



Balmer Lawrie & Co. Ltd
(A Government of India Enterprise)
Human Resoure Dept
Manali, Chennai 600068
Phone : 25946500, Fax : 25946539
Website : balmerlawrie.com

SINCE 1867

Ref : BL/AS/MAN/TPTVPR/LT/201920/0023
Dated : November 28, 2019

To : ALL INTERESTED PARTIES

Sub : Transportation of Household goods from Hyderabad to Lucknow

We intend to engage a Transporter for transportation of **household goods (list of items enclosed)** of one of our Executives, Shri V S S S Prasad Reddi from Hyderabad to Lucknow. The address of the locations are given below :

From	To
Shri V S S Prasad Reddi C-1008, Raheja Vistas, Road No. 12, IDA Nacharam, Hyderabad 500076 Mobile No. 9885874758	Shri V S S Prasad Reddi Flat No. 804, Lilac 1, Omaxe Residency Gomtinagar Extn, Lucknow 226 010


Please submit your offer in a sealed cover in the following format :

Sl No	Description	Rate
1.	Transportation charges for household goods	
2.	Packing/unpacking, loading and unloading charges of household goods	
3.	Insurance charges for household goods	
4.	Taxes (Octroi/entry tax), if any	
(please quote rate separately for all the above items)		

You may inspect the residence at Hyderabad with prior information to Shri V S S Prasad Reddy before submitting your offer. Your sealed offer should reach the undersigned on or before 9th December, 2019

Our payment terms : Within 7 days of receipt of bill with proof of delivery of items in good condition.

Yours faithfully,
For Balmer Lawrie & Co. Ltd


T Rajan
Manager (HR)-SR