

Balmer Lawrie & Co. Ltd.
SBU : Greases & Lubricants, Kolkata
P-43, Hide Road extension
Kolkata – 700 088

e – Tender Enquiry

Tender No. : GLK/TE19/091
Date : 10.07.19
Due Date : 15.07.19 15.00 hours IST

Please arrange to submit your on line bid for 12 MT +/- 10% of Ethylene Propylene Co Polymer **on door delivery to our Kolkata & Silvassa Plant Basis** as per following specifications:

SPECIFICATION OF ETHYLENE PROPYLENE CO POLYMER

1. PRODUCT SPECIFICATION :

Product Name : Ethylene Propylene Co-polymer as VII in Engine Oil/ Lubricating Oil

Product Properties :

1. The material properties shall be such that usage of vendor's recommended treat level of polymer in Mineral Oils blend(SN150) generates properties as below:
 - a) Kinematic Viscosity@100°C : 1100 cSt (Min)
 - b) Colour, ASTM D1500 : 3.5 (Max)
 - c) Pour Point in °C (ASTM D97) : - 3.0 (Max)
 - d) SSI (ASTM D6278) : 24 (Max)
2. Polymer solution in SN 150 should return to its flowable liquid state at (+) 3°C after cooling to pour point and keeping at ambient temperature.
3. Material should be readily soluble in Group I Mineral Base oil (SN 150) at around 140 °C and the polymer solution should not result in colour change of the original mineral oil used in making polymer solution.
Polymer solution should remain clear, transparent and free from any haziness when kept under storage under normal condition.
4. Specifications of SN 150 Mineral Base Oil used for dissolution of above polymer:
 - a) KV@ 40 °C : 30 to 33 cSt
 - b) Pour Point : (-) 6 °C (Max)
 - c) Colour (ASTM D1500) : 2.5 (Max)
5. Polymer solution (VII) used in Engine Oils / Gear Oils should give clear and transparent finished oils without any haziness and also should not separate out on storage when kept under normal condition for thirty (30) days.
6. Product composition should be based on Ethylene-Propylene Co-Polymer only
7. Physical State - Soft Solid in slab form
Or Pellet form.

Note : Complete technical details of offered additives with supporting documents are to be submitted with offer. No deviation against the above specification will be entertained.

In case of any rejection of supplied material, BL shall have the option to source similar additive from other sources by debiting the differential amount to the successful bidder.

Terms and Conditions :

Quantity : The tender quantity is total 12 MT +/- 10% . Breakup of the quantity locationwise as follows :-

Quantity	Location
4 MT	Kolkata Plant
8 MT	Silvassa Plant

Delivery Terms :- Offer should be on door delivery basis [including Loading and unloading charges at either end] at our respective Units clearly specifying freight charges, GST percentage, packing size etc.

Delivery : Supplies to strictly receive within 7 days at Silvassa location and within 10 days at Kolkata location from the date of LOI/PO/call up .The contract will be valid till 31.08.2019.

LD Clause

In the event the material is not received within the specified days mentioned above, a pre-determined liquidated damages will be applicable @ 0.5% per week subject to 5.0 % maximum of PO for the delivery portion in each lot.

Payment Terms : Full payment within 30 days from the date of receipt of material at our respective plant in good condition.

Packing : The materials are to be packed in a transportation worthy packing with proper marking on it for identification.

Taxes & Duties : The Bidders should clearly mention Basic Price, Freight charges, GST percentage, material HSN Number for door delivery basis at our respective plants.

Provisions for Micro , Small and Medium Enterprises (MSME) :

- Qualification Criterion: MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F:No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender. The MSME registration to specify manufacturing of the tender item(s).
- Registered MSME vendors shall be exempted from need to furnish EMD, subject to their submission of registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number by the MSME vendors on Central Public Procurement Portal [CPPP] is mandatory to qualify for availing the benefits as per Public Procurement Policy for MSMEs.
- Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the grade at the respective plants subject to

operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSME bidder matches non-MSME L1 price, 25% of the tender quantity will be equally split between the L1 matching MSMEs. If more than one MSME bidder has quoted in afore-said price band, number of such bidders will be intimated by tenderer to MSME bidders when seeking their acceptance to match L1 bid."

Validity : Offer must be valid for our acceptance for 30 days from the due date of the tender.

Acceptance of Offer : BL reserves the right to reject any / all tenders if a conflict of interest between bidder and BL is detected at any stage.

Offer shall also indicate the following :

- (a) Is the offered material hazardous and effecting users' health ?
- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirements?

Only Registered vendors can participate in this tender . Any other unregistered vendors willing to participate for the item may registered themselves for participation in future tenders.

TENDER CANCELLATION

The tender may be cancelled due to any unforeseen / unavoidable circumstances or due to any other reason at any stage of the tender processing as per the sole discretion of BL and BL is not liable to provide any reason to the applicants for the same.

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**

Pratik Burman
Junior Officer (SCM)
Ph- 09836809607
e-mail : burman.pl@balmerlawrie.com

CONDITIONS FOR ONLINE BID SUBMISSION

Procedure For Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.

C104, Sector 2 Noida-201301

Contact person:

1. Mr. Tirtha Das(Kolkata)	tirtha[dot]das[at]c1india[dot]com	+91-9163254290
2. Mr. Partha Ghosh(Kolkata)	partha[dot]ghosh[at]c1india[dot]com	+91-8811093299
3. Mr. CH.ManiSankar (Chennai)	chikkavarapu[dot]manisankar[at]c1india[dot]com	+91-8939284159
4. Ms. UjwalaShimpi (Mumbai)	ujwala[dot]shimpi[at]c1india[dot]com	+91-022- 66865608

Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity