



Balmer Lawrie & Co. Ltd.

Refinery & Oilfield Services

ROFS/2K18/02/ENQ/03

2nd April, 2019

TENDER ENQUIRY

DUE DATE – 12.04.2019 upto 16:00 Hours

M/s Balmer Lawrie & Co. Ltd. invite sealed tenders from the empanelled transporters of SBU:ROFS for **Transportation of Plant & Machinery** from Numaligarh Refinery Limited (NRL), Dist. Golaghat, Assam to Indian Oil Corporation Limited (IOCL), Guwahati Refinery as per the following details and terms & conditions

1.0 Description of Plant & Machinery

SI No	Description	Dimension	Approx. Wt (MT)	Type of Vehicle proposed
(i)	BLABO Module I	20' (L) X 8'(W) X 9.5' (H)	15	40' Trailer
(ii)	Office Container	20' (L) X 8' (W) X 8.5' (H)	04	
(iii)	Store Module	20' (L) X 8' (W) X 8.5' (H)	12	40' Trailer
(iv)	Module V	20' (L) X 8' (W) X 4' (H)	06	
(vi)	Module III	20' (L) X 8' (W) X 9.5' (H)	13	40' Trailer
(vii)	Tricanter Module	12.6' (L) X 8' (W) X 9.7'(H)	6	
(x)	Cable Drum with 500m cable, Air Compressor-01 No., Screw Pump with motor – 3 Nos., Lifting tackles, Header Assembly, Hydraulic Power Pack, SNS – 5 Nos., Areon Valve 2 nos., Hydraulic Oil Drum – 1No, 200 lit other misc. item.	-	9	20' Truck

Note : Transporters must mention the types and no. of vehicles in the Priced Schedule.

2.0 Scope of Work / Responsibilities

- 2.1 Transportation of the above materials from starting point to destination at the addresses noted in page no. 4.
- 2.2 The above Plant & Machinery shall be loaded on to trailers & trucks at NRL, Golaghat, Loading of materials with suitable crane/hydras and requisite manpower will be under Balmer Lawrie's scope.
- 2.3 The transported Plant & Machinery shall be unloaded at IOCL, Guwahati Refinery. Suitable crane/hydras and requisite manpower will be provided by Balmer Lawrie for unloading and placement of materials inside the Refinery premises. However, all incidental charges both at loading and unloading points shall be borne by the transporter.
- 2.4 Loading must be done properly to ensure no damage is caused to any or all the materials.
- 2.5 Necessary co-ordination with all concerned for carrying out the material loading & unloading at respective locations shall be the responsibility of the transporter so that, the loading/unloading is carried out smoothly and without undue delay.
- 2.6 Transportation of materials shall be carried out in a safe manner and all the materials will have to be properly secured with the vehicle to the satisfaction of Balmer Lawrie's personnel, so as to eliminate possibilities of any damage and overturning during transit.
- 2.7 The transporter's vehicles must meet concerned RTO regulations and drivers shall have valid license.
- 2.8 The order will be placed on strict understanding that the transporter has indemnified Balmer Lawrie & Co. Ltd. against any government action on them or their vehicles or drivers while on our duty.
- 2.9 In general, no detention charges for vehicles will be paid by us. However, if it is found that the detention of vehicles are caused due to reasons not attributable to the bidder, such detention charges, claimed by the transporter may be considered for reimbursement at loading & unloading points for detention of vehicle after 2 (two) working days. Such detention charges shall be paid at a fixed rate of ₹1500/day for 40' trailer and ₹1000/day for truck.
- 2.10 The transporter must keep Balmer Lawrie & Co. Ltd. fully absolved from all legal responsibilities arising out of any accident, injury, death etc. to his staff / labourers involved in the operation.
- 2.11 Rates should be valid for acceptance for a period of 90 days from the due date.

- 2.12 Rates quoted should be firm and no escalation, whatsoever, will be granted.
- 2.13 No deviation from the tendered condition is acceptable.
2. 14 Gross & Tare weights may be taken and submitted along with the invoice.
- 2.15 A responsible person from and on behalf of the bidder should be present at the loading and unloading points to take care of incidental expenses and also to ensure that the materials are loaded/stacked/placed/unloaded properly and safely.
- 2.16 Drivers of the vehicles shall keep the following documents under their possession all the time, while carrying out the road transportation job:
- a) Registration Certificate (RC) book of the Vehicle.
 - b) Valid Fitness Certificate of the Vehicle
 - c) Valid Insurance Policy of the Vehicle
 - d) Driving License of the Driver
 - e) Valid Pollution Control Certificate of the Vehicle
 - f) Any Photo Identify of the Helper/Khalasi accompanying the drive

In absence of any of the above documents, vehicles will not be allowed inside Refineries at both locations and the reason for delay due to vehicle detention at the respective gates shall be attributable to the transporter.

- 2.17 No materials, other than those specified in our challans, should be loaded on to the vehicle en-route.
- 2.18 Invoices & e-bay bills (Part-I) will be issued on the day of loading at NRL. The transporter shall generate Part – I of way bills.

3.0 Goods & Services Tax (GST)

GST will be extra as per statute.

4.0 Incidental Charges

All incidental charges from loading, unloading and enroute shall be borne by the bidder. Balmer Lawrie's site personnel should not be requested to make any payment at the loading and unloading points.

5.0 Payment Terms

Payment will be released on submission of bill along with receipted copy of LR after successful completion of work.

6.0 Address of Destination

Balmer Lawrie & Co. Ltd.
C/o Indian Oil Corporation Limited
Guwahati Refinery
P.O. – Noonmati, Dist – Kamrup
Guwahati, Assam – 781 020

7.0 Address of Origin

Balmer Lawrie & Co. Ltd.
C/o Numaligarh Refinery Limited
NRL Complex, Numaligarh
Dist – Golaghat, Assam – 785 699

8.0 Transit Insurance

Transit Insurance will be arranged by Balmer Lawrie & Co. Ltd. However, in the event of any loss, damage, pilferage, shortages of goods during transit/your possession, you need to substantiate such causes and amount of such loss will be deducted from your bill and retained with us till settlement of our claims with insurance company.

9.0 Completion Schedule

The consignment must reach IOCL, Guwahati Refinery within 3 (Three) days of leaving the place of origin. The bidder shall have to do all sorts of coordination and liasoning enroute/at the check posts, as applicable to achieve this time target. Penalty @ ₹ 5000.00 per day/vehicle will be levied for delay in completion schedule.

10.0 Placement of Vehicle

Placement of vehicles and loading of materials must be completed within three (3) working days of from the date of LOI/Order or our intimation, whichever is earlier, failing which penalty @ ₹5000.00 per day will be levied over and above the compensation due to delay in completion schedule as specified in Clause no. 9.0 above.

11.0 Tender Submission

Offer should include a stamped and signed copy of the Tender Document with filled up Price Schedule and to be submitted to the following Bid Receiving Authority within the due date and time.

Manager (Commercial)
Balmer Lawrie & Co. Ltd,
Refinery & Oil Field Services,
21, Netaji Subhas Road, Kolkata-700 001
e-mail : biswas.s@balmerlawrie.com
Ph/Mobile : (033) 2222 5706/9433092888

Balmer Lawrie & Co. Ltd

12.0 The tender document may be accessed at Balmer Lawrie's website:
www.balmerlawrie.com

Thanking you,

Yours faithfully
For **Balmer Lawrie & Co. Ltd.**

(A K Basak)
Head (Technical)



BALMER LAWRIE & CO. LTD.
REFINERY & OIL FIELD SERVICES
PRICE SCHEDULE

Tender No. ROFS/2K18/02/ENQ/03

Dated : 02.04.2019

Due on : 12.04.2019 upto 16:00 Hours

Sl. No.	Particulars	Quantity (No.)	Rate (₹)	Amount (₹)
1.0	Transportation of following Plant & Machinery from Numaligarh Refinery Ltd., Dist – Golaghat, Assam to IOCL, Guwahati Refinery, Noonmati to as per the Scope of Work/Responsibility mentioned under Sl. No.2.0 of the Tender Document.			
1.1	BLABO Module I	1		
1.2	Office Container	1		
1.3	Store Module	1		
1.4	Module V	1		
1.5	Module III	1		
1.6	Tricanter Module	1		
1.7	Cable Drum with 500m cable, Air Compressor-01 No., Screw Pump with motor – 3 Nos., Lifting tackles, Header Assembly, Hydraulic Power Pack, SNS – 5 Nos., Areon Valve 2 nos., Hydraulic Oil Drum – 1No, 200 lit other misc. item	Lot		
2.0	Basic Price			
3.0	GST @ 5%			
4.0	Total Price:Rupees only)			

- i) No. of Vehicles :
 ii) Type of Vehicles :