



Balmer Lawrie & Co. Ltd.
Refinery & Oilfield Services

ROFS/2K19/02/ENQ/04
 26th July, 2019

TENDER ENQUIRY
DUE DATE – 06.08.2019 upto 16:00 Hours

M/s Balmer Lawrie & Co. Ltd. invite sealed offer from empaneled transporters of SBU : Refinery & Oil Field Services (ROFS) for **Transportation of 1 No. Office-cum-Electrical Panel Module** from ARP Engineering, Kolkata, West Bengal to Oil & Gas Corporation Ltd (ONGC), Uran, Maharashtra as per the following details and terms & conditions

1.0 Description of Work

Sl. No.	Description	Qty. (Nos.)	Dimension	Approx. Weight (MT)	Proposed Vehicle
1.1	Office-cum-Electrical Panel Module	1	20'(L)X8'(W)X9'(H)	5	20' Open Dalah/Truck

2.0 Scope of Work / Responsibilities

- 2.1 Transportation of the above Module from starting point to destination at the addresses noted in page no.3.
- 2.2 The above Module shall be loaded at ARP Engineer, Kolkata. Loading shall be under the scope of Balmer Lawrie.
- 2.3 The transported Module shall be unloaded at ONGC, Uran Plant by the bidder to the satisfaction of Balmer Lawrie's Site-in-charge. Arrangement of suitable hydra and manpower for unloading & placement inside the ONGC Uran Plant will under bidder's responsibility. All incidental charges at unloading point shall have to be borne by the transporter.
- 2.4 Unloading must be done properly to ensure no damage is caused to the module.
- 2.5 Necessary co-ordination with all concerned for carrying out the material loading & unloading at respective locations shall be the responsibility of the transporter so that, the loading/unloading is carried out smoothly and without undue delay.

- 2.6 Transportation of material shall be carried out in a safe manner and module will have to be properly secured with the vehicle to the satisfaction of Balmer Lawrie's personnel so as to eliminate possibilities of any damage and overturning during transit.
- 2.7 The transport vehicle shall meet concerned RTO regulations and drivers shall have valid driving license and the type of vehicle to be engaged at the place of origin to be indicated in the offer.
- 2.8 The order will be placed on strict understanding that the transporter has indemnified Balmer Lawrie & Co. Ltd. against any government action on him or his vehicle or his driver while on our duty.
- 2.9 Our decision will be final in the event of any dispute.
- 2.10 The transporter must keep Balmer Lawrie & Co. Ltd. fully absolved from all legal responsibilities arising out of any accident, injury, death etc. to his staff / labourers involved in the operation.
- 2.11 Rate should be valid for acceptance for a period of 90 days from the due date. Rate quoted should be firm and no escalation, whatsoever, will be granted during such period.
- 2.12 No deviation from the tendered condition is acceptable.
- 2.13 A responsible person from and on behalf of the bidder should be present both at loading and unloading points to take care of payments and also to ensure that the materials are loaded/stacked/placed/unloaded properly and safely.
- 2.14 Driver of the vehicle shall keep the following documents under their possession all the time, while carrying out the road transportation job:
- a) Registration Certificate (RC) book of the Vehicle.
 - b) Valid Fitness Certificate of the Vehicle
 - c) Valid Insurance Policy of the Vehicle
 - d) Driving License of the Driver
 - e) Valid Pollution Control Certificate of the Vehicle
 - f) Any Photo Identify of the Helper/Khalasi accompanying the drive

In absence of any of the above documents, vehicle will not be allowed ONGC, Uran Plant. The reason for delay due to vehicle detention at the respective gates shall be attributable to the transporter.

- 2.15 No materials, other than those specified in our invoices, should be loaded on to the vehicle en-route.
- 2.16 Invoice and e-way bills (Part-I) will be issued at the time of loading of Module at ARP Engineering, Kolkata.

2.17 No detention charges will be paid at unloading point since it unloading is under the scope of vendor. However, if it is found that the detention of vehicle is caused due to reasons not attributable to the bidder, such detention charges, claimed by the bidder may be considered for reimbursement after 2 (two) working days of reporting at unloading point. Detention charges beyond the specified days are prefixed at ₹1000/day for the vehicle. Bidder must accept such prefixed amount and no additional amount would be entertained after placement of order.

3.0 Goods & Services Tax (GST)

GST shall be extra as per statute and to be paid by Balmer Lawrie to the concerned authority.

4.0 Incidental Charges

All charges from unloading and enroute shall be borne by the bidder. Balmer Lawrie's site personnel should not be requested to make any payment at the loading and unloading points.

5.0 Payment Terms

Full payment will be released against submission of invoice along with receipted LR and Part – II of e-way bills after successful completion of work.

6.0 Destination Address

Balmer Lawrie & Co. Ltd.
C/o. Oil & Natural Gas Corporation Limited
Uran Plant, Uran
Dist : Raigad, Maharashtra – 400 702

7.0 Place of Origin

ARP Engineering
147, Nilgunj Road
Kolkata – 700 056

8.0 Transit Insurance

Transit Insurance will be arranged by Balmer Lawrie & Co. Ltd.

9.0 Completion Schedule

The consignment must reach ONGC, Uran within 10(ten) days (excluding the date of loading & reaching) of leaving the place of origin. The bidder shall have to do all sorts of coordination and liaisons etc., as applicable to achieve this time target. Penalty @ ₹5000.00 per day will be levied for delay in completion schedule.

10.0 Placement of Vehicle

Placement of vehicle and loading of Module must be completed within two (2) working days of issue of LOI/PO/verbal or written intimation, whichever is later, failing which penalty @ ₹5000.00 per day will be levied over and above the compensation due to delay in completion schedule as specified in Clause no. 9.0 above.

11.0 Tender Submission

Offer should include a stamped and signed copy of the Tender Document as a token of acceptance of the terms and conditions herein.

Detailed offer complete in all respects should reach the following office within the due date.

Manager (Commercial)
Balmer Lawrie & Co. Ltd,
Refinery & Oil Field Services,
21, Netaji Subhas Road,
Kolkata-700 001
Contact No. (033) 222258706/9433092888
e-mail : biswas.s@balmerlawrie.com

12.0 Tender may be downloaded from our website www.balmerlawrie.com.

Thanking you,

Yours faithfully
For **Balmer Lawrie & Co. Ltd.**

(A K Basak)
Head (Technical)



Balmer Lawrie & Co. Ltd.
Refinery & Oilfield Services
PRICE SCHEDULE

Tender No. ROFS/2K19/02/ENQ/04

Date : 26.07.2019

Due Date : 06.08.2019 upto 16:00 Hours

Sl. No.	Description	Qty. (Nos.)	No. of Vehicles	Type of Vehicle	Rate (₹)	Amount (₹)
1.0	Transportation of following 1 No. Office-cum-Electrical Panel Module from ARP Engineering, Kolkata and unloading inside ONGC, Uran Plant, Uran as per Scope of Work of the Tender document. Unloading shall be under bidder's scope.	1	1			
2.0	Basic Price					
3.0	GST				@ 5%	
4.0	Total Price					