



Balmer Lawrie & Co Ltd
(A Government of India Enterprise)
Administration Department
21, Netaji Subhas Road
Kolkata - 700 001

TENDER

FOR

Comprehensive Service Contract for Supply and Maintenance of Automated Disinfections System for Chlorination of Drinking Water

AT

I) 9B Queen's Park, Kolkata – 700 019
And, II) 39, Ballygunge Circular Road – 700 019

Tender No. – **BL/HR/ADM/AMCDCW/LT/201920/0003** Dated - **25/04/2019**

Due Date – **06/05/2019**

NOTICE INVITING TENDER
Tender No. – BL/HR/ADM/AMCDCW/LT/201920/0003
Dated - 25.04.2019
Due Date – 06.05.2019 at 03.00 P.M.

Comprehensive Service Contract for Supply and Maintenance of Automated Disinfections System
For Chlorination of Drinking Water

Balmer Lawrie & Co. Ltd. (BL) is a Mini-Ratna-I Public Sector Enterprise, under the Ministry of Petroleum & Natural Gas, Government of India. Along with its five Joint Ventures in India and abroad, it is a much-respected transnational diversified conglomerate with presence in both manufacturing and service sectors. Balmer Lawrie is a market leader in Steel Barrels, Industrial Greases & Specialty Lubricants, Corporate Travel and Logistics Services.

M/s BALMER LAWRIE & CO. LTD. invited sealed tenders from **Enlisted/Registered Vendors** for the job captioned in this tender for 9B Q. Park & 39, B C Road, Kolkata- 700019. The tender document along with its accompanying terms and conditions can be downloaded from the website of the Company www.balmerlawrie.com
Any amendment/corrigendum would be hosted on website www.balmerlawrie.com only

SCOPE OF WORK

The Scope of work of this tender consists of "Supply, installation, erection, commissioning of automatic electronic injection system complete with accessories & supply of one filling of chlorine compound at the injector as and when required to maintain the bacterial count of drinking water" at **9B, Queens Park & 39, B C Road**. Please refer **Annexure – I (Price Bid)** for further details

CONTRACT PERIOD

Service contract shall be valid for one [01] year and may be extended for further one year based on satisfactory performance

TENDER SUBMISSION

Tender to be submitted in sealed covers, super scribed "**Comprehensive Service Contract for Supply and Maintenance of Automated Disinfections System For Chlorination of Drinking Water**" AT

i) 9B Queen's Park, Kolkata – 700 019 and II) 39, Ballygunge Circular Road – 700 019 containing stamped & signed copy of the tender documents, copies of certificates etc. for evaluation and price part shall be filled up with price figures only in the given schedule in **Annexure – 1**. Detailed offer complete in all respects should reach to the Office of **Head (Administration & CSR) Balmer Lawrie & Co Ltd, 21 N S Road, Kolkata – 700 001** latest by 3.00 pm on or before 06.05.2019

For further clarification, you may kindly contact Jr. Officer (Civil) at 033-22225406

VALIDITY OF OFFER

The Tenderer shall keep their offer valid for a period of 60 Days from the date of opening of Offer

NON-CONFORMANCE

- Tenders not conforming to the above-mentioned requirements are liable to be rejected.
- BL reserves the right to reject offers not meeting its Technical requirements and commercial conditions.
- It may please be noted that bids of any tender may be rejected if a conflict of interest between the bidder and the Company/ its employees is detected at any stage
- Balmer Lawrie & Co Ltd., shall have the right to **cancel the job or reduce/eliminate quantity** from the schedule of job provided in **Annexure -I** without assigning any reason whatsoever

For, **BALMER LAWRIE & CO. Ltd.**

Dilip Kumar Das
Head [Admin & CSR]

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General Conditions of Tender

- 1.0 This is only a Price enquiry and not an order.
- 2.0 Fax/Telegraphic offers shall not be accepted
- 3.0 **Testing / Inspection:**
Maintenance service reports with short details of work carried out by the contractor shall be countersigned by the security deployed by BL on presence during the weekly routine check-up
- 4.0 **PRICE**
- 4.1 Firm Prices- On placement of order, prices will remain firm till completion of the job
- 5.0 **Risk & Cost**
- 5.1 If the service provider does not provide proper service or unproductive service during the contractual period, the same will be got done by M/s Balmer Lawrie & Co. Ltd. at the risk & cost of the service provider.
- 5.2 Any dispute or difference arising under this contract shall be referred for jurisdiction at Kolkata to a sole arbitrator to be appointed by the CMD, Balmer Lawrie & Co. Ltd and the provisions of Arbitration act, 1996 including any statutory modifications or enactment thereof shall apply to the arbitration proceedings. The cost of the arbitrator, if any shall be paid equally by both the parties
- 6.0 **Terms of Payment**
100 percent Payment shall be made after completion of the disinfection/chlorination of water for respective months on submission of the bill along with supporting documents
- 7.0 **Termination of Contract**
If any time the service provider makes any fault in preceding the work with the due diligence and continue to do so even after the notice or commit any fault in completing any of the terms and conditions is given to them on that behalf by the officer in charge. Balmer Lawrie & co. Ltd may without prejudice to any other right to remedy accrued or shall accrue thereafter to the company by written notice terminate the contract. The party shall be liable to pay damages towards the breach of contract including but not limited to the extra cost, expenses, considerations etc. incurred by M/s Balmer Lawrie & Co. Ltd. on account of termination of the contract with the party.
All instructions, notice and communication etc. under the contract given in writing and if sent to the last known place of the business shall deem to have served on the date even in the ordinary course of post, these would have been delivered to the party
- 8.0 **Safety Rules**
All the safety rules laid down by Balmer Lawrie, needs to be adhered at your own cost. This will mainly include all kinds of applicable personal protective equipment & complied tools. In case of violating any safety rules or in case of performing any unsafe acts during the execution of the job shall be stopped and the same may be undertaken by other vendor/s at your cost and risks
- 9.0 **Security Deposit**
A sum of 5 percent of the total contract value shall be deposited by the service provider on receiving of the purchase order which should be accompanied by a Bank Draft executed by any Scheduled Bank drawn in favor of M/s. Balmer Lawrie & Co. Ltd., payable at Kolkata. The Security Deposit shall be refunded to the vendor after successful completion of the AMC

MANDATORY QUALIFICATION CRITERION

- The vendor must be enlisted with Balmer Lawrie & Co. Ltd.
- It is required to be submitted hard copies of purchase orders of minimum two numbers similar job which have executed by the vendor previously
- Vendors have to submit copies of their PAN card and GST registration certificate

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FORM OF TENDER
[TO BE FILLED IN BY THE TENDERER]

Date -

To,
The HEAD [Administration & CSR],
Balmer Lawrie & Co. Ltd.,
21, Netaji Subhas Road,
Kolkata – 700 001

Sub. : **Comprehensive Service Contract for Supply and Maintenance of Automated Disinfections**
System For Chlorination of Drinking Water
AT
I) 9B Queen's Park, Kolkata – 700 019
And II) 39, Ballygunge Circular Road – 700 019
Tender NO. : BL/HR/ADM/AMCDCW/LT/201920/0003 dated 25/05/2019

Dear Sir,

Having examined the subject Tender Documents consisting of Notice Inviting Tender, General Conditions of Contract, Price Schedule and having understood the provisions of the said Tender Document and having thoroughly studied the requirements of Balmer Lawrie & Co. Ltd. to the work tendered for in connection with Disinfection/Chlorination of Water at 9B, Queens Park & 39, B C Road, I/We hereby submit our tender offer for the performance of proposed work in accordance with the terms and conditions as mentioned in the Tender Document at the rate[s] quoted by me/us in the accompanying price schedule based on the Schedule of Works included within the Tender document.

If the work or any part thereof is awarded to me / us, I / We undertake to perform the work in accordance with the Tender Document and accept the terms and conditions of the Tender as will be laid down therein failing which Balmer Lawrie & Co. Ltd. Shall be at liberty, without further reference to me / us and without prejudice to any of its rights or remedies, to terminate the agreement and / or to forfeit the earnest money deposited in terms thereof.

Thanking you,

Yours faithfully,

[Name & Address of Firm):- _____

Contact No. :- +91 _____

Contact Person: - _____

With Designation: - _____

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ANNEXURE-I

Technical Specifications And Schedule of Work
For
Comprehensive Service Contract for Supply and Maintenance of Automated Disinfections System
For Chlorination of Drinking Water
AT
I) 9B Queen's Park, Kolkata – 700 019
And II) 39, Ballygunge Circular Road – 700 019

Sl. No	Description	Unit	Quantity	Rate	Amount
1	Supply, installation, erection, commissioning of automatic electronic injection system complete with accessories & supply of one filling of chlorine compound at the injector as and when required to maintain bacterial count of drinking water For Both the locations at I) 9B Queen's Park And II) 39, Ballygunge Circular Road	Each month	12 months		

The total job details have given bellow: -

- Supply, installation, erection, commissioning and testing of **Sodium Hypochlorite/ Liquid Chlorine** by means of **Injection System** complete with all accessories.
- Once a week routine checkup of the system for performance and weekly testing of spot chlorine at the base of the reservoir to ensure availability of 0.2 ppm to 0.5 ppm of residual chlorine at the time of dosing.
- Repair /replacement of the system as and when required.
- Provide standby arrangement in case of major repair/replacement shutdowns.
- Manpower for weekly maintenance shall be deployed by the vendor; pump operator of BL will control the injection system to switch it on/off as required.