

SBU :GREASES & LUBRICANTS
P-43, HIDE ROAD EXTENSION, KOLKATA – 700 088
PHONE NO. 033 – 24505 300
FAX NO. 033 – 2439-5160 / 2277
E-mail : burman.p@balmerlawrie.com

GLK/TE19/197

Dated 23.10.2019

TENDER ENQUIRY Due Date: 02.11.19 [IST – 15:00 Hrs]

M/s

Dear Sirs,

Please arrange to send your sealed offer [e-mail and fax offers are not acceptable] for supply of **400 Kgs of Butyl Carbitol Diethylene** [Glycol mono butyl ether] at our Kolkata plant as per specifications given below:

Diethylene Glycol mono butyl ether [(C₄ H₉ (O CH₂ CH₂)₂ OH)]CAS – 112 – 34-5

Properties	Typical values
Molecular Weight	162.2
Boiling Point @ 760 mm Hg, C	230
Flash Point (COC) ,C	93
Freezing Point , C	- 68 C
Sp gr , 25 C	0.951
Surface Tension , Dynes/cm	30.0

Your offer should be on **door delivery** basis [including Loading and unloading charges at either end] to our Kolkata plant clearly specifying Basic Price, GST percentage, Material HSN code, Company GST registration number, Freight charges, delivery period, packing size, if any, etc. **Please send your specifications & MSDS along with your offer.**

The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor

Provisions for Micro , Small and Medium Enterprises (MSME) :

- a) Qualification Criterion: MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F:No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender. The MSME registration to specify manufacturing of the tender item(s).
- b) Registered MSME vendors shall be exempted from need to furnish EMD, subject to their submission of registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number by the MSME vendors on Central Public Procurement Portal [CPPP] is mandatory to qualify for availing the benefits as per Public Procurement Policy for MSMEs.
- c) Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the grade at the respective plants subject to operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSME bidder matches non-MSME L1 price, 25% of the tender quantity will be equally split between the L1 matching MSMEs. If more than one MSME bidder has quoted in afore-said price band, number of such bidders will be intimated by tenderer to MSME bidders when seeking their acceptance to match L1 bid."

Delivery Schedule: Material must reach at our Kolkata plant with in 7-10 days from the date of placement of Purchase order/LOI.

Payment Terms: 30 days from the date of receipt of material at our Works.

Validity of offer: Minimum for 30 days from the due date.

Offer shall clearly indicate the following:

- (a) Material is hazardous or not for users health?
- (b) Does product cause any kind of environmental pollution?
- (c) System to control air emissions, effluents and hazardous waste disposal system to comply with regulatory requirement?
- (d) Do any of your operations results in the creation of hazardous waste? If yes, is there a system in place to identify and properly dispose of hazardous waste?

Please note that bids of any bidder may be rejected if a conflict of interest arise between the bidder and the company is detected at any stage without providing any reasons whatsoever.

Your offer indicating the above reference number should reach us in a **SEALED**

ENVELOPE latest by **02 .11.19 upto 15:00 Hours IST.**

TENDER CANCELLATION

The tender may be cancelled due to any unforeseen / unavoidable circumstances or due to any other reason at any stage of the tender processing as per the sole discretion of BL and BL is not liable to provide any reason to the applicants for the same.

Thanking you,

Yours faithfully,

f/Balmer Lawrie & Co. Ltd

Pratik Burman

Jr. Officer (SCM)

Ph- 09836809607 / 07595908681

