

(Regd. Office: 21, N.S.Road, Kolkata-700001)

**TENDER NO: BL/LC/MAN/FORMIC/LT/201819/0234**

**Dated: 20.11.18**

**Due date: 30.11.18**

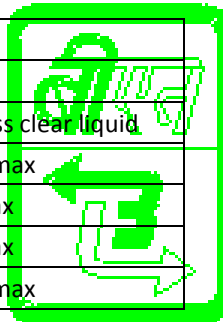
**Sub: Online “e” bidding for Supply of Formic Acid.**

**1 INTRODUCTION**

Balmer Lawrie & Co Ltd. [herein after referred as BL] is a multiple product, multi-location and multi technology conglomerate and manufacture of Leather Chemicals forms one of the core businesses of the company. The company invites e-bids for supply of **Formic Acid in Tanker** for their Chennai plant from competent and experienced manufactures with sound infrastructural, technical and financial capabilities.

**2. SPECIFICATION**

	Specifications	
1	Assay	85 % min
2	Appearance	Colourless clear liquid
3	Heavy metals as Pb	20 ppm max
4	% Chlorides as Cl	0.005 max
5	% Sulphates as SO4	0.005 max
6	Iron as Fe	50 ppm max



**3. QUANTITY : 20 MT +/-10% in Tanker Load**

Note: Bidders should submit 1kg of free sample meeting the spec along with the COA. The price bids of the sample which meets the spec as certified by our QC Lab only will be considered for evaluation. Price bids of those whose samples have been rejected by our QC Lab will not be considered.

Item	Particulars	Formula (if any)
1	Unit of Measurement	
2	Basic Price per unit	A
3	Freight (Including Insurance) per Unit	B
4	Total Basic Price(Including freight & Insurance)	$C = \text{SUM}(A+B)$
5a	CGST in %	$D1=C* (\text{Applicable CGST Rate in \%})$
5b	SGST in %	$D2=C* (\text{Applicable SGST Rate in \%})$
	OR	
6	IGST in %	$D3=C* (\text{Applicable IGST Rate in \%})$
7	Total Cost	$E= \text{SUM}(C+(D1+D2) \text{ or } D3)$
8	Less: CGST	$F= D1$
9	Less: SGST	$G= D2$
10	Less: IGST	$H= D3$
11	Landed Cost	$I= (E- (F+G) \text{ or } H)$
12	Unloading	By BL
12	8 Digit HSN Code of the tendered item	To be provided by Vendor

The material should be delivered immediately after receipt of firm purchase order. The prices should be firm till the completion of order. The company reserves the right to reject any or all offers.

**Minimum credit period accepted is 45 days. In case the supplier wants to offer a credit period other than 45 days the same should be clearly mentioned in the quote itself. For any change in the credit period offered by the supplier, suitable adjustments will be made in arriving at the landed cost for our company. Credit period will be reckoned from the date of receipt of material at our factory.**

**EMD: Your offer should be accompanied by and Earnest Money Deposit (EMD) amount of Rs 10000/= in favour of Balmer Lawrie & Co Ltd., payable at Chennai. Offers not accompanied by EMD shall not be considered. EMD amount should reach us on or before due date. The EMD shall be free of interest and shall be refunded to unsuccessful bidders within 30 days of closing of tender.**

**The Senior Manager (SCM)  
Balmer Lawrie & Co Ltd  
Leather Chemicals Division,  
32, Sathangadu Village,  
Manali, Chennai – 600068,  
Phone: (044) 25946542**

## **Provisions for Micro, Small and Medium Enterprises (MSME):**

a) **Qualification Criterion: MSME vendor must confirm that UAN No has been uploaded on CPPP website as required by ministry vide circular no F: No: 21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender.**

b) **Micro & small scale manufacturing/ service units registered with MSME/ NSIC are exempted from payment of EMD. Small scale units registered with MSME / NSIC should enclose a copy of their valid registration certificate to make their bid eligible for consideration.**

## **4. CONDITIONS / PROCEDURE FOR ON-LINE BID SUBMISSION**

The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site / or BL Web Site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

## **5. Registration with eProcurement platform**

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST		
(MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))		
Please email your issues before your call helpdesk. This will help us serving you better.		
Contact Nos. and email IDs for Balmer Lawrie helpdesk officers		
Name	E-mail	Phone Numbers
Mani Shankar (Chennai)	<a href="mailto:Chikkavarapu.manisankar@c1india.com">Chikkavarapu.manisankar@c1india.com</a>	+91-8939284159
Tuhin Ghosh	<a href="mailto:tuhin.ghosh@c1india.com">tuhin.ghosh@c1india.com</a>	+91-8981165071
Tirtha Das	<a href="mailto:tirtha.das@c1india.com">tirtha.das@c1india.com</a>	+91-9163254290
Mr. Partha Gosh	<a href="mailto:Partha.gosh@c1india.com">Partha.gosh@c1india.com</a>	+91-8811093299

## 6. Digital Certificate Authentication

The bidder shall authenticate the bid with his Digital Certificate before submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

## 7. Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in the EProcurement platform / BL Website. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

## 8. Bid Submission Acknowledgement

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

## 9. PRICE BID TO BE UPLOADED ON-LINE ONLY

**SUBMISSION OF OFF-LINE PRICE BID WILL DISQUALIFY THE BIDDERS'S PARTICIPATION IN THE TENDER**

## 10. VALIDITY OF OFFER

Your offer should be valid for acceptance up to 30 days from the due date.

## 11. GENERAL

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution. BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason. BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

## **12. CONFLICT OF INTEREST**

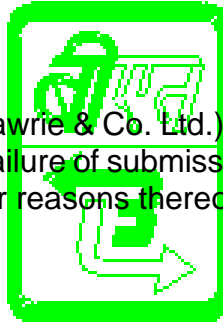
The bids of any tenderers may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.

## **13. ARBITRATION**

Any dispute or difference arising under this contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any shall be shared equally by both the parties. The award shall be speaking award stating reason therefore and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract.

## **14. DISCLAIMER CLAUSES:**

Neither the Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.



## **15. RISK PURCHASE:**

If the supplier fails to supply the product within the stipulated timeline or if the supplied product is rejected by our QC, then Balmer Lawrie has the right to source the product of that equivalent quantity from the market. In such case, if the purchased product from the market is higher value than the P.O. price, the difference in cost will be debited to the supplier.

Note: If the material in the lot is rejected by our QC, the rejected material has to be taken back by the supplier at their cost.

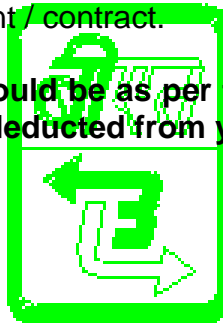
## 16. GST TAX FORMALITES & COMPLIANCE WITH REGULATIONS

Vendor shall warrant that all goods covered by this agreement / contract are dispatched and delivered in strict compliance with all applicable laws, regulations, labour agreements, working conditions and technical codes and requirements as applicable from time to time. The vendor shall execute and deliver such documents as may be required to effect or to evidence such compliance.

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL. Vendor / vendor's nominated transporter shall ensure handing over of the GST paid invoice for availing concerned levy to the Company at the time of delivery of the consignment.

All laws and regulation required to be incorporated in this charter are hereby deemed to be incorporated by these references. BL and / or their authorized representatives disown any responsibility for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods covered by this agreement / contract.

**The processing of invoice should be as per the GST act. Any penalties due to the non-adherence will be deducted from your invoice.**



For **Balmer Lawrie & Co Ltd**  
**A.ARUN**  
**Sr. MANAGER (SCM)**