

**Balmer Lawrie & Co. Ltd.**  
SBU : Greases & Lubricants, Kolkata  
P-43, Hide Road extension  
**Kolkata – 700 088**

**e – Tender Enquiry**

**Tender No. : GLK/TE18/271**  
**Date : 10.11.18**  
**Due Date : 20.11.18 15.00 hours IST**

Please arrange to submit your on line bid for 13.5 MT +/- 5% of Antiwear **Antioxidant Additive on door delivery to our Kolkata & Silvassa Plant Basis** as per following specifications:

**SPECIFICATION OF ANTIWEAR – ANTIOXIDANT ADDITIVE  
BASED ON  
SECONDARY DIALKYL ZINC DITHIOPHOSPHATE**

SL No.	Item Description	Technical Specification	Testing Procedure
1	Specific Gravity @ 15.6 deg C	1.10 to 1.15	ASTM D 1298
2	Kinematic Viscosity @ 100 deg C	10 ( Typical)	ASTM D 445
3	Flash Point ( PMCC), deg C	110 min	ASTM D 93
4	Pour Point, deg C	( -) 9 max	ASTM D 97
5	Phosphorus Content, % wt	8.50 ( Typical)	ASTM D 4951
6	Sulphur Content, % wt	17.6 ( Typical)	ASTM D 4951
7	Zinc Content, % wt	08.85 to 9.65	ASTM D 4951
8	Appearance	Clear Liquid	Visual
9	Solubility/ Miscibility	Should be soluble in mineral/ synthetic base oils	-

Note : Complete technical details of offered additives with supporting documents are to be submitted with offer. No deviation against the above specification will be entertained.

In case of any rejection of supplied material, BL shall have the option to source similar additive from other sources by debiting the differential amount to the successful bidder.

**Terms and Conditions :**

**Quantity :** The tender quantity is total 13.5 MT +/- 5% . Breakup of the quantity locationwise as follows :-

Quantity	Location
11 MT	Kolkata Plant
2.5 MT	Silvassa plant

**Delivery Terms :-** Offer should be on door delivery basis [including Loading and unloading charges at either end] at our respective Units clearly specifying freight charges, GST percentage, packing size etc.

**Delivery :** Supplies to commence within 15 days from the date of LOI/PO/call up. The contract will be valid till 31.12.2018.

**Payment Terms :** Full payment within 30 days from the date of receipt of material at our respective plant in good condition.

**Packing** : The materials are to be packed in brand new MS barrels with proper marking on it for identification.

**Taxes & Duties** : The Bidders should clearly mention Basic Price, Freight charges, GST percentage, material HSN Number for door delivery basis at our respective plants.

**EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT (SD)**

All bidders must submit an interest free EMD of INR 15,000 (rupees fifteen thousand only) by Pay Order / DD drawn on any schedule bank in India in favour of "BALMER LAWRIE & CO. LTD." and payable at Kolkata (Calcutta), India.

EMD of unsuccessful bidder(s) will be returned after finalization of the tender.

**Provisions for Micro , Small and Medium Enterprises ( MSME) :**

- a) Qualification Criterion : MSME vendor must confirm that UAN No has been uploaded on CPPP website as required by minister vide circular no F.No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender.
- b) Micro & small scale manufacturing units, registered under MSME/ NSIC, also complying clause of EMD .a in the tender are exempted for submission of EMD amount.
- c) Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15 per cent shall also be allowed to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply up to maximum 20 per cent of total tendered quantity for the grade at the respective plant subject to assessment of operational feasibility by tendering authority.

**Validity** : Offer must be valid for our acceptance for 60 days from the due date of the tender.

**Acceptance of Offer** : BL reserves the right to reject any / all tenders if a conflict of interest between bidder and BL is detected at any stage.

**Offer shall also indicate the following :**

- (a) Is the offered material hazardous and effecting users' health ?
- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirements?

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**

**Pratik Burman**

**Junior Officer (SCM)**

**Ph- 09836809607**

e-mail : burman.pl@balmerlawrie.com

## CONDITIONS FOR ONLINE BID SUBMISSION

### Procedure For Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

### Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

### Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.

C104, Sector 2 Noida-201301

Contact person:

1. Mr. Tirtha Das(Kolkata)	<a href="mailto:tirtha[dot]das[at]c1india[dot]com">tirtha[dot]das[at]c1india[dot]com</a>	+91-9163254290
2. Mr. Partha Ghosh(Kolkata)	<a href="mailto:partha[dot]ghosh[at]c1india[dot]com">partha[dot]ghosh[at]c1india[dot]com</a>	+91-8811093299
3. Mr. CH.ManiSankar (Chennai)	<a href="mailto:chikkavarapu[dot]manisankar[at]c1india[dot]com">chikkavarapu[dot]manisankar[at]c1india[dot]com</a>	+91-8939284159
4. Ms. UjwalaShimpi (Mumbai)	<a href="mailto:ujwala[dot]shimpi[at]c1india[dot]com">ujwala[dot]shimpi[at]c1india[dot]com</a>	+91-022- 66865608

### Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

### Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

### Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity