

**BALMER LAWRIE & CO. LTD.,  
T&V-HYDERABAD**

(Regd. Office: 21, Netaji Subhas Road, Kolkata – 700 001)

PH: 040 23414553

FAX: 040 23406399

Ref: **BL/E/TRAVEL/HYD/2019/20/01**

Date : 06.08.2019

Due Date : 27/08/2019

To: All eligible parties

**NOTICE INVITING TENDER  
FOR INTERIOR DESIGN WORK FOR OFFICE AT HYDERABAD**

Balmer Lawrie (hereinafter referred to as BL) invites **e-bids** from competent and experienced contractors with sound technical and financial capabilities for as per BOQ for interior design work for office at **Travel Office-Hyderabad**

**1. Scope of Work:**

The scope of work under this tender consists of providing material, equipment, labour, transport, tools and tackles, required services etc. along with all enabling work for civil works as defined in, schedule of work as under and elsewhere in this tender. Only water and power required for the work will be provided by BL.

**Annexure -A:** Schedule of quantity for the above work. Quantity is indicative only; overall or item wise quantity interchanges within the value of the contract.

**2. Prequalification requirement:**

Party should have

- 1) **GST Registration;**
- 2) **PAN No.,**
- 3) **ESI No.**
- 4) **PF Registration**
- 5) **Work Experience:**

The tenderer should have successfully executed civil works of cost not less than any of following values from April, 2013.

- a) 3 jobs each of value not less than Rs.9 Lakhs or
- b) 2 jobs each value not less than Rs.11 Lakhs
- c) 1 job of value not less than **Rs. 25.00 lakhs** ( Copies of work completion certificates in addition to work order copies for the above are to be submitted as documentary proof)
- 6) The tenderer should not have been blacklisted by any PSU/Govt. Department in Tamil Nadu or any other state (a self-certification is required – as per annexure-1). This is subject to verification by Balmer Lawrie and if found to be false, the bidder may be debarred from participating in the tender, or order already placed will be cancelled
- 7) Submission of site visit report

The offer will be rejected in the absence of these registrations & work experience. Relevant certificate copies & work orders/work completion certificate copies should be submitted as hard copies. **The duly attested soft copies of the above documents to be uploaded in the e-procurement portal and the hard copies of the same to be submitted to the tender inviting authority within the tender due date. (Refer clause no. 14 (a))**

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**Price-bids of such tenderers, who are determined to have complied with the above eligibility criteria, and duly filled up the tender document, alone will be opened.**

Even though the tenderers meet the above qualifying criteria, they are liable to be disqualified / debarred / suspended / blacklisted if they have

- Furnished false / fabricated particulars in the forms, statements and /annexure submitted in proof of the qualification requirements and/or
- Record of poor progress such as abandoning the work, not properly completing the contract, litigation history or financial failures etc.

**3. Taxes & Duties:**

All taxes, duties, levies etc are **extra** as applicable.

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL.

**The processing of invoice should be as per the GST Act. Any penalties due to the non-adherence will be deducted from the contractor's invoice.**

**4. Earnest Money Deposit**

Offer should be accompanied by a/c payee pay order / demand draft / irrevocable bank guarantee (as per BL format as enclosed) executed by any Scheduled Bank drawn in favor of M/s. Balmer Lawrie & Co. Ltd., payable at Hyderabad for **Rs. 12,500/-**(Rupees twelve thousand five hundred only) towards Earnest Money Deposit. DD should be valid for the period at least for 75 days from the due date of tender. The bank guarantee (BG) shall remain in force for 90 days from the due date of the tender and shall be extendable on request made by BL prior to expiry of the BG.

**a. OFFERS RECEIVED WITHOUT EMD WILL BE REJECTED**

- b. For the successful bidder, the EMD will be refunded only after they submit the necessary Security Deposit against the work order placed on them. EMD will carry no interest.
- c. If the successful bidder is unable to accept or execute orders when placed upon him or withdraws / upwardly revises his quoted prices, within the validity period of his tender or after placement of the Order / Letter of Intent, his Earnest Money Deposit shall be forfeited.
- d. For the unsuccessful bidders, the EMD will be refunded only after the order is released to the successful bidder by BL.
- e. Linking of EMD amount with earlier transactions / adjustments with pending bills or any other amount payable by the company is not allowed.
- f. SSI UNITS WITH VALID REGISTRATION WITH NATIONAL SMALL INDUSTRIES CORPORATION LIMITED (MSME/NSIC), FOR THE ITEM/SERVICE TENDERED ARE EXEMPTED FROM PAYMENT OF EARNEST MONEY DEPOSIT.
- g. NOTE: - Bidder having MSME/NSIC Registration needs to attach copy of valid Certificate (UAM certificate copy) applicable for the tendered item/ service.

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**5. Non Conformance**

The tenders not conforming to the above mentioned requirements stated under above Cl:2 & Cl:4 are liable to be rejected

**6. Security Deposit**

Performance guarantee / Cash Deposit for 5% of the total contract value shall be submitted by the successful bidder in the form of Bank Guarantee to cover loss / damage of materials / property during handling, lack of interest to perform as per job order or failure to perform etc. The format of the Bank Guarantee will be provided by the company. The SD will be released on successful completion of contract.

If SD is not received within 15 days from date of LOI/WO, the SD will be recovered from the EMD and the remaining balance SD amount from the contractor's bill

The Security Deposit paid by Pay Order/Demand Draft/Bank Transfer shall bear no interest and shall be refunded through Bank transfer to successful bidder, only on successful completion of the tendered work.

All sums of compensation or other sums of money as determined, if any, payable by the bidder may be deducted from the Security Deposit.

**Security deposit is liable to forfeiture in the event of:**

- a. Not executing the job after Acceptance of Purchase Order.
- b. Successful Bidder fails to deliver the service as per the terms & condition of the Purchase Order.
- c. Successful Bidder violates the tender conditions.
- d. If the performance of the bidder is found to be unsatisfactory
- e. Any unilateral revision made by the successful bidder during the validity period of the contract.

**7. Completion of Job**

The Hyderabad office interior work to be completed within 2 months from the date issue of Service Order/ LOI or from the date of site clearance

**8. Compensation for Delay**

(i) In the case of delay in completion of the job in each phase by reason of contractor's fault, the Contractor shall pay compensation to the Owner @ **0.5%** of contract/executed value of work for every week of delay or part thereof subject to a maximum of **5 %** of the total Contract value on completion.

(ii) Notwithstanding what is stated in Clause above, the Owner shall have the right to employ any other agency to complete the remaining work at the risk and cost of the Contractor, in the event of his failing to complete the work within the stipulated time.

**9. Payment terms**

Payments will be made to the Contractor upon completion of job and submission of certified bills with necessary statutory obligations with the Measurement Books signed jointly with 20 days credit from the certification given by Engineer-In-charge. Bills are payable subject to submission of satisfactory proof of remittance (challans) of relevant ESI/PF etc in respect of the personnel

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deployed by the contractor and clearance from operations in-charge

**No Running Bill(s) shall be made and / or certified for a total value of less than Rs.3,00,000/- (Rupees three lakhs) only.**

All payments shall be subjected to deduction there from of all dues to the Owner, advance, retention money and other money deductible within the provisions of this contract and as per Section 194-C of Income Tax Act, or any other Law, Rule or Regulation for the time being in force along with the recovery towards the adjustment of secured advance if any.

95% of the bill value will be payable by the Owner after submission of Bills accompanied by the relevant documents duly certified by Engineer-in-Charge.

Balance 5% of the payment of gross amounts billed will be withheld as "Retention Money" and will be released after completion and acceptance of work against issue of Bank Guarantee of the equal amount for Defect liability and performance maintenance period, which shall be six months (6) from the date of issue of completion certificate by the Engineer-In-Charge. The retention money deduction of 5% from progress running account bill can also be released on submission of Bank Guarantee of equivalent amount during the progress of work execution.

**Offers seeking advance payment before completion of job will not be considered.**

#### **10. PERFORMANCE GUARANTEE & WARRANTY**

The Contractor will repair and/or replace all defective parts, components / fittings, accessories etc. which shall be notified to him in writing within the Defect Liability Period provided that such defective parts, components, fittings, accessories etc. are promptly rectified and replaced by him free of cost. The contractor will provide similar warranty on the parts, components, fittings, accessories etc. repaired and/or replaced.

#### **11. Validity of offer**

Tenderers shall keep their offer valid for a period of **90 days** from the due date of the tender.

#### **12. Visit to site**

- 1) Site visit : vendor should submit the offer only after visiting on site for understanding the technical requirement clearly as per site condition. Site visit form enclosed (Annexure-2) duly signed by both vendor's representative and BL representatives on visit should be submitted. (Ref clause 12 for technical contact representative of BL).

The tenderer, at the tenderer's own cost/responsibility is advised to visit our unit at Hyderabad between 9.30 am to 4.30 pm on all working days and examine the Site of Work and its surroundings and obtain all information before submitting their offer.

**(Contact Person: Smt Manapreet Kaur – Mobile No; 9989924670 A site visit report (Annexure-2) duly signed by vendor's representative and Balmer Lawrie representative should be submitted along with the tender as a prequalification**

#### **13. Rates and Other Entries:**

The tenderer should quote for all items in the prescribed format (**Annexure-A**) ONLINE in the e-portal <https://balmerlawrie.eproc.in> only. Quantity indicated are approximate.

The rates should be quoted in the same units as mentioned in the tender schedule of quantities.

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All entries in the tender documents should be in ink or typed. Corrections if any should be attested by full signature of the tenderer.

Every page of the tender document including annexure / enclosures shall be stamped and signed by the tenderer or his authorized representative thereby indicating that each and every page has been read and the points noted.

#### 14. (a) CONDITIONS / PROCEDURE FOR ON-LINE BID SUBMISSION

The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their price bids online. **No offline price bids shall be entertained by the Tender Inviting Authority.** The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids in the eProcurement web site. However, bulky documents (**excluding price**) need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender due date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

#### (b) PRICE BID SUBMISSION ONLINE:

Price bid shall be as per **Annexure –A** which needs to be submitted ONLINE as per the procedure given in e-portal for e-bidding.

#### 15. Registration with eProcurement platform

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

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HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST (MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))			
Please email your issues before your call helpdesk. This will help us serving you better.			
Balmer Lawrie & Co Ltd. , 21, Netaji Subash Road, Kolkata - 700 001			
Dedicated email : <a href="mailto:blsupport@tc1india.com">blsupport[at]c1india[dot]com</a>			
Dedicated Helpdesk for Balmer Lawrie			
Contact Person	E-Mail ID	Tel. No.	Helpdesk Nos are open from
1. Mr. TirthaDas (Kolkata)	<a href="mailto:tirtha.das@c1india.com">tirtha.das@c1india.com</a>	+91-9163254290	MON - FRI
2. Mr. Partha Ghosh (Kolkata)	<a href="mailto:partha.ghosh@c1india.com">partha.ghosh@c1india.com</a>	+91-8811093299	MON - FRI
3. Mr. CH. Mani Sankar (Chennai)	<a href="mailto:chikkavarapu.manisankar@c1india.com">chikkavarapu.manisankar@c1india.com</a>	+91-8939284159	MON - SAT
4. Ms. Ujwala Shimpi (Mumbai)	<a href="mailto:ujwala.shimpi@c1india.com">ujwala.shimpi@c1india.com</a>	+91-22-66865608	MON - FRI
5. Helpdesk Support (Kolkata)		+91-8017272644	MON - SAT
Escalation Level 1			
Mr. Tuhin Ghosh	<a href="mailto:tuhin.ghosh@c1india.com">tuhin.ghosh@c1india.com</a>	+91-8981165071	

#### 16. Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate before submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

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## **17. Bid Submission Acknowledgement**

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

## **18. PRICE BID TO BE UPLOADED ON-LINE ONLY (Refer 14 (b))**

**SUBMISSION OF OFF-LINE PRICE BID WILL DISQUALIFY THE BIDDERS'S PARTICIPATION IN THE TENDER**

## **19. TECHNICAL SPECIFICATIONS**

### **GENERAL**

- 19.01 Schedule of Quantities also termed Bill of Quantities for individual items of work were drawn up in line with the relevant specification of CPWD, IS Code No. MOST, etc. There should normally be no need for drafting any Specifications for Materials, Workmanship, and Method of Measurement etc. CPWD Specifications for Civil Works 1996 Volumes I to VI and Revised CPWD Specifications for Cement Mortar, Cement Concrete and RCC Works 2002 cover in detail the specifications for Materials, Workmanship, Method of measurement etc. Hence reference may be drawn to the relevant CPWD Specifications. In rare cases where it is felt that CPWD Specifications concerned do not cover the full scope of work under any item, reference may be given to IS or any other relevant Specifications. Depending on the nature of work reference may be given to CPWD specifications, IS Specifications, MOST (Ministry of Surface Transport) Specifications or any other specification. There is also a possibility that some distinctive part of the work may have to be carried out as per one specification and another part based on a different specification.
- 19.02 The items where no specific reference has been made to any Specifications, the following should be adopted in the order of precedence starting from top and in all cases the latest edition with up to date correction slip should be followed.
- CPWD Specifications
  - I.R.C guidelines and PWD Road Schedule guidelines (1998-99) and Addenda Corrigenda for 2001-2002 and the latest published edition
  - Indian Standard Specifications issued by Bureau of Indian Standards
  - MOST (Ministry of Surface Transport) Specifications

In case of doubt, the Engineer in Charge's Directives may be sought.

## **20. ESI/PF Other Statutory Obligations**

The successful bidder on award of contract shall ensure compliance with all relevant statutory provisions under the relevant labour laws viz., Factory Act, Payment of wages Act, Minimum Wages Act (notified by Ministry of Labour, Government of India), Contract Labour (Regulation & Abolition) Act, ESI (Employees State Insurance) Act, Workmen's Compensation Act, Employees Provident Fund and Miscellaneous Provisions Act (EPF & MP Act), payment of bonus Act and other applicable labour enactments as amended from time to time in respect of personnel deployed by him in

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company's premises.

The successful bidder shall submit a detailed list of the personnel deployed by him in the company's premises which shall include the name, address and date of birth of the personnel deployed. They shall be permitted entry into the company's premises only after being duly verified and issue of entry passes.

The successful bidder shall issue to all personnel deployed by him in the company's premises, photo identify cards duly certified by the company. The same shall be retained by the said personnel at all times during their presence within the company's premises.

The successful bidder shall not engage persons of age below 18 years for any of the jobs specified in the tender.

The successful bidder / Contractor shall be solely responsible for all matters, including safety, welfare and discipline, in respect of personnel deployed by him in the company's premises and shall keep the company indemnified thereof.

Cost if any, incurred by the company in ensuring statutory compliance with the existing labour enactments as amended from time to time or for any other matter connected with personnel deployed by the successful bidder in the company's premises shall be fully charged to the Contractor.

The personnel deployed in the company's premises by the successful bidder shall be fully qualified in all respects to carry out the activities for which he/she has been deployed. The successful bidder / Contractor shall equip the personnel deployed by him in the company's premises with all the necessary implements and **safety** equipment like helmets, goggles, mask etc. and shall ensure that adequate safety precautions are taken by them while carrying out their work in the factory premises. Also, it is the responsibility of the successful bidder to ensure adherence to **environment** related requirements by his/her employees at our site.

**The payment of bill for services rendered presented by the successful bidder/ Contractor shall be processed only on submission of satisfactory proof of remittance (challans) of statutory dues such as ESI, PF etc in respect of the personnel deployed by him in the company's premises.**

**21. PENALTY FOR NON-ADHERENCE TO SAFETY REGULATIONS:**

The tenderer has to strictly adhere to the safety requirement as per the above clause. Penalty of **Rs. 500/- per day** will be imposed if the contractor or his workers are found to be working without safety equipments in the specified areas under the safety purview as required for the above job. The contractor should give a written explanation if any of his worker is found to be working without PPE in the safety surveillance areas in the plant.

Repetitive violation of safety requirements and regulations by the contractor or his worker will lead to termination of the contract awarded to the contractor.

**22. Right Of Owner to Terminate the Contract**

- (i) If the Contractor being an individual or a firm commits any 'Act of Insolvency' or shall be adjudged as insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it, or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court or shall be unable to carry out and fulfill the contract and to give security therefore, is so required by the Engineer-In-Charge.

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Or if the Contractor (whether an individual, firm or incorporated company) shall suffer execution to be issued.

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the contractor.

Or shall assign or charge, encumber or sublet this contract without the consent in writing of the Engineer-In-Charge first obtained.

Or shall charge or encumber this contract or any payments due or which may become due to the Contractor there under.

Or if the Engineer-In-Charge shall certify in writing to the Owner that the Contractor -

- a) has abandoned the Contract or
- b) has failed to commence the works, or has without any lawful excuse under these conditions, suspended the progress of the works for 14 days after receiving from the Engineer-In-Charge written notice to proceed or
- c) has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon or
- d) has failed to remove materials from the site or to pull down and replace work for seven days after receiving materials or work were condemned and rejected by the Engineer-In-Charge under these conditions or
- e) has used sub-standard or inferior material or materials not conforming to the specifications or has employed inferior workmanship in carrying out the works or part thereof or has not exercised due diligence in execution of the said work, or has neglected or failed persistently to observe and perform all or any of the acts, deeds, matters or things by this Contract to be observed and performed by the Contractor requiring the Contractor to observe or perform the same, or
- f) has to the detriment of good workmanship or in defiance of the Engineer-In-Charge's instructions to the contrary, sub-let or sub-contracted any part of the contract, or
- g) has failed to comply with the Engineer-In-Charge's instructions, or

(ii) Owner shall, at any time, be entitled to determine and terminate the Contract, if in the opinion of the Owner the cessation of the Work becomes necessary owing to paucity of funds or for any other cause whatsoever, in which case the cost of approved materials at the Site at current market rates as verified and approved by Engineer-In-Charge and of the value of the Work done to date by the Contractor shall be paid for in full at the specified in the Contract. A notice in writing from the Owner to the Contractor of such determination and termination and the reason therefore shall be the conclusive proof of the fact that the Contract has been so determined and terminated by the Owner.

**23. Force Majeure Conditions**

If at any time during the continuance of the contract, the performance in whole or part by either party or obligation under the contract shall be prevented by reasons of any way, hostility, acts of public enemy, civil commotion, sabotage, fire not caused due to contractor's negligence, floods, explosion, earthquake, epidemics, quarantine, restrictions, strike, lock outs, change in Government policy or acts of Gods (hereinafter referred as events), then provided notice of the happenings of any such events is given by either party to the other within 15 days from the date of occurrence

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thereof, neither party shall by reasons of such events be entitled to terminate the contract nor shall either party have any claim for damage against the other in respect of such non-performance or delay in performance. The contract shall be resumed as soon as practicable after such events have come to an end or ceased to exit.

**24. Liability**

The bidder would be fully responsible to ensure safety of lives, goods, vehicles, property within Balmer Lawrie premises. Any damage to life or property inside Balmer Lawrie due to negligence by the contractor's workmen would be to the account of the contractor.

**25. Safety to Company's Property**

The contractor should ensure that during the time of operation there is no damage to the property, personnel of the company. In the event of such damage same will be repaired / compensated to the company at the cost of the contractor.

**26. Schedule of Rates & Payments**

- (i) The price to be paid by Owner to Contractor for the work to be done and for the performance of all the obligations undertaken by Contractor under Contract shall be ascertained by the application of the respective Schedule of Rates (there of application but not of limitation, with the succeeding sub-clause of this clause) and payment to be made accordingly for the work actually executed and approved by the Engineer-In-Charge. The sum so ascertained shall (excepting only as and to the extent expressly provided herein) constitute the sole and inclusive remuneration of Contractor under Contract and no further or other payment whatsoever shall be or become due or payable to the Contractor under Contract.
- (ii) The prices/rates quoted by Contractor shall remain firm till the issue of final certificate and shall not be subject to escalation. Schedule of Rates shall be deemed to include and cover all costs, expenses and liabilities of every description and all risks of every kind to be taken in executing, completing and handing over Work to Owner by Contractor. Contractor shall be deemed to have known the nature, scope, magnitude and the extent of Work and materials required though Contract Document may not fully and precisely furnish them. He shall make such provision in the Schedule of Rates as he may consider necessary to cover the cost of such items of Work and materials as may be reasonable and necessary to complete the Work.
- (iii) Unless specifically mentioned otherwise in the contract, all payments shall be made against finished items of work only as defined and included in the schedule of rates. However, Engineer-in-charge may grant part payment, in certain cases, against partially completed work at his own discretion after proper checking and measurement of the portion of the work completed by the contractor. All such payment shall be regarded merely as an advance payment against the amounts due to the contractor in terms of the contract and any such payment shall not be regarded as an acceptance of any work paid for.
- (iv) No exemption or reduction of Customs Duties, Excise Duties, Sales Tax, service tax, VAT, Cess, quay or any port dues, Royalties, transport charges, stamp duties or Government or Local Body or Municipal Taxes or Duties, Taxes or Charges (from or of any other body), whatsoever, will be granted or obtained, all of which expenses shall be deemed to be included in and covered by the Schedule of Rates. Contractor shall also obtain and pay for all permits, or other privileges necessary to complete work.

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*Seal:*

**27. OBSERVANCE OF RULES/ACTS IN FORCE**

- (i) The successful tenderer and his man shall abide by all rules/regulations in force at location and the laws, by-laws and statutes of Government / Semi-Government and other local authorities such as requirements / liability under enactments, Contract Labour Act etc. and the Company shall stand indemnified against by claims on these scores.
- (ii) The Contractor shall conform to the provisions of Acts, rules, orders or notifications of any Governments, Municipal or local authority for the time being in force affecting the work undertaken by him and will give all necessary notices to and obtain requisite sanction and permits of and from the Municipal and any other authority in respect of the said work or the materials to be used there at and generally will comply with the building and other regulations of such authorities and will keep the Company indemnified against all claims, penalties and losses that may be incurred by it by reason of any breach by the Contractor of any statues by-laws, rules, regulations, notifications etc
- (iii) The Contractor and sub-contractor(s) of the Contractor shall obtain authority (ies) designated in this behalf under any applicable laws, rule or regulation (including) but not limited to Contract Labour (in so far as applicable) any and all such license(s) consent(s), registration(s) and/or other authorization(s) as shall from time to time be or become necessary for or relative to the execution of the work or any part or portion thereof or the storage or supply or any material(s) or otherwise in connection with the performance of the contract and shall at all times observe and ensure due observance by the sub-contractors, servants and agents of all terms and conditions of the said license(s) consent(s) regulation(s) and other authorization(s) and laws, rules and regulations applicable thereto.
- (iv) The Contractor undertakes to ensure due and complete compliance with all laws, regulations, rules, etc., applicable to the workmen employed or whose services are otherwise availed of by the Contractor, whether in connection with the construction work at the site or otherwise. The Owner shall have the right to inspect the records maintained by the contractor, Contractor shall whenever required by the Owner/Owner, produce such records and as and when the Owner/Owner may call upon the Contractor, ascertain whether or not the requirements of all such laws, regulations, rules etc. coming to light whether as a result of such inspection or otherwise, the Owner shall have the right to require the contractor to effect such compliance within such time, as the Owner may prescribe in that behalf and in the event of the Contractor failing to effect such compliance within the time prescribed by the Owner, then the Owner shall without prejudice to his other rights, be entitled to withhold from the amount payable to the workmen under any such laws, regulations or rules and to make payment thereof to the workmen. The Owner shall also have in that event the right to terminate the contract with immediate effect and to exercise powers reserved to the Owner under the contract as a result of termination.

**28. TAXES, DUTIES, OCTROI & OTHER STATUTORY PAYMENTS**

Contractor agrees to and does hereby accept full and exclusive liability for the payment of any and all taxes, duties, Octroi, cess etc. now or hereafter imposed, increased, or modified and all the sales taxes, duties, octroi, cess etc. now enforce and hereafter increased, imposed or modified from time to time in respect of Work and materials and all contributions and taxes for unemployment compensation insurance and old age pensions or annuities now or hereafter imposed by any Central or State Governmental Authorities which are imposed with respect to or covered by the wages, salaries, or other compensations paid to the persons employed by Contractor and Contractor shall be responsible for compliance with obligations and restrictions imposed by the Labour Law or another law affecting employer employee relationship and Contractor further agrees to comply, and to secure the compliance of all Sub-contractors, with applicable Central, State

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Municipal and local laws and regulations and requirements of any Central, State or Local Employment Agency or authority, Contractor further agrees to defend, indemnify and hold harmless from any liability or penalty which may be imposed by the Central, State or Local authorities by reason of any violation by contractor or Sub-contractor of such laws, regulations or requirements and also from all claims, suits or proceedings that may be brought against Owner arising under, growing out of, or by reason of work provided for by this Contract, by third parties, or by / central or State Government Authority or any administrative sub-division thereof.

## **29. LABOUR LAWS**

- (i) No Labour below the age of eighteen (18) years shall be employed on Work.
- (ii) Contractor shall not pay less than what is provided under law to laborers engaged
- (iii) by him on Work.
- (iv) Contractor shall at his expense comply with all labour laws and keep Owner indemnified in respect thereof.
- (v) In addition to above, rules and regulations as contained in Contract Labour (Regulation and Abolition) Act, 1970 will also be applicable for this contract. For the purpose of registration as per the above Act, Contractor may contact Owner for further details.
- (vi) Contractor shall secure full safety of the workers / employees engaged by him in the Site premises and shall take at his own cost, insurances and such other safety regulations for the said purpose

## **30. INSURANCE**

Contractor shall at his own expense carry out and maintain insurance with reputable companies to the satisfaction of the Owner as follows:

- (i) Workmen's Compensation and Employees' Liability Insurance:  
Insurance shall effect for all contractors' employees engaged in the performance of this Contract. If any of the work is sublet, after necessary approval by the Owner, the contractor shall require the Sub-contractor to provide Workmen's Compensation and Employees' Liability Insurance for the Sub-contractor's employees, if such employees are not covered under the Contractor's Insurance.

In addition to what it is stipulated above the successful contractor shall execute Indemnity Bond to indemnify and hold harmless the Owner for complying with the provision of the following schemes/Acts, their amendments and subsequent related acts, if any:

- i) Provident Fund Act for P.F. Scheme for labourers engaged by the Contractor / Subcontractors.
- ii) Interstate Migrant Workmen ("Regulation of Employment and Conditions of Services) Act - 1979.
- iii) Minimum Wages Act - 1948.
- iv) Equal Remuneration Act - 1976.
- v) Workman's Compensation Act - 1923.
- vi) Contract Labour (Regulation & Abolition) Act – 1970.

## **31. HSE REQUIREMENTS BY CONTRACTORS**

### **Housekeeping**

Contractors shall ensure that their work area is kept clean tidy and free from debris. The work areas must be cleaned on a daily basis. Any disposal of waste shall be done by the Contractor.

*Signature of the Tenderer:*

*Date:*

*Seal:*

All equipment, materials and vehicles shall be stored in an orderly manner. Access to emergency equipment, exits, telephones, safety showers, eye washes, fire extinguishers, pull boxes, fire hoses, etc. shall not be blocked or disturbed.

### **Confined Space**

Before commencing Work in a confined space the Contractor must obtain from Owner a Permit to Work, the Permit to Work will define the requirements to be followed.

As minimum Contractors must ensure the following:

- a) Confined spaces are kept identified and marked by a sign near the entrance(s).
- b) Adequate ventilation is provided
- c) Adequate emergency provisions are in place
- d) Appropriate air monitoring is performed to ensure oxygen is above 20%.
- e) Persons are provided with Confined Space training.
- f) All necessary equipment and support personnel required to enter a Confined Space is provided.

### **Tools, Equipment and Machinery**

The Contractor must ensure that all tools & equipment provided for use during the Work is:

- a) suitable for its intended use;
- b) safe for use, maintained in a safe condition and where necessary inspected to ensure this remains the case (any inspection must be carried out by a competent person and records shall be available);
- c) Used only by people who have received adequate information, instruction and training to use the tool or equipment.
- d) Provided with Earth leakage circuit breaker (ELCBs) at all times when using electric power cords. Use of electrical tape for temporary repairs is prohibited.
- e) The portable tools should be of fibre body and double insulated.
- f) All lifting tools and tackles should have valid test certificate.

### **Working at Height**

Any Work undertaken where there is a risk of fall and injury is considered to be working at height.

For any Contractor Personnel working at height, Contractors shall provide fall prevention whenever possible and fall protection only when fall prevention is not practicable. Before commencing Work in a height the Contractor must obtain from Owner a Permit to Work, the Permit to Work will define the requirements to be followed. Supervisor must be present at all point of time, to ensure no deviation occur during the course of work.

Medical fitness certificate needs to be submitted for all contract employee (Blood pressure, Vertigo test must for work at height people)

#### **a. Fall Prevention System**

Fall prevention systems (e.g. fixed guardrails, scaffolds, elevated work platforms) must provide protection for areas with open sides, including exposed floor openings. Helmet, full body safety harness with double lanyard and shock absorber to be used while at height.

#### **b. Fall Protection Systems**

Where fall protection systems are used then the Contractor must ensure the following is applied:

- (i) Only approved full body harness and two shock-absorbing lanyards are used,
- (ii) Prior establishment of a rescue plan for the immediate rescue of an employee in the event they experience a fall while using the system,

*Signature of the Tenderer:*

*Date:*

*Seal:*

- (iii) Anchorage points must be at waist level or higher; and capable of supporting at least that attached weight,
- (iv) Lifeline systems must be approved by Owner before use.
- (v) Use of ISI marked industrial helmet at all point of time.

**c. Scaffolding**

All scaffolds shall subject to a documented inspection by a competent person and clearly marked prior to use. The footings or anchorage for scaffolds shall be sound, rigid and capable of carrying the maximum intended load without settling or displacement. All scaffolding materials should be of MS tubular type.

Guardrails and toe-boards shall be installed on all open sides and ends of scaffold platforms. Scaffolds shall be provided with an access ladder or equivalent safe access. Contractor Personnel shall not climb or work from scaffold handrails, mid-rails or brace members.

**Electrical Safety**

Prior to undertaking any work on live electrical equipment the Contractor must obtain a Permit to Work from Owner. Where ever possible live work should be avoided. Any control measures highlighted shall be implemented prior to work commencing.

The below measures will be taken:

- a) Work practices must protect against direct or indirect body contact by means of tools or materials and be suitable for work conditions and the exposed voltage level.
- b) Energized panels will be closed after normal working hours and whenever they are unattended. Temporary wiring will be de-energized when not in use.
- c) Only qualified electrical Contractor Personnel may enter substations and/or transformer and only after being specifically authorized by Owner.

**Hot Works**

A Permit to Work must be obtained from Owner prior to any hot works (welding, grinding, open flame work). Suitable fire extinguishing equipment shall be immediately available. Objects to be welded, cut or heated shall be moved to a designated safe location, or, if they cannot be readily moved, all movable fire hazards in the vicinity shall be taken to a safe place. Personnel working around or below the hot works shall be protected from falling or flying objects.

Prior to the use of temporary propane or resistance heating devices approval must be obtained from Owner.

**Drilling and Concreting**

A Permit to Work must be obtained from Owner and all underground lines, equipment and electrical cables shall be identified and located prior to beginning the work. The Contractor shall assign a competent Contractor Personnel to all trenching and excavation work.

Safe means of access and egress shall be located in trench excavations. Daily inspections shall be conducted by a competent Contractor Personnel for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems or other hazardous conditions.

Physical barriers shall be placed around or over trenches and excavations. Flashing light barriers shall be provided at night.

*Signature of the Tenderer:*

*Date:*

*Seal:*

## **Environmental Requirements**

### **a. Waste Management**

The Contractor is responsible to remove any waste generated by the work being done on the Site. The Contractor must dispose of the waste in line with the relevant local legislative requirements. The waste disposal route shall be documented and made available for Owner to review at any time and may be subject to Owner's prior approval.

Wastes (includes rinse from washing of equipment, PPE, tools, etc) are not to be poured into sinks, drains, toilets, or storm sewers, or onto the ground. Solid or liquid wastes that are hazardous or regulated in any way are not to be disposed of in general site waste receptacles.

### **b. Spills**

The Contractor is responsible for the provision of adequate spill kits/protection and the clean-up and disposal costs arising from such spills.

### **c. Emissions**

The Contractor shall identify and quantify any emission sources associated with the Works. The control measures associated with these emission shall be subject to the approval of Owner's Emissions include but are not limited to noise, dust, fumes, vapours.

## **32. ADDITION AND ALTERATION OF TERMS AND CONDITIONS**

The company reserves the right to add / alter terms and conditions of the tender document including cancellation of the tender at any time without assigning any reason whatsoever.

## **33. Corrigendum to tender**

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in our website [www.balmerlawrie.com](http://www.balmerlawrie.com) & our e-procurement portal <https://balmerlawrie.eproc.in>. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

## **34. ACCEPTANCE OF TENDER**

The company reserves the right to accept or reject the offer in part or in full without assigning any reasons whatsoever and/Or to negotiate with tenderer(s) in the manner it considers suitable.

## **35. INDEMNITY**

The contractor shall indemnify the company, for any financial or other losses that result to the company during the operation of the contract for over the actions/inactions on the part of the contractor, which has resulted in the liability of the company. In other words, the contractor shall continue to be responsible to the company in respect of any act of omissions/commissions performed during the tenure of the contract, even though the action may actually be initiated by an external agency or an individual or a statutory authority etc. much after the contract period had expired. The contractor shall be responsible for the acts of omissions and commissions that have taken place during the contract period

*Signature of the Tenderer:*

*Date:*

*Seal:*

**36. Arbitration**

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract

**37. Conflict of interest**

The bids of any tenderers may be rejected if a conflict of interest between the tenderer and the Company is detected at any stage for submission of tender.

**38. General**

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason. BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

**It may be noted that, the terms not mentioned in the offer shall be considered as per our tender terms and conditions only.**

Whenever there is a duplication of clause in the terms and conditions, the clause which is beneficial to the Company will be considered applicable at the time of any dispute

It shall be understood that every endeavor has been made to avoid error which may materially affect the basis of the tender and the successful bidder will take upon himself to provide for risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.

**39. DISCLAIMER CLAUSES:**

Neither the Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

**40. EVALUATION OF BIDS:**

The online closed bids shall be used for grading the bidders. **Priced offers of those tenderers who fulfil the pre-qualification criteria as per clause 2.0, alone will be opened/considered for price evaluation.** Evaluation of the price bids of qualified bidders will be done and overall lowest landed rate including all the items (Net of GST, if any, as applicable) shall be taken as L1 price and next lowest as L2 price and so on. The order will be awarded to overall L1 quoted bidder.

Signature of the Tenderer:

Date:

Seal:

**41. AWARD OF CONTRACT**

The contract will be awarded to the overall lowest quoted tenderer (**including all items**) based on their estimates provided in e-procurement portal as per the PRICE SCHEDULE indicated in **Annexure-A. ie., Order will be placed to the overall L1 quoted tenderer (including all items).**

If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.

**42. Tender Document Submission: (excluding price bid)**

Your offer shall comprise the following:

- EMD for Rs. 12500/-
- Annexure-1 duly filled in and sealed/signed
- Relevant copies of certificates/ registration/Work order/work completion certificates etc as per prequalification requirement
- Tender Document duly signed with seal in all the pages as token of acceptance of our terms and conditions
- Site visit report duly completed/signed

Your off-line offer for tender comprising all the above documents shall be kept in a sealed envelope superscribed as 'Unpriced offer for Interior design work at Hyderabad" should reach the undersigned at our Hyderabad office at the following address on or before ...27/08/2019.....

Sr Branch Incharge (T&V)  
BALMER LAWRIE & CO. LTD.  
302, Regency House  
680, Somajiguda ,  
Hyderabad - 500082

Phone : 040 23414553

email : mathur.mk@balmerlawrie.com

**for BALMER LAWRIE & CO LTD**

**Sr Branch Manager (T&V)**

**Encl: Annexure-1 (Contractor Details)  
Annexure-A: Schedule of quantities  
Annexure-II –site visit  
Drawings –**

*Signature of the Tenderer:*

*Date:*

*Seal:*



**Annexure-1**

**TECHNO- COMMERCIAL DETAILS**

**(1) EMD:**

Have you enclosed EMD : Yes / No  
(If No the offer will be rejected)

**Documents enclosed**

DD / BG /  
copy of NSIC certificate

Details on EMD :

**(2) Prequalification Requirements:**

PF Registration No	:	Certificate copy
ESI Registration No.	:	Certificate copy
PAN No.	:	PAN card copy
GST Registration Certificate	:	Certificate copy
Work Experience	:	Relevant work order/ Work completion copies
Site visit report	:	enclose

**(3) Others:**

Name of the Company/Firm :

Address of the Company :

Name of contact person :

Phone no. & Fax No :

email ID :

**DECLARATION**

I / We ..... have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Company against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I /We hereby declare that, I/We have not been blacklisted / debarred/ Suspended /demoted in any PSU/Govt department in Tamil Nadu or in any State due to any reasons.

*Signature of the Tenderer:*

*Date:*

*Seal:*

**AWARD OF CONTRACT:** The contract will be awarded to the overall lowest quoted (L1) tenderer (including all items) based on their estimates provided in e-procurement portal as per the PRICE SCHEDULE indicated in **Annexure-A. ie., Order will be placed for all the works to the overall L1 quoted tenderer (including all items).**

If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.

**IMPORTANT NOTES:**

1. All the existing underground systems such as existing cable route, storm water and sewage water drainage and other underground pipelines should be taken care with prior approval of the BL representative(s) while carrying out the work.
2. A knowledgeable civil engineer shall be posted at site to supervise the day to day construction activities.
3. An M book shall be maintained at site with daily work progress, in terms of quantities referring to the tender items, is entered.
4. The M book shall form the basis for recording the measurements and billing
5. All necessary safety precautions as required by Balmer Lawrie shall be followed
6. No concreting shall be done without the reinforcement placement being checked and certified by the BL in charge
7. After placement of reinforcement the contractor shall enter the steel measurements in the M book. He shall also take adequate photographs of the entire area to be concreted and inform BL in charge for confirming the steel placement is complete.
8. All steel measurement, as placed at site, shall be measured and recorded by the Contractor and cross checked by BL in charge
9. The contractor shall photograph all works, stage wise. Excavation sizes shall be clearly photographed showing the Length, Width and depth. Similar photos are to be taken and shared with BL in charge
10. Only makes of materials as specified in the work order/ tender shall be used.
11. The contractor to provide a Triplicate note book, at site, for site instructions.
12. All materials brought to site shall be photographed clearly showing the make. These photos shall be shared with the BL in charge for approval. No material shall be used without prior approval.
13. For scaffolding work if any, only MS scaffolds shall be used. Bamboo scaffolding are strictly not allowed

Contact Person:		Telephone No:	
Email ID:		Mobile No:	
PAN :		PF No:	
GST Registration No:		ESI No:	

Signature of the Tenderer:

Date:

Seal:

**Annexure-2**

**SITE VISIT FORM**

Site location : Office at Somajiguda, Hyderabad

Vendor

Name of Vendor's representative

Contact No of vendor's representative

Date of site visited

Vendor's declaration : Understood the site condition and requirement in line with the tender requirement.

Signature of Vendor's representative

Signature of BL representative

*Signature of the Tenderer:*

*Date:*

*Seal:*

<b>SCHEDULE OF QUANTITIES FOR PROPOSED OFFICE AT BALMER LAWRIE , SOMAJIGUDA.</b>					
<b>OPTION B</b>					
S.No.	Description	Unit	Qty	Rate	Amount
	<b><u>INTERIOR WORK</u></b>	-			
	<b>Ceilling Work</b>				
	<b>Reparing of Celling</b>	<b>Lumsum</b>	<b>Lumsum</b>		
	<b>Flooring</b>				
1	Providing and fixing of Flooring with 10 mm thick, non slippery Vitrified tiles of 2'x2' size of approved Ms Balmer Lawrie, and fixing with Weber or equivalent solution over a bed of Laticrete 290 thinset adhesive or equivalent and the joints sealed with Laticrete unsanded grout or equivalent with laticrete 282 grout admix or equivalent, including required leveling of floor. (if required )(tile upto 60/-sqft)	SM	135		
	rak brand make				
2	<b>Skirting</b>				
	Same as above for 4" Skirting	RM	50		
3	<b><u>Painting</u></b>				
	Cleaning the old surface of the ceiling and walls and then applying & painting for walls, ceiling with OBD White paint matt finish with two coats of approved color by Ms Balmer lawrie over a base coat of appropriate primer of approved make (total 3 coats) including cost and conveyance of materials like paint to site including lift and labour charges such as for preparing the walls, ceiling, applying primary coat, curing for primary coat, applying paint with matt finish two coats etc., complete for the finished item of work. Rate to apply upto Height 10'.	SM	511		
	asian paints or berger brand				
4	<b>FULL HEIGHT PARTITIONS -SOLID</b>				
	Providing & Fixing Full height partition with 2" x 1 1/2" saal wood section frame work with both sides covered with 8 mm MDF board, finished with 1mm thick laminate on the both sides, approved by Ms Balmer Lawrie ,shade & brand,with beech wood beeding. All horizontal & vertical wooden sections are to be placed at 2'-0" c/c. The vertical sections to be taken up to the Mezzanine ceiling (not only up to the false ceiling) and fixed tight, with all required hardware, complete for the finished item of work as per the drawing. Measurement for payment: ( L X False ceiling height)	SM	30		

Signature of the Tenderer:

Date:

Seal:

5	<b>SOFT PIN BOARD</b>				
	Providing and fixing of soft pin board with 12mm thick plywood and 12mm thick soft board with 3"x1 1/4" teak wood border, cloth etc, above table top. All wood work will be polished with melamine polish, with all required material, labour, etc, complete for the finished item of work. Basic rate of cloth Rs.60/RM	SM	10		
6	<b>Full Height partition PARTLY GLAZED</b>				
	Providing & Fixing Full height Partly glazed partition with 2" x 1 1/2" saal wood section with both sides covered with 8 mm MDF board, finished with 1mm thick laminate on both sides, of approved shade & brand, by Ms Balmer Lawrie, 8mm thk plain glass with opening as per drawing with etching design, and wooden tray with 3/4" granite on top to be provided as per the drawing with lockable durable counters for closing of glass opening and beech wood beading of appropriate size including finishing and polishing the wooden surfaces with sealer-melamine matt finish tinted to approved colour and shade. All horizontal & vertical wooden sections are to be placed at 2'-0" c/c. The vertical sections to be taken up to the Mezzanine <b>ceiling</b> and fixed tight, with all required hardware, complete for the finished item of work as per the drawing. Measurement ( L X False ceiling height)	SM	15		
7	<b>cabin door</b>				
	Supply and fixing of Commercial Flush door double leaf sliding shutters with 1/2" x 3" Beeding and shutter made of 30mm thick commercial flush door finished with 1mm thk. Laminate on both sides, with shutter having allround teak wood beeding, with G type Channel on top & U channel in the shutter, including finishing and polishing the exposed wooden surfaces with sealer-melamine matt finish tinted to approved colour and shade with 8mm thk glass 2' highx 10" wide in each shutter as required. Door will have provision of necessary hardware like handles, sliding channels, aldrops, door lock etc., complete for the finished item of work.	SM	10		

Signature of the Tenderer:

Date:

Seal:

8	<b>Running counter Tables</b>				
	Providing & fixing Running counter tables with 18 mm thk. MDF board for top, sides, and rear to be used, for table and drawers and 18 mm MDF for top,sides and in between for storage unit and 8 mm MDF to be used for rear side of the storage unit, with half round beech wood suitable beading, for storage units, table top, and sides of table, with hanging CPU stand, shall be provided as per drawing, with all required hardware, SS handles, channels, godrej multipurpose locks etc complete for the finished item of work. All the exposed surfaces will be laminated with 1mm thk. laminate of approved shade & brand. Readymade keyboard tray to be fixed as per the specified company & size.	RM	40		
9	<b><u>Printer, Scanner, Xerox etc ledge</u></b>				
	Same as above but without keyboard tray, drawers, only top, sides and rear to be made and fixed to the wall with all required hardware, labour etc, complete for the finished item of work.	RM	5		
10	<b>Storages</b>				
	Providing & Fixing storage to the wall of size 1'-6" /1' deep & 3' /9' in height , with various lengths with 18 mm thk.MDF board for sides, front shutter sliding and in between planks, 8 mm thk MDF to be used for rear side of the storage unit. All the exposed surfaces will be laminated with 1mm thk. laminate of approved by Ms Balmer Lawrie& brand, with beech wood beading of appropriate size. All the inner surfaces are to be painted with luster finish over luppum including finishing and polishing the exposed wooden surfaces with sealer-melamine matt finish tinted to approved colour and shade. Rate to include cost of necessary hardware like beeding,brass hinges, aldrops, magnetic stopper, handles, Godrej locks etc., complete for the finished item of work, as per the drawing.	SM	25		
11					
	Supply & fixing of Readymade all sides open MS Storage Rack with slotted angles and removable MS shelves, all internal divisions adjustable, fixed with nut, bolts of approved make and size, with all required material, labour, including applying priming coat of approved steel primer and two or more coats of approved colour, shade and make of synthetic enamel paint, complete for the finished item of work, as per drawing. Size -10' L x 4'6" Hx 1'3" deep.	RM	3		

Signature of the Tenderer:

Date:

Seal:

12					
	Providing & fixing 19mm thk granite counter of size 6' x 2' x 2'6" to shape & size as shown in the drawing using 19mm thk good quality granite fixed on vertical supports. The granite edge to be highly polished with double bull nosing with drip mould. The storage underneath shall be made up of 19mm BWR plywood for sides, shutters, inbetween planks, and box type base of height 4" to be made for fixing of tile Skirting ( Skirting payment will be made seperately as per skirting item) with 1mm thick laminate of approved shade & colour, with suitable beeding. All the exposed surfaces will be laminated with 1mm thk. laminate of approved shade & brand. All the inner surfaces are to be painted with luster finish over luppam including finishing and polishing the exposed wooden surfaces with sealer-melamine matt finish tinted to approved colour and shade. Rate to include cost of necessary hardware like brass hinges, aldrops, magnetic stopper, handles, Godrej locks etc., complete for the finished item of work.	SM	2		
13					
	Providing & fixing of Dining table for 6 persons Size - 7'6 x 3' x 2'6" (as per dwg provided) Top made in 25mm Plywood, covered with approved shade and make of 1mm laminate, understructure in frame of 4"x11/4" of size 5'x2' with 3"x3" legs made of pine wood / white wood, with channel supports at corners, with all required hardware, All the inner surfaces are to be painted with luster finish over luppam including finishing and polishing the exposed wooden surfaces with sealer-melamine matt finish tinted to approved colour and shade. complete for the finished item of work.	Nos	1		
	ply wood of standard commercial make /laminate green/merino make/aluminum channels jindal make				
14	Supply & fixing of Chairs of approved make for managers	Nos	4		
15	Supply & fixing of Chairs of approved make for staff	Nos	27		
16	Supply & fixing of Chairs of approved make for conference	Nos	6		
17	Supply & fixing of Chairs of approved make for visitors	Nos	8		
	godrej brand make				

Signature of the Tenderer:

Date:

Seal:

	<b>Total of Interior Work</b>				
	<b>Electrical works</b>				
	<b>Note: All Light/Ceiling Fan/Wall Mounting/Exhaust Fan/Bell Points Cost to be Included in Circuit Wiring</b>				
S.No.	Description	Unit	Qty	Rate	Amount
	<b>Site Preparation works</b>				
1	Supply and wiring of Light points with Switch, MS Box, Plate and also Suitable Size 2mm thick PVC conduit with 3x1.5Sqmm Copper multi strand flexible pvc insulated cable with all required materials etc.(Rate Including the circuit wiring from Lighting Distribution Board to Switch Board Wiring 2x2.5+1.5Sqmm Wire.)				
	Primary Point	Pts	60		
2	Looping/Secondary Point(Without switch)	Pts	20		
3	Wiring of Wall Mounting Fan / pedestal fan points from Near Switch Board with Suitable Size 2mm thick PVC Conduit with 3x1.5Sqmm earth wire Copper multi strand flexible pvc insulated wires and 5A Switch cum sockets with Surface/Concealed Box with all required materials etc.	set	10		
	<b>Sub Mains and Mains</b>				
4	Supply and wiring of Circuits for ACs with Suitable 2mm thick PVC Conduit and 2x4.0 Sq mm +2.5Sqmm earth wire Copper multi strand flexible pvc insulated wires with Supply and fixing of Metal Clad socket and 25/32A SP MCB and all required materials etc.	set	1		
5	Supply and wiring of Circuits for Inputs with Suitable Size 2mm thick PVC Conduit and 4x6.0 Sq mm +4.0Sqmm earth wire Copper multi strand flexible pvc insulated wires with all required materials etc.(LDB/PDB/UPS DBs)	Mts	50		
6	Supply and wiring of Circuits for Input with Suitable size 2mm thick PVC Conduit and 2x6.0 Sq mm +4.0Sqmm earth wire Copper multi strand flexible pvc insulated wires with all required materials etc.(UPS input/output )	Mts	10		
	<b>SWITCH CUM SOCKETS</b>				
7	Supply and fixing of 1No 6A Sockets with 6A Switch control for above Switch Control Boards with suitable Surface/MS Boxes etc.Including Connections	Nos	40		

Signature of the Tenderer:

Date:

Seal:



	<b><u>Main Panel and Sub DBs( all MCBs 10KA Breaking Capacity)</u></b>				
8	LDB/PDB:Supply & Installation, testing and Commissioning of the 4 way ETPN Double door DB with 63A 4Pole MCB-1No as incomer, and Outgoings- 10/32A SP MCbs-12 Nos and all required materials etc.(MDS Legrand ) for Lighting	Nos	1		
9	UPS OUTPUT DB: Supply & Installation, testing and Commissioning of the 12 way SPN Double door DB with 63/32A 2Pole MCB-1No as incomer, and Outgoings- 10/32A SP MCbs-10 Nos and all required materials etc.(MDS Legrand ) For UPS Outgoing	Nos	1		
10	<b><u>UPS/AC DB:</u></b> Supply and fixing of 4 Pole Enclosure with 4 Pole 63A MCB-1No For UPS Input	Nos	1		
11	<b><u>UPS:</u></b> Supply and fixing of 4 Pole Enclosure with 4 Pole 63A Phase Selector switch with MCB-1No For UPS Input(3 Phase to Single Phase Converter)	Nos	1		
12	<b><u>UPS DB:</u></b> Supply and fixing of 2 Pole Enclosure with 2 Pole 32A MCB-1No For UPS Output	Nos	2		
13	- Supply & laying of 3.5Cx 50 Sqmm LT Al armoured cable.	Mts	10		
<b><u>Cable End Terminations</u></b>					
14	3.5c x 50 sqmm cable end terminations	Sets	2		
<b><u>UPS Wiring</u></b>					
15	Supply and wiring of Circuits for UPS power from UPS DB to Individual Tables with Suitable 2mm thick PVC Conduit and 2x2.5 Sq mm +2.5Sqmm earth wire Copper multi strand flexible pvc insulated wires with all required materials along with Supply and fixing of 2No of 6A Switches and 3 No of 6A Sockets .	Pts	20		
16	Supply and wiring of Circuits for UPS power from UPS DB to Individual Tables with Suitable 2mm thick PVC Conduit and 2x2.5 Sq mm +2.5Sqmm earth wire Copper multi strand flexible pvc insulated wires with all required materials etc.(Point to point and table to table Looping points) along with Supply and fixing of 2 No. of 6A Switches and 3 No of 6A Sockets.	Pts	20		

Signature of the Tenderer:

Date:

Seal:

17	Supply and wiring of Circuits for Raw power from RAW Power DB to Individual tables with Suitable 2mm thick PVC Conduit and 2x2.5Sqmm +1.5 Sq mm earth wire Copper multi strand flexible pvc insulated wires with all required materials etc.along with Supply and fixing of 1No of 6A Switch and 1 No of 6A Sockets	Pts	7		
18	Supply and wiring of Circuits for Raw power from RAW Power Table to table Looping Power with Suitable 2mm thick PVC Conduit and 2x2.5Sqmm +1.5 Sq mm earth wire Copper multi strand flexible pvc insulated wires with all required materials etc.along with Supply and fixing of 1No of 6A Switch and 1 No of 6A Sockets	Pts	5		
19	Supply and wiring of Circuits for Raw power from RAW Power DB to Individual tables with Suitable 2mm thick PVC Conduit and 2x4.0Sqmm +2.5 Sq mm earth wire Copper multi strand flexible pvc insulated wires with all required materials etc along with Supply and fixing of 1No of 16A Switch and 1 No of 16A Sockets.	Pts	7		
<b><u>Telephone</u></b>					
20	Supply and fixing of RJ 11 Telephone socket with 2 Pair Telephone Cable From Each Table to EPABX, this include suitable Surface/concealed box and all required materials. This Includes Supply and fixing of Suitable PVC Conduits and Cable Numbers provided.	Sets	10		
<b><u>LAN CABLING (Cat-6)</u></b>					
21	Supply and Laying of 4Pair, UTP cat 6 E Lan Cable with RJ 45 Information outlet with end to end terminations and Suitable 2mm Thick PVC Pipe Laying below Flooring/Wall/Slab etc MS Junction Boxes to All Tables, Including all Related Civil Works etc All Cable Numbers to be Provided at both ends (Systemax / Dlink)	Pts	30		
22	Supply & fixing of 7 feet factory crimped Patch Cords.	Nos	15		
23	Supply & fixing of 3 feet factory crimped Patch Cords.	Nos	20		
24	Supply and Fixing of CAT-6 , 24 Port Jack Panel,	Nos	1		

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25	Supply and fixing of 9U Rack with Accessories (Shelf, Power Manager, Cable Manager, Fan etc)	Nos	1		
	LIGHT FITTINGS Supply and fixing of the following light fittings complete with lamp / Tubes. The fixtures shall be installed with supply of all materials such as Teakwood round block, balancing socket, conduit pipe, nipples, check nuts, bolts, nuts, PVC flexible hose, suspension rod /chain clamps / Connection wire from Ceiling Rose to fittings, Exhaust Fan Point all required materials etc.				
26	Supply and Fixing of 28 watts LED Light fitting with complete accessories.(4')	Nos	20		
27	Supply and Fixing of 15/16 watts LED light fitting with complete accessories.( down light )	Nos	10		
28	Supply and Fixing of 1X20 W LED tube light fitting with tube with all required accessories.	Nos	6		
	<b>Total of Electrical Works</b>				
	<b>all works as per site condition</b>				
	<b>all wires &amp; cables havells make &amp; switch boards of anchor roma make</b>				
	<b>conference table with concealed power plugs,&amp; provision for projector power</b>				
	<b>lights standard make with 2 year warranty</b>				
	<b>HIGH WALL MOUNT SPLIT AIRCONDITIONERS</b>				
1	Supply of approved make 2 TR HWM Split Air Conditioners (3 Star Rated) including necessary suitable rating, approved make V Guard or equivalent stabilizer including transport, labour, etc and Erection, testing & Commissioning of HWM Split Air conditioners including required copper piping, cabling, drain piping, to the location as directed by the consultant / client, with all required civil works, like making and closing of holes, including providing & fixing of required size stand if required, etc complete for the finished item of work.	Nos	1		
	<b>Total of Airconditioning Works</b>				
	<b>all works as per site condition lg or samsung or equivalent</b>				
	<b>CIVIL WORKS</b>				

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1	DEMOLITION WORKS				
	include removal of all old false ceiling and old walls of bathrooms, lifting 3 floors and till complete disposal	SM	200		
2	NEW WALLS				
	include building of new 110mm walls at bathrooms, with 20mm plastering both sides, in light weight standard brick, sand and cement, cement ultratec grade & river sand, lifting to 3 floors	SM	25		
3	BATHROOM & PANTRY TILING WORKS				
	include dado fixing of tiles up to (50/-sqft), in cement mixture on walls of toilets, tiles as per design selection and choice. in kajaria or equivalent brand	SM	90		
	tiles somany/kajaria brand make				
4	PLUMBING WORKS				
	include all internal plumbing water points in cpvc piping standard make & sanitary fittings with pvc standard pipes as per specifications. For 2 bathrooms (include wc point, tap point, basin point, and traps as per design	LS	1		
5	TAP, BASIN, WC and sanitary items	nos	3		
	jaquar /RAK/parryware brand make				
	<b>Total of Civil Works</b>			<b>Total</b>	
	<b>GST</b>				-
	<b>Grand Total</b>			total	-
<b>OVERALL OR ITEM WISE QUANTITY INTERCHANGES WITHIN THE VALUE OF THE CONTRACT.</b>					
	<b>ALL WORKS EXCLUDING GST &amp; PART REUSE OF OLD FIXED FURNITURE</b>				
<b>LIST OF APPROVED MAKES</b>					
1	Cement	L&T, ACC, Ambuja, Birla, KCP			
2	Construction chemicals	Forsroc/ Apcon / Sika or equivalent			
3	Ceramic Tiles	Johnson, Kajaria, Nitco			
4	Vitrified Tiles	Same as above			
5	Adhesive	Weber / Laticrete			
6	Emulsion Paints, water proof cement paints	Asian / Nerolac / Berger			
7	Anti corrosive epoxy paint	HiBuild/ Asian / Berger /			
8	Steel	Tisco, Sail, Rashtriya Ispat Nigam Ltd -VSP			
9	STRUCTURAL STEEL	SAIL, VIZAG, JINDAL			
10	Water proof cement paint	Asian / Berger / Jenson & Nicholson			
11	epoxy painting	HiBuild/ Asian / Berger /			
12	Light Fittings	Philips, Havells			
13	Plywood	Greenply/Kitply			

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14	Laminate	Greenlam/Merino/Bloom			
15	Aluminium Partition	jsw/tata			
16	Water Proofing	Dr.Fixit/Fosroc			
	USE cement as below:	Minimum Cement content KG/m3		Maximum face water cement ratio	
	a) Super sulphated cement or sulphate resisting Portland cement	330		0.5	
	OR				
	b) Portland Pozzolana cement or Portland slag cement	350		0.45	
	Portland slag cement confirming to IS 455 with slag content more than 50 percent exhibits better sulphate resisting properties.				

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