



**Balmer Lawrie & Co. Ltd**  
**(A Government of India Enterprise)**  
**Human Resoure Dept**  
**Manali, Chennai 600068**  
**Phone : 25946500, Fax : 25946539**  
**Website : balmerlawrie.com**

**SINCE 1867**

Ref : BL/AS/MAN/TPTVRM/LT/201920/0029  
Dated : February 8, 2020

To : ALL INTERESTED PARTIES

Sub : Transportation of Household goods, Scooter and Car from Bangalore to Vizag

We intend to engage a Transporter for transportation of **household goods, Scooter and Car** of one of our Executives, Shri V Ramanamurthy from Bangalore to Visakhapatnam. The address of the locations are given below :

<u>From</u>	<u>To</u>
Shri V Ramanamurthy Third Floor, Flat No. 202, Vishwabharathi Kutir Tumkur Road Behind Shell Petrol Pump, Yeswantpur PO Bangalore – 22 Mobile : 9008657799	Shri V Ramanamurthy 4 <sup>th</sup> floor, Door No. 49-34-19 Main Road Akayapalem PO Visakhapatnam 530 016

Please submit your offer in a sealed cover in the following format :

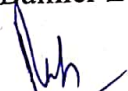
<u>Sl No</u>	<u>Description</u>	<u>Rate</u>
1.	Transportation charges for household goods & Scooter	
2.	Transportation charges of Car	
3.	Packing/unpacking, loading and unloading charges of household goods	
4.	Insurance charges for household goods & scooter,car	
5.	Taxes (Octroi/entry tax), if any	

**(please quote rate separately for all the above items)**

You may inspect the items at the residence of Shri V Ramanamurthy at Bangalore with prior information (Mobile nbr : 9008657799) before submitting your offer. Your sealed offer should reach the undersigned on or before 19<sup>th</sup> February 2020

Our payment terms : Within 7 days of receipt of bill with proof of delivery of items in good condition.

Yours faithfully,  
For Balmer Lawrie & Co. Ltd

  
T Rajan  
Manager (HR)-SR