

Balmer Lawrie & Co.Ltd.

SBU : Greases & Lubricants

P-43, Hide Road Extn.,
Kolkata – 700088

APPLICATION FOR EXPRESSION OF INTEREST (EOI)

DUE DATE OF SUBMITTING EXPRESSION OF INTEREST (EOI) : 20.02.2020.

1. Particulars of Company

a)	Name of the Company	
b)	Type of Company (Please tick on relevant option)	Proprietorship / Partnership / Private Limited / Public Limited
c)	Full Address	
d)	Contact Person's Name with Designation	
	Phone Number(s)	
	Mobile Number(s)	
	Fax	
	e-mail	

2. Current Operational Areas of Work :

- a) _____
b) _____
c) _____
d) _____

3. Whether Manufacturer / Trader :

4. Turnover for Last Three Financial years: [Please attach CA certified Profit & Loss Account and Balance Sheet]

Particulars	2016-17	2017-18	2018-19
Turnover / sales (USD/INR)			

5. Approval / Registration with any Govt. / Agency: (for Domestic Vendor only)

- a) _____
b) _____
c) _____
d) _____

6. Grade of Base Oils (must be virgin and not reprocessed) on offer
7. Country of Origin of Base Oils on offer
8. Storage facilities available in India / Overseas Country
9. Name of the refinery from where materials to be Supplied
10. Minimum quantity for each grade
11. Average lead time for supply
12. Acceptance of BL's preferred payment term : 60 days D/A from the date of B/L for Overseas bidder
13. Acceptance of Pre-Shipment inspection at loading Port by mutually agreed International Inspection Agency (For Overseas bidder)
14. Country of Origin of Base Oils on offer (For overseas vendor)
15. Storage facilities available in Overseas Country (For overseas vendor)
16. Name of the refinery from where materials to be Supplied (For overseas vendor)
17. Minimum quantity for each grade (For overseas vendor)
18. Average lead time for supply(For overseas vendor)
19. List of Important Customers in India, if any (this is mandatory for Indian parties):

(Please attach PO copies)

SI. No	Name of customers	Order Value (Rs. lakhs /USD Million)		
		2016-17	2017-18	2018-19

20. Bank Details

Name of Banker	
Full Address	
Account No. and year of opening	
MICR NO. (ECS)	
SWIFT Code	
Contact Person's name and contact details – Tel., Mobile, e-mail	

21. **MSE declaration (For Domestic Vendors only)**

CONFIRMATION ON APPLICABILITY OF MICRO AND SMALL ENTERPRISES ORDER 2012

1. We confirm that provisions of “Micro And Small Enterprises Order 2012 are applicable to us and our organization falls under the definition of :

- a. Micro Enterprise - ()
- b. Small Enterprise - ()
- c. SC/ST Owned MSE - ()

(Please put a tick in the appropriate box)

Details of MSE Certificate

- a) Registration / Certificate Number :
- b) Valid Up to :
- c) Issuing Authority
- d) Tendered item (for manufacturing purpose only) is covered in registration / certificate (Yes/No) :

2. We hereby confirmed that we are manufacturing----- at our plant in India.

3. Copy of proof of valid document/certificate (indicating registration no) of being Micro/ Small Enterprise is enclosed
4. Copy of SC/ST Certificate issued by competent authority is enclosed.

22. EOI must be submitted within 21 days from the date of publication of advertisement in newspaper. No late offer will be accepted.

23. Balmer Lawrie & Co. Ltd. may request to submit necessary documentary proof for assessment / verification and the parties must submit the same within 3 (three) working days from the day of such request.

24. Use separate sheet(s) wherever applicable.

Place

Date

Signature of Authorized Signatory

Designation

Full name of the Organization

Seal / Stamp of the Organization