

बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

(Regd. Office: 21, N.S.Road, Kolkata-700001)

TENDER NO: BL/LC/MAN/STALL/LT/201819/0276

Dated: 27.12.2018

Due date: 08.01.2019

Sub: Tender Inviting bids / “e” bids for STALL DECORATION AT IILF 2019 as per specification

1. INTRODUCTION

Balmer Lawrie & Co Ltd. [herein after referred as BL] is a multiple product, multi-location and multi technology conglomerate and manufacture of Leather Chemicals forms one of the core businesses of the company. The company invites bids through **e-bids (online bids)** for carrying out Stall Decoration in IILF 2019 to be held in Chennai between 31.1.2019 – 3.2.2019 from competent and experienced suppliers with sound infrastructural, technical and financial capabilities.

2. SPECIFICATION FOR STALL DECORATION – As per ANNEXURE 1. Layout design also enclosed.

3. TENDER QUANTITY

Estimated quantity for each description is given in Annexure 1

4. PREQUALIFICATION CRITERIAS

GST NO
PAN NO

5. CONTRACT PERIOD

The contractor should handover the stall decorated upto our satisfaction on 31.1.2019 before 12.00 noon

6. PRICE

Contractor should submit Price Bid as per Annexure I. Price Bid shall be as per annexure I which needs to be submitted ONLINE as per the following steps:

Step(1) Bidders shall download all pages of Annexure 1 (given IN pdf FORMAT) and take print out.

Step(2) Rates shall be filled in manually on the print out copy of Annexure I

Step(3) complete documents to be signed and stamped with company seal

Step(4) All the pages shall be scanned and uploaded in e-portal as softcopy in pdf format and follow the procedure given in e-portal for e-bidding

No change in the accepted price structure on the basis of landed cost shall be permitted under any circumstances.

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7. PAYMENT TERMS

Minimum credit period accepted is 30 days from the date of receipt of material. If the supplier wants to offer a credit period other than 30 days the same should be mentioned in the quote itself. For any change in credit period offered by the supplier, suitable adjustments will be made in arriving at the landed cost for our company.

8. EVALUATIONS OF BIDS

The on-line closed bids shall be used for grading the bidders. Evaluation of the price bids of technically qualified bidders will be done and lowest Total value in the Price Bid shall be taken as L1 price and next lowest as L2 price and so on.

100% order will be placed on L1 quoted bidder.

9. ARBITRATION

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract.

Seal and Signature of the tenderer:

Date:

13. GST TAX FORMALITES & COMPLIANCE WITH REGULATIONS

Vendor shall warrant that all goods covered by this agreement / contract are dispatched and delivered in strict compliance with all applicable laws, regulations, labour agreements, working conditions and technical codes and requirements as applicable from time to time. The vendor shall execute and deliver such documents as may be required to effect or to evidence such compliance.

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL. Vendor / vendor's nominated transporter shall ensure handing over of the GST paid invoice for availing concerned levy to the Company at the time of delivery of the consignment.

All laws and regulation required to be incorporated in this charter are hereby deemed to be incorporated by these references. BL and / or their authorized representatives disown any responsibility for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods covered by this agreement / contract.

The processing of invoice should be as per the GST Act. Any penalties due to the non-adherence will be deducted from your invoice.

14. FORCE MAJEURE

Any delay in or failure of performance of either party hereto shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays / failure of performance is caused by occurrences such as Acts of God or an enemy, decrees of any Government or Governmental authority, acts of war, rebellion, sabotage or fires, floods, explosions, riots, or strikes. The vendor shall keep records of the circumstances referred to above and bring these to notice of the concerned Officer of the buyer in writing within 7 days of such occurrences.

The period of time, if any, lost on any of these counts shall not be counted for the contract period. The decision of buyer arrived at after consultation with vendor, shall be final and binding. Such period of time shall be extended by the buyer to enable the vendor to deliver the items within such extended period of time. As soon as the cause of Force Majeure been removed, the party whose liability to perform its obligation has been affected shall notify the other of such cessation and inform the other party the actual delay incurred in such affected activities. Any such event, whenever it occurs, provided that it prevents, affects or delays the party in performing contractual obligation, shall justify the claim of Force Majeure.

Seal and Signature of the tenderer:

Date:

During the pendency of Force Majeure conditions, the Agreement and the obligations there under shall stand suspended provided the notice as required above is given in time. If such event continues beyond 14 days, the parties to this Agreement hereby agree to discuss and decide the course of action to be adopted in this regard including the possibility and manner of terminating the Agreement.

15. CONDITIONS / PROCEDURE FOR ON-LINE BID SUBMISSION

The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

16. Registration with eProcurement platform

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST		
(MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))		
Please email your issues before your call helpdesk. This will help us serving you better.		
Contact Nos. and email IDs for Balmer Lawrie helpdesk officers		
Name	E-mail	Phone Numbers
1. Mr. Manisankar(Chennai)	chikkavarapu.manisankar@c1india.com	+91- 8939284159/044-25946556
2. Mr. Tuhin Ghosh	tuhin.ghosh@c1india.com	+91-8981165071
3. Mr. Tirtha Das	firtha.das@c1india.com	+91-9163254290
4. Mr. Ravi Gaiwal	ravi.gaiwal@c1india.com	+91-022-66865633
5. Mr. Ujjal Mitra	ujjal.mitra@c1india.com	+91-8986678058

17. Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate before submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

Seal and Signature of the tenderer:

Date:

18. Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in the eProcurement platform. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

19. Bid Submission Acknowledgement

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

20. SUBMISSION OF TENDER DOCUMENT

BL expects bidders's compliance of bid document without any deviation. Deviation if felt absolutely necessary in respect of terms & conditions / quality should be mentioned in the deviation sheet as per format of the tender documents and furnished along with the offer. BL shall not take cognizance of any deviation stipulated elsewhere in the bid.

Seal and Signature of the tenderer:

Date:

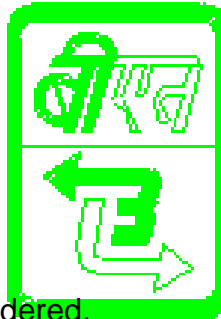
Submission of tender documents shall comprise the following documents:

- Copy of our Tender Enquiry No **BL/LC/MAN/STALL/LT/201819/0276 DT 27.12.2018** duly signed & stamped on all pages by the authorized signatory as a token of acceptance of tender terms & conditions
- Vendor details as per format given in Annexure-2 along with GST and PAN Registration copies

The sealed envelope containing all the above documents super scribing **“Offer for- STALL DECORATION AT IILF 2019”**, Ref: Tender Enquiry No **BL/LC/MAN/STALL/LT/201819/0276 DT 27.12.2018** shall be submitted off-line at the following address:

Senior Manager [C]
BALMER LAWRIE & CO. LTD.
SBU Leather Chemicals
32, Sathangadu Village, Manali,
Chennai – 600068.

Phone : 044 – 25946564 / 25946500
Fax : 044 – 25941156
email: a.arun@balmerlawrie.com



21. PRICE BID SUBMISSION

Only the e-bid price will be considered.

22. VALIDITY OF OFFER

Your offer should be valid for acceptance up to **25.01.2019**

23. GENERAL

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

Seal and Signature of the tenderer:

Date:

Whenever there is a duplication of clause in the terms and conditions, the clause which is beneficial to the Company will be considered applicable at the time of any dispute

It may be noted that if any term is not mentioned in offer, it will be considered as per our tender only.

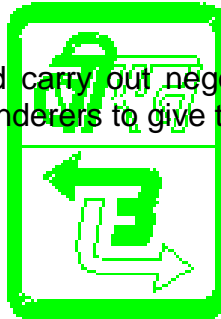
It shall be understood that every endeavor has been made to avoid error which may materially affect the basis of the tender and the successful bidder will take upon himself to provide for risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.

Offer(s) tenderer(s) may be rejected if a conflict of interest between the tenderer(s) and the company is detected at any stage.

24. AWARD OF CONTRACT

The contract will be awarded based on the lowest (L1) quoted tenderer based on the rate provided in Annexure-1/PRICE SCHEDULE in our e-procurement website.

If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.



25. DISCLAIMER CLAUSE

Neither the Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

For Balmer Lawrie & Co Ltd

Senior Manager (C)

ENCL:

Annexure -1 (Price Bid form- 1 page)

Annexure-2 (Vendor form- 1 page)

Seal and Signature of the tenderer:

Date:

Vendor Details

(Vendor shall fill in all the fields. If not applicable, please mention 'Not Applicable')

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel No	
8.	Mob No	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service vendor / MSME* / SSI* / trader / others (specify it)
12.	If MSME registered, under category SC/ST?	
13.	Contact Person	
14.	Inco terms	
15.	Taxes applicable	
16.	PAN no*	
17.	State code (as per GST)	
18.	GSTIN Registration number*	
19.	Proof of GSTIN Registration number per state (From GSTN website)*	
20.	Vendor's GSP name (GST Suvidha Provider's)	

* - relevant registration/certificate copies requirements shall be submitted.

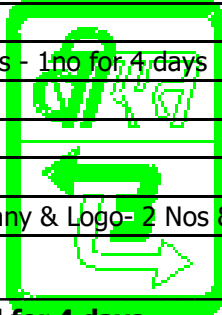
Seal and Signature of the tenderer:

Date:

ANNEXURE 1 PRICE BID

REF : Tender Ref: BL/LC/MAN/STALL/LT/201819/0276 DT 27.12.2018

STALL DIMENSION - 6M x 6M		
S.NO	Description	Amount Rs.P
1	Raised Wooden Platform with vinyl flooring charges (20' x 20' = 400sqft)	
2	Left & Right wall (Wooden Ply framing & flex finish) - 20' x 8' x 2no's= 320 sqft	
3	Pelmet for side walls with paint finish	
4	Pantry cum store room with paint finish (8' x 4') - 1no	
5	Closed meeting room with paint finish (8' x 8') - 1no	
6	Front & Back fascia structure along with paint finish	
7	Reception counter with paint & bar stool - 2no's	
8	Wooden display unit with glass racks - 1 no's	
9	Inside & Front Display unit MS Rod	
10	Wooden discussion table with paint finish (Inside meeting room)	
11	Glass Discussion table - 2no's	
12	Chair's - 15 No's	
13	LED TV (50 inches) - 1no for 4 days	
14	Coffee vending machine with consumables - 1no for 4days	
15	Refrigerator - 1no for 4days	
16	Water Dispenser along with water cans - 1no for 4 days	
17	Transportation	
18	Printing Charges for posters & logo	
19	Electric & Lighting	
	Acrylic Inlighting Logo - 4 Nos (Company & Logo- 2 Nos & Balmol - 2 Nos	
20	Manpower - 1 No for all 4 days	
21	Flower vases, pots etc in the stall for 4 days	
	Total	
	SGST - 9%	
	CGST - 9%	
	Grand Total	




SAC CODE :

PAYMENT TERMS:

SEAL AND SIGNATURE



 **Balmer Lawrie & Co. Ltd.**

The moving force behind the finest defence forces



Balmer Lawrie & Co. Ltd.



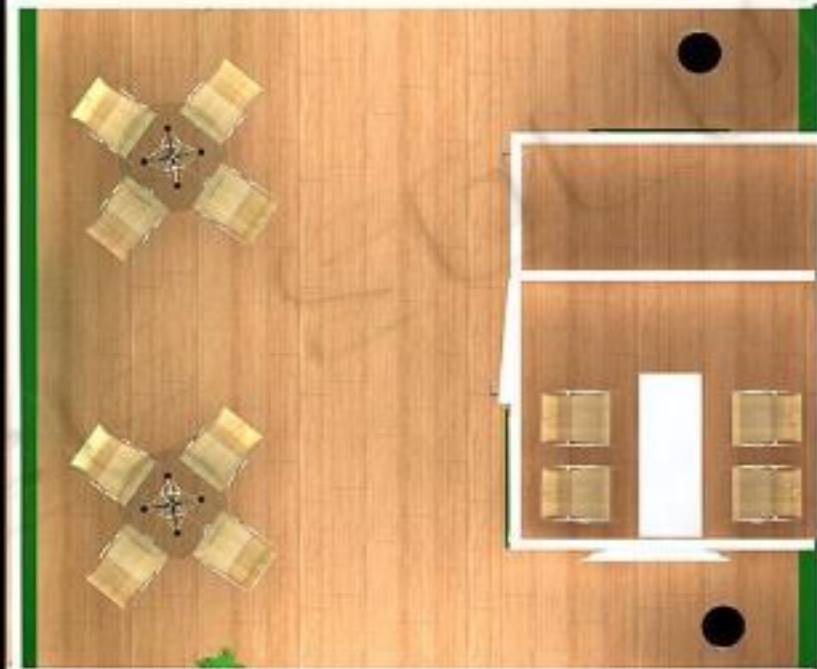
Back View







6m



6m

Top View