



BALMER LAWRIE & CO. LTD.

Logistics Services - Kolkata

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CIN – L15492WB1924GOI004835

NOTICE NO. BL/LS/KOL/VENDOR-REGN/19-20/01

Notice Inviting for

[VENDOR REGISTRATION]

DUE DATE : [30-04-2019]

NOTICE

BALMER LAWRIE & CO LTD, Government of India Enterprise under the Ministry of Petroleum & Natural Gas, is engaged to provide Logistics Services to various clients across India & abroad. Online applications are invited from the interested vendors desirous to provide Services related to Transportation (Part / Full Load), Handling of Cargo (Via Equipment & Labour), Transit Insurance, Surveyor Services, Freight Forwarding/NVOCC, Record Management etc and supply of various office stationery etc (refer Annexure-1 for details of categories).

Interested parties are required to submit their online applications for vendor registration through online mode only from company website www.balmerlawrie.com . The vendor shall furnish the required information in online form and necessary documents mentioned under “**List of Attachment**” to be uploaded in the system. Apart from this, vendor is also required to upload & submit relevant documents for the categories selected for vendor registration. e.g Vehicle Details (No of vehicles), Licence, Certificate etc (As applicable).

Sl No	Description	Details
1	Name of Work	VENDOR REGISTRATION
2	Notice No	BL/LS/KOL/VENDOR-REGN/19-20/01
3	Registration Period	Three years from date of registration
4	Tender Fee	Not Applicable
5	Registration Fee	Not Applicable
6	Online Submission of Registration	
	a. Starts on	11-04-2019
	b. Closes on	30-04-2019
7	Opening & Scrutiny of Registration form on & after	02-05-2019

For any details / clarifications required, the vendor may contact Mr. Shahnawaz Ahmed on any working day (Monday to Friday) between 9.30 am to 6.30 pm on Land line number – 033 2222 5477 or can mail to us at the above noted mail id.

JOB DESCRIPTION

Vendor Registration will be carried out based on category of job, Details of categories are attached below as Annexure-1.

PERIOD OF REGISTRATION

Vendors who will be selected and enlisted as our registered vendors will remain valid for three years. But if registered vendor does not submit bids against five consecutive Limited Tender Enquiries, despite having proof of dispatch/proof of delivery of enquiries to the party, that vendor may be removed from the list of registered vendors.

ANNEXURE-1

SI No	Categories	Sub-Categories
1	Services-LS-Transportation-Big vehicles (Inter-state)	10 or more Wheelers Truck / Taurus
		Trailer services
2	Services-LS-Transportation-Big vehicles (Intra-state)	10 or more Wheelers Truck / Taurus
		Trailer services
3	Services-LS-Transportation-Small vehicles (Inter-state)	Tata Ace or Similar kind Vehicles
		Tata 407 / 709 / 6 Wheelers or Similar Kind Vehicles
4	Services-LS-Transportation-Small vehicles (Intra-state)	Tata Ace or Similar kind Vehicles
		Tata 407 / 709 / 6 Wheelers or Similar Kind Vehicles
5	Services-LS-Transportation-Small Parcels (Intra + Inter state)	Express service/ Courier Services
6	Services-LS-Insurance	Brokerage/TPA Services
		Transit Insurance
7	Services-LS-Handling Services	Cranes/Forklifts
		Lasher
		Fumigation
		Labour Supplier
	Services-LS-Miscellaneous	Inspection / Surveyor
		Record Management
9	Services-LS-Freight Forwarding/NVOCC	Ocean FCL (Full Container Load)
		Ocean LCL (Less Container Load)
		Break-Bulk
		Air Console
10	Goods-LS-Office Supplies	Business gifts
		Office Equipment
		Office Stationery
		Pre-Printed Stationery
		Printed marketing material
		Printing Consumables
		Printing Paper