



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A government of India Enterprise)

Survey No. 201/1, Syali-Rakholi Road, Silvassa-396230(D&NH).

Phone- 9099084731 -Ext -12, E-mail - srivastava.sk@balmerlawrie.com

e-TENDER ENQUIRY

Tender No. GLS/TE19/076

Date: - 22/02/2020

Due date: - 05/03/2020 till 6.00 PM

Dear Sirs/Ma'am,

Sub: Dismantling, Loading, Transportation, Unloading and Erection of Plant Equipments.

(Details as mentioned in 'Scope of Work' in tender)

Online Price Bids are invited from our registered vendors as per *General Terms & Conditions, Undertakings and Obligations of Contractor* enclosed in Annexure- A&B respectively.

Your offer, complete in all respect furnishing details should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

Manager (Purchase)

Encl.: As above



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Annexure-A

1.0.0 General Terms & Conditions

1.1.0 Instruction to Tenderers:

- 1.1.1 Before filling up, the complete Tender Specification should be read properly. Avoid overwriting while filling the tender papers. The tender document may also be downloaded from our web site www.balmerlawrie.com within the due date of the tender.
- 1.1.2 If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations; such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days in advance, prior to the date of filling/submission of the Tender.
- 1.1.3 Tenderer shall **MUST** visit the site and make them thoroughly acquainted with the nature and requirements of the work, facilities for access of materials, mode of transport and storage and removal unwanted material.
- 1.1.4 Tender must contains any other information / enclosures as may be needed to complete the schedule job in all respect on a separate page/sheet under 'schedule of deviations'.
- 1.1.5 Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work, site conditions, General terms & conditions and all other factors, affecting the performance of the contract and the cost thereof.
- 1.2.0 **Submission of offer:** - Bidder shall submit their sealed technical offer in a single bid/envelope, *superscripting the envelope with tender no., date & due date* along with following enclosures-
 - 1.2.1 Covering letter with reference no. & date
 - 1.2.2 Acknowledgment of General Terms & Conditions
 - 1.2.3 Schedule of deviations sheet- **if any** [deviation /additional item/service as identified by vendor during his site visit]
 - 1.2.4 Survey Report.
- 1.3.0 **Selection & placement of offer:** A tenderer must have to quote for all the items/heads under supply Balmer Lawrie & Co. Ltd. reserve the right to reject/accept all or any offer(s) without assigning any reason whatsoever. Purchase/work order will be placed on a single **technically & commercially qualified vendor**, whose total price of entire job **stands lowest**.
- 1.4.0 **Jurisdiction:** - All disputes are subject to **Mumbai** jurisdiction.
- 1.5.0 **Job completion Period:** -The expected completion period of entire job should be **30** days from the issue date of Purchase Order (PO) or LOI which ever is earlier. However, the short/early completion period quoted by bidder for the job(s) may be preferred. The job shall be carried out at our works at **149, Jakeria Bunder Road, Sewree(W), Mumbai-400015** in phase manner as per convenience of site.
- 1.6.0 **Liquidated damages:**-Vendor shall be liable to pay liquidated damages for the following:
 - 1.6.1 Failure to complete the required job as per PO and handing over to BL within the scheduled period. In such case, vendor shall be liable to pay liquidated damages @ 0.5% of job contract value per week or part thereof subject to a maximum of 5.0%.



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- 1.6.2 Any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work-in such case the loss shall be assessed by BL and vendor shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.7.0 **Price schedule:-** The price shall be quoted as per specified format given online. The price must be quoted for all the items/head to complete the job in all respect because **no escalation in price/value shall be allowed after placement of the order or during the execution of work at site.**
- 1.8.0 **Payment terms:-** 90% of the total job on 30 days credit from the date of submission of bill, after duly certification by site in-charge of BL. Balance 10% shall be released after the Guarantee period OR against the submission of 'Performance Bank Guarantee' of equal amount.
- 1.9.0 **Guarantee Period:-** 12 (Twelve) months from the date of successful completion & acceptance of the total PO job from the date of its completion and 'site-handover' to BL. During this guarantee period the performance of the job has to be in line with the expected / agreed quality as per tender/PO and if not then vendor has to rectify the same at **no extra cost to BL** and to the satisfaction of BL/tender.
- 1.10.0 **Validity of offer:-** The offers shall remain valid for a period of 60 days from the due date of the tender.
- 1.11.0 **Working days & hours:-** All work required to be carried at BL's site, shall be done only during working days between 8:30 am. To 5:00 pm.
- 1.12.0 **Factory Rule:-** Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.



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Annexure-B

2.0.0 Undertakings and Obligations of Contractor

2.1.0 Care of works

2.1.1 Proper care shall be taken during transport, erection, commissioning and testing of the equipment to avoid damage to item/equipment and properties and injury to persons.

2.1.2 The supply material shall be dispatched to the site duly packed (if require) with instructions. The material shall be delivered in good condition, necessary scaffolding, lifting tools and tackles to be used for loading, unloading and shifting of heavy equipments and material shall be provided by the contractor.

2.1.3 Contractor shall remove all wreckage, rubbish etc from site and stack the wastage at the space allotted for the purpose. On completion of the works, the contractor will keep the space clean and fit for occupation to the satisfaction of the company and demolish store, remove all debris, waste and surplus material supplied/created by them. In case the contractor does not maintain good housekeeping, the company has the right to get the work done and debit the cost to the contractor.

2.1.4 All necessary safety measures to be take care as indicated in section 1104.

2.2.0 Insurance: The **contractor shall cover** the following insurance till the complete job is handed over.

2.2.1 All workmen/ persons employed by the contractor and subcontractor against accident, injury & death.

2.2.2 All material and entire installation against loss or damage during transit.

2.2.3 Vendor shall comply with all procedural requirements as defined in the insurance policy to ensure that it is alive till the successful execution and handing over of site back to BL.

2.3.0 Safety

2.3.1 Proper safety precautions and measures to be taken care of on the principle of “**Safety comes first**” during the entire contract period. The **contractor shall be bound to bear** any claim or compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.

2.3.2 Care shall be taken to provide and maintain the following **safety measures and statutory safety rules** and act in force **by contractor**

2.3.3 Ladders and scaffoldings shall be provided for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters. Additional labour should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of minimum 300 mm wide and shall be with rising of minimum 1000mm high.

2.3.4 **Safety belts, helmets & goggles** to be provided by the contractor to all the workmen.

2.3.5 Fabrication and welding gangs should be provided with gloves, protection-goggles, welding helmet etc.

2.3.6 Hoisting machines and tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipments.



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- 2.3.7 Workmen engaged in electrical work should be provided with gloves, and footwear's of adequate insulation value.
- 2.3.8 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 2.3.9 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.
- 2.4.0 **Statutory rules and regulations:** Please note that this is a contract for work and accordingly all liability pertaining to this contract including those of the people engaged by the contractor solely rests upon the contractor. The contractor should also indemnify the Company against any deviation from the statutory rules and regulations to be observed by the contractor in respect of their people. **ESI/PF/Minimum Wages and all other statutory liabilities shall be borne by the contractor.**
- 2.4.1 The vendor has to coordinate with Statutory Body (if any required) for the job to be executed job and get the same "Approved" by them in order to 'Compliances' of all the statutory rules falling against this.

3.0.0 Undertakings and Obligations of BL

- 3.1.0 **Power supply:** BL shall provide free one power point within battery limits. Contractor may use an extension cable at this own cost with prior permission of BL.
- 3.2.0 **Water supply:** BL shall provide free one connection within battery limits. Contractor may take an extension at this own cost with prior permission of BL.
- 3.3.0 **Storage:** BL shall provide space for storage of equipments, raw material etc. Temporary partition, doors etc if required shall be arranged by the vendor at this own cost.
- 3.4.0 **Security:** No special security other than normal plant security shall be provided.
- 3.5.0 **Corrigendum to Tender**
The bidder has to keep track of any changes by viewing the addendum / Corrigendum issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.
- 3.6.0 **Acceptance of offer:** -Balmer Lawrie & Co. Ltd. reserves the right to reject/accept all or any offer(s). Offers sent through fax/e-mail/envelop/hard copy shall not be accepted. The company will not accept any Responsibility for any delay in receipt of bidding document.
- 3.7.0 **Selection & placement of offer:** Purchase order will be placed on a single technically & commercially qualified vendor, who's total price of entire supply stands lowest.
- 3.8.0 **Submission of tender** will be the conclusive evidence as to the fact the tenderer has fully satisfied themselves as to the nature and scope of 'supply, General terms and conditions and all other factors', affecting the performance of the contract and the cost thereof.
- 3.9.0 **TENDER CANCELLATION CLAUSE:** Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel the tender process at any time [whether before or after tender submission date] due to any unforeseen / unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the participants/ bidders in said tender for the same.



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- 3.10.0 **GST Clause** :- "The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor."
- 3.11.0 **Factory Rule:** Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 3.12.0 **Responsibility of the vendor:** The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.

Details of equipment for dismantling, loading, transporting, unloading and erection

Sl No.	Item	Tag No.	Capacity of equipment/ unit	Approximate Weight (all inclusive)	Present location in G&L-Sewree plant	Destination (where unit has to be transported)
1	Processing Kettle	PK-7	3 MT	5 MT	2nd floor	G&L-Silvassa

Details of equipment for dismantling, loading, transporting, unloading

Sl No.	Item	Tag No.	Capacity of equipment/ unit	Approximate Weight (all inclusive)	Present location in G&L-Sewree plant	Destination (where unit has to be transported)
1	Processing Kettle	PK-4	3 MT	5 MT	2nd floor	G&L-Kolkata



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Procedure for Bid Submission

The bidder should submit their response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids should be entertained by the Tender Inviting Authority. The bidders should submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents displayed in procurement web site. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder should sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

Contact Person (Monday to Friday)	E-Mail ID	Tel. No.
Mr.Tirtha Das (Kolkata)	tirtha.das@c1india.com	9163254290
Mr.Partha Ghosh (Kolkata)	partha.ghosh@c1india.com	8811093299
Ms. Ujwala Shimpi (Mumbai)	ujwala.shimpi@c1india.com	022-66865608
Helpdesk Support (Kolkata)		8017272644

Address: M/s C1 India Pvt Ltd., C104, Sector – 2, Noida 201 301.

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. should not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids should not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders should sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.