL.

Balmer Lawrie & Co Ltd. Has developed a secured and user friendly system which enables Vendors/Bidders to search, view, download tenders directly and also enables them to participate & submit Online Bids on the e-tendering site <https://balmerlawrie.eproc.in> in a secure and transparent manner which maintains confidentiality and security throughout the tender evaluation process.

4. Procedure to submit Online Bids

For this purpose, Vendors/Bidders are advised to read the instructions available in the homepage of the portal <https://balmerlawrie.eproc.in> where detailed procedure for submission of bids is available under the option / link "*Bidding Manual*".

a.Registration with e-procurement platform

For registration and online bid submission bidders may contact HELP DESK of C1India Pvt., Ltd. details of which is available at our web-site mentioned above or they can register themselves online by logging in to the website through <https://balmerlawrie.eproc.in>

Bidders may contact the following resource persons for any assistance required in this regard.

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST			
(MONDAY TO FRIDAY (Exclusions: VPLPL HOLIDAYS))			
Please email your issues before your call helpdesk. This will help us serving you better.			
Contact Nos. and email IDs for C1 India helpdesk officers			
Tirtha Das (Kolkata)	tirtha.das@c1india.com	+91-9163254199	Monday – Friday
Partha Ghosh (Kolkata)	partha.ghosh@c1india.com	+91-8811093208	Monday – Friday
CH.Mani Sankar (Chennai)	chikkavarapu.manisankar@c1india.com	+91-8939284068	Monday - Saturday
Ujwala Shimpi (Mumbai)	ujwala.shimpi@c1india.com	+91-022-66865539	Monday – Friday
Helpdesk Support (Kolkata)	-	+91-8017272553	Monday - Saturday
Escalation – 1	tuhin.ghosh@c1india.com	+91-8981164980	Monday – Friday
Tuhin Ghosh (Kolkata)			

b.Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform.

All the bidders who do not have digital certificates need to obtain Digital Certificate. They may contact help desk of C1 India Pvt. Ltd.

5. Submission of Tender Documents

- 5.1 The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.
- 5.2 The tender must be strictly in accordance with the terms and conditions and specifications laid out in the tender.
- 5.3 Any terms and conditions given by the tenderer in their offers will not be binding on VPLPL.
- 5.4 The sole proprietor or authorised representative shall sign all documents that need to be enclosed with tender document. When the person signing the documents is not the sole proprietor / authorised representative of the company, the Power of Attorney authorizing such person to act and sign on behalf of the company must be produced.
- 5.5 The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.
- 5.6 Any terms and conditions given by the tenderer in their offers will not be binding on VPLPL.

SCOPE OF WORK

Portable water shall be supplied in water tanker on call-up basis, as and when required. The contractor shall arrange pipe and other required equipment for pouring the drinking water into our tank from the water tanker. There is no fixed number of monthly call-ups, and the same will depend on the actual requirement. The water should be tested from GVMC approved laboratories and copy to be submitted. The frequency of test will be as per VPLPL's requirement and the price of testing will be borne by the party.

The rate should be quoted per KL in price bid irrespective of capacity of tanker, Payment will be for the quantity supplied as per our requirement.

WATER QUALITY:

Supplied portable water shall strictly comply with following parameters:

	Water component/property	Acceptable parameters
1	pH	6.5 to 8.0
2	Chlorides	<50ppm
3	Hardness (CaCO ₃)	<50ppm
4	Sulphates	<50ppm
5	Sulphides	<1ppm
6	Silica	<30ppm
7	Iron	<1ppm
8	Manganese	<0.1ppm
9	Suspended solids(non-abrasive)	<50ppm
10	Oil & grease	Nil
11	Organic Solvents	Nil
12	Organic Nutrients	Nil
13	Free Chlorine	<1ppm

GENERAL TERMS AND CONDITIONS

1. Eligibility Criteria For Techno-Commercial Bid

- a) Payment of Interest Free EMD of Rs. **[10,000/-] (Rupees ten Thousand Only)**
- b) Party should have GST Registration number, proof for the same should be submitted.
- c) Tenderer shall have at least two years of experience of supplying potable water during the last two years. Copies of work order or experience certificate should be submitted.

2. Submission Of Bids

- The bids should be submitted in single bid process.
- For Price Bid, only the rates are to be submitted as per given format.
- The entire bid is to have digital signature of the person having Power of Attorney/ Power of Authority to sign on behalf of the Bidder for Online quoting (in case of bidders participating online)

3. Tender Opening

Unpriced and price bid will be opened as per tender calendar.

4. Acceptance of offers

- 4.1** VPLPL reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.
- 4.2** The tenderer shall quote the rate as per the format in Price Bid. In case the rate is found having quoted abnormally HIGH or LOW by any tenderer, the same will not be considered and the offer of the tenderer quoting such high or low rate will be cancelled.
- 4.3** Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and VPLPL at any stage.
- 4.4** VPLPL also reserves its right to allow Public Enterprises (Central / State) price / purchase / contract / service preference as admissible under the existing Government policy. The decision of VPLPL in this connection will be final.

4.5 Incomplete tenders, conditional tenders, tenders received late or tender not conforming to the terms and conditions mentioned in the Tender documents or not accompanied by the requisite Earnest Money Deposit (unless exempted under the terms of this Tender) will be rejected.

5. Negotiations

5.1 VPLPL reserves the right to negotiate with the Tenderer. Tenderer will have to attend the concerned office of VPLPL for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of VPLPL.

5.2 In case of negotiation, the Tenderer should send the confirmation of outcome of such negotiation in writing so as to reach the concerned office of VPLPL within 3 days from the date of negotiation/ the time stipulated. If the Tenderer fails to comply with this requirement VPLPL reserves its right to ignore their quotation at its discretion with the attendant remedies available to them.

6. Price Variation

6.1 The price should be firm and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, components and labour cost till the validity of the contract period.

6.2 The offer shall be valid for a period of minimum 60 days from the date of opening the price Bid.

7. Notification Of Award

Prior to the expiry period of Bid validity, VPLPL will place purchase order or letter of indent on the successful bidder(s).

8. Contract Period

The contract will be for a period of 1 year from the date of placement of Purchase Order/ Work Order. On satisfactory performance during the initial contract period of **[12 months]**, **contract can be extended for another one year on same rate, terms & conditions if mutually agreed.**

9. Security Deposit / EMD

The Earnest Money Deposit of Rs. 10000.00 of the successful bidders will be converted into Non-interest bearing Security Deposit (SD) and shall be retained till completion of the contract/extended contract period. In the event of non-performance of the contract, the security deposit will be forfeited and the contractor will be blacklisted for future tenders. EMD of unsuccessful bidders will be returned after finalization of the contract.

EMD is liable to forfeiture in the event of:

- a) **Withdrawal of offers during validity period of the offer**
- b) **Non acceptance of orders by the bidder within the stipulated time after placement of order.**
- c) **Any unilateral revision made by the bidder during the validity period of the offer.**
- d) **Non submission of Security Deposit.**
- e) **Bidders submitting false/fabricated/bogus documents in support of their credentials**

10. Payment Terms

Payment will be released on monthly cycle basis within 15 (fifteen) days of receipt of the bill, duly certified by our authorized official, in the succeeding month.

11. Sub-letting of Work

No part of the contract or any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the contractor directly or indirectly to any person, firm or corporation without the consent in writing from VPLPL. In the event of contractor contravening the conditions, VPLPL shall be entitled to get the work done from other firm at the 'Risk & Cost' of the contract.

12. Indemnity

The Contractor will be required to indemnify and keep indemnified the Company against all losses and claims for injury and damage to any person or any property whatsoever which may arise out of or in consequence of the work and against all claims, demands proceedings damages, cost charges and expenses whatsoever. The company may forward the bidder any such claim demand or complaint made by any other person against the company. In such event, the contractor shall solely be liable for the disposal of the said complaint.

The contractor will be required to Indemnify and absolve the Company of all responsibilities related to employment condition of their employees and should adequately safeguard Company against any possible IR problems including those related to employment. The bidder should adhere to all State and Central Enactments related to employment such as Minimum Wages Act, Workmen Compensation Act, Provident Fund Act, Employees State Insurance Act, Gratuity Act, Bonus Act, Contract Labour [Regulations and Abolition] Act etc. Further, Company will not have any liability towards employment,

remuneration or compensation in whatever manner made to the employee of the bidder. Such demand shall be settled by the bidder directly.

13. Termination

The contract can be terminated by either party by giving 3 (Three) months notice in writing. However in case of serious breach of contract by the Contractor the Company reserves the right to terminate the contract without notice.

14. Arbitration

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Visakhapatnam to a sole arbitrator appointed mutually under the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Kolkata will have exclusive jurisdiction to settle any dispute arising out of this contract.

DECLARATION

Having examined the tender documents, we have understood the terms & conditions indicated in the Tender No VPLPL/MMLH/WTR/PT/12 dtd. 12/3/2020 and hereby confirm our acceptance of the same.

Place :

Signature of Tenderer

Date :

Name & Address

Telephone Nos.

Office:

Fax Nos. :

ANNEXURE - A

PARTICULARS OF THE TENDERER'S ORGANISATION

S.No	Description	Tenderers Detail
1	Name of Tenderer	
2	Address of the Registered Office	
3	Address of the Branch/Office quoting against the Tenderer.	
4	Year of commencement of business	
5	Whether Sole Trader/ Partnership/ Private LimitedCo., or Public Limited Co.	
6	Registration No. (Under Companies Act)	
7	Whether copy of Incorporation/ Registration certificate from ROC (Registrar of Company)	

	uploaded	
8	Income Tax PAN No.	
9	Whether copy of PAN enclosed	
10	Whether copy of latest Income Tax Return enclosed	
11	GST Registration No.	
12	Whether copy of GST Registration certificate enclosed	
13	Name of banker	
14	Whether registration under MSMED Act	
15	In case registered under MSMED provide registration number and copy of registration certificate/	

PART- B:PRICE BID

ITEM : SUPPLY OF POTABLE WATER IN TANKERS

Tenderer should quote the price as per the following format.

Sl. No.	Description	Rate per KL
1.	Supply of Drinking Water per KL	Rs. _____
	Taxes and duties etc if applicable	

Total Amount in Words.

Place:

Signature of Tenderer:

Date:

Name & Address:

