

BALMER LAWRIE & CO. LIMITED.

SBU :GREASES & LUBRICANTS

P 43 , Hide Road extension , Kolkata - 700088

PHONE NO. 033 – 24505 362 / 2450 0153, FAX NO. 033 – 2439-5160 / 2277

E-mail ID : burman.p@balmerlawrie.com

GLK/TE18/378

Dated 05.02.19

E - TENDER ENQUIRY

e-Tender Due On : 15.02.19 at 15:00 Hours

M/s _____

Dear Sirs,

Please submit your **ON LINE** offer for supply of 30 MT (+/- 10%) of Palm Fatty Acid at our Kolkata plant,packed in NEW OPEN TOP good quality transport worth M S barrel as per following specification.

1.0 TECHNICAL SPECIFICATION:

Acid value :	180 min
Sap Value :	196 – 206
Iodine Value :	45 – 58
Titre degC :	44 – 48
Moisture:	0.2 % max

2.0 VALIDITY OF THE OFFER

Your offer should preferably be valid for minimum 30 DAYS working days from the due date.

3.0 DELIVLERY SCHEDULE: Immediate with in 15 days on receipt of LOI / P.O at our Kolkata plant (P – 43 Hide road extension Kolkata - 700088) .

4.0 PRICE

4.1 The price quoted shall remain firm till execution of the order.

5.0 PAYMENT TERMS

30 days from the date of acceptance of the material after quality inspection by our Quality Assurance (QA) Department.

6.0 QUALITY & ACCEPTANCE OF THE MATERIAL

The successful bidder must ensure the quality and no deviation from the enclosed specifications shall be entertained. The testing done at our QA Department shall be final and binding on the supplier.

7.0 RISK PURCHASE

Without prejudice to other provisions in the tender, in the event supplier fails to supply within the stipulated time, BL shall have the option to procure the product from alternate sources, at the risk and cost of the supplier without further intimation to the supplier.

8.0 EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT (SD)

All bidders must submit an interest free EMD of INR 15000 (rupees Fifteen thousand only) by Pay Order / DD drawn on any schedule bank in India in favour of "BALMER LAWRIE & CO. LTD." and payable at Kolkata (Calcutta), India. EMD of unsuccessful bidder(s) will be returned after finalization of the tender.

Provisions for Micro , Small and Medium Enterprises (MSME) :

- a) Qualification Criterion : MSME vendor must confirm that UAN No has been uploaded on CPPP website as required by minister vide circular no F:No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender.
- b) Micro & small scale manufacturing units, registered under MSME/ NSIC, also complying clause of EMD.a in the tender are exempted for submission of EMD amount.
- c) Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15 per cent shall also be allowed to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply up to maximum 25 per cent of total tendered quantity for the grade at the respective plant subject to assessment of operational feasibility by tendering authority.

9.0 PRICE REDUCTION FOR DELAYED DELIVERY

Delivery is the essence of the order. In case of delay in execution of the order beyond contractual delivery schedule as stipulated in the enquiry, BL at its option may accept the delayed delivery on price reduced by sum equivalent to one percent (1%) of the value of goods not delivered per week or part thereof delay subject to a maximum of ten percent (10%) of the order value.

10.0 FORCE MAJEURE

Any delay in or failure of the performance of either party hereto shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays/failure of performance is caused by occurrences such as Acts of God or an enemy, expropriation or confiscation of facilities by Governmental Authority, acts of war, rebellion, sabotage or fires, floods, explosions, riots, or strikes. The Vendor shall keep records of the circumstances referred to above and bring these to the notice of BL in writing within three days of occurrence of the event. The amount of time if any lost on any of these counts shall not be counted for the contract period. Such a determined period of time lost shall be extended by BL to enable the Vendor to deliver the items within such extended period of time.

Only Registered vendors can participate in this tender . Any other unregistered vendors willing to participate for the item may register themselves for participation in future tenders.

Please note that bid of any tenderer may be rejected if a conflict of interest between the bidder and the Company (Balmer Lawrie & Co Ltd) is detected at any stage.

Thanking you,

Yours faithfully,
f/Balmer Lawrie & Co. Ltd

Pratik Burman
Jr. Officer (SCM)
Ph- 09836809607

CONDITIONS FOR ONLINE BID SUBMISSION

Procedure For Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.

C104, Sector 2 Noida-201301

Contact person:

1. Mr. Tirtha Das(Kolkata)	tirtha[dot]das[at]c1india[dot]com	+91-9163254290
2. Mr. Partha Ghosh(Kolkata)	partha[dot]ghosh[at]c1india[dot]com	+91-8811093299
3. Mr. CH.Mani Sankar (Chennai)	chikkavarapu[dot]manisankar[at]c1india[dot]com	+91-8939284159
4. Ms. Ujwala Shimpi (Mumbai)	ujwala[dot]shimpi[at]c1india[dot]com	+91-022- 66865608

Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution. The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity