

**BALMER LAWRIE & CO. LTD.,**  
**SBU LEATHER CHEMICALS**  
**32, MANALI, CHENNAI 68.**  
(Regd. Office: 21, Netaji Subhas Road, Kolkata- 700 001)

**PH: 044 2594 6563 / 6542**

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Ref: **BL/LC/MAN/CP8MHE/LT/201920/0127**

DATE: 13.08.2019

**DUE DATE: 26.08.2019**

To

**TENDER**

Dear Sirs,

**Sub: Enquiry for Drum Handlers (Lifting cum Tilting) – 2 Nos- reg.**

With reference to the above, you are requested to submit your most competitive offer for supplying the same at our factory, Manali.

**As per Annexure-1 & 2 enclosed. Please provide all the data required as shown in Annexures.**

**1. Scope of Supply:**

Supply of Drum Handlers (Lifting cum Tilting) - Refer Annexure-1

Quantity : 2 Nos

**2. Your offer should be F.O.R. Manali, door delivery basis.** Tenderer needs to give their HSN codes for all the items tendered, with the applicable GST rates in %. **If the GST rates for each category/item is different, the same shall be mentioned in the offer clearly.** Offer should be inclusive of P&F, freight and Insurance. Offer with terms like 'extra' or 'at actual' or 'Freight on To pay basis' will lead to rejection of offer. **Unloading at BL site is in BL's scope.**

**3.** The material should be delivered as per delivery schedule without fail. The price should be firm till the completion of order. The company reserves the right to reject any or all offers. Your offer should be valid for a minimum period of 30 days for our acceptance from the due date for submission of tender. **Offer not valid for 30 days from 26.08.2019 will not be considered for tender.**

**4. Delivery Period:** Required within **2-4 weeks** from date of LOI/PO. However, please mention earliest possible delivery period.

**5. LD Clause:** Material shall be delivered to us as per committed delivery schedule without fail. Any delay in delivery as per agreed schedule will be liable for imposition of LD @0.5% of the total order value per week on delayed items subject to a maximum of 5% on basic material value.

**6. Payment terms:**

100% of basic, with full taxes & duties, within 30 days against receipt and acceptance.

**Note:** In case of payment terms differing from above, suitable adjustments will be made in arriving at the landed cost while price comparison. However, advance payment, if any, prior to dispatch is payable only against Advance Bank Guarantee (taken from a nationalized bank) as per BL format. Otherwise offers seeking payment before receipt of material at our site, without any advance bank guarantee will be rejected.

*Seal and Signature of the tenderer:*

**Advance Bank Guarantee format shall be given to successful tenderer and it shall be strictly as per our BG format only.**

Supply will be complete only if all relevant documents etc are submitted. Relevant test certificate to be submitted along with dispatch.

**Payment will be made only to the bidder or principal on whom the Purchase Order is placed. If offer states that payment is to be made to bidder's financier / creditor, the offer will stand rejected.**

7. It may be noted that if any term is not mentioned in offer, it will be considered as per our tender only.
8. The bids of any bidder may be rejected if a conflict of interest between the bidder and Company is detected at any stage
9. **Evaluation of Bids:** Evaluation of price will be done on technically qualified bids and overall lowest landed rate (net of GST as applicable) shall be taken as L1 price and next lowest as L2 price and so on. The order will be awarded to the overall L1 bidder.

In case, offers received from related vendors/companies, only overall lowest offer among the offers received will be considered for evaluation. The other bids of related companies will stand rejected.

10. The bidder has to quote for all the tendered items. **If the bidder is not quoting/regretting for any of the tendered items, their offer will not be considered for the tender.**

## **11. GST FORMALITES & COMPLIANCE WITH REGULATIONS**

Vendor shall warrant that all goods covered by this agreement / contract are dispatched and delivered in strict compliance with all applicable laws, regulations, labour agreements, working conditions and technical codes and requirements as applicable from time to time. The vendor shall execute and deliver such documents as may be required to effect or to evidence such compliance.

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL. Vendor / vendor's nominated transporter shall ensure handing over of the GST paid invoice for availing concerned levy to the Company at the time of delivery of the consignment.

All laws and regulation required to be incorporated in this charter are hereby deemed to be incorporated by these references. BL and / or their authorized representatives disown any responsibility for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods covered by this agreement / contract.

**The processing of invoice should be as per the GST Act. Any penalties due to the non-adherence will be deducted from vendor's invoice.**

## **12. ANTI-PROFITEERING CLAUSE**

GST Act anti-profiteering provisions mandates that any reduction in tax rates or benefits of inputs tax credits be passed on to the customer by way of commensurate reduction in prices. Vendors to take note of the same and pass such benefits to BL while quoting their price.

*Seal and Signature of the tenderer:*

**13. Award of Contract:**

- a) **100% order will be placed on the overall L1 quoted bidder.**
- b) If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.

**14. Detailed offer with**

- (a) filled in price bid in the given format – Annexure-1 (1 page)
- (b) filled in vendor details- Annexure-2 (1- page)
- (c) General Arrangement Drawing of the equipment

**Offer shall be duly attested by the tenderer with seal in all pages.**

Your detailed offer as above shall be kept in a **sealed envelope superscribed as 'Offer for Drum Handlers (Lifting cum Tilting)'** along with the copy of the tender document signed and stamped with company seal on all pages as a token of acceptance of our tender terms and conditions, should reach the **undersigned at our Manali works on or before 26.08.2019**. **Please avoid sending your offer by fax/email.**

Thanking you,

Yours faithfully,  
for **Balmer Lawrie & Co. Ltd.,**

**M.Valarmathi**

SM (SCM- Capex & Projects)  
SBU Leather Chemicals,  
Balmer Lawrie & Co. Ltd.,  
32, Manali, Chennai – 68.

**Encl:** Annexure -1 (1 page) & Annexure- 2 (1- Page)

*Seal and Signature of the tenderer:*

**Vendor to provide all the details below****(A) Technical – Supply of Drum Handlers (Lifting & Tilting) - 2 Nos**

SLNO	DESCRIPTION	TENDER SPECIFICATION	VENDOR'S OFFER
1	Capacity	350 kg (min)	
2	Drum handling	Both MS and HDPE drums	
3	Drum Size	Standard size – 210 lit appx; Dia- 570+/- 3 mm	
4	Drum Lifting Height	1.35 m appx	
5	Lifting Speed	Vendor to specify	
6	Drum locking system	To be provided	
7	Wheels with stopper	Vendor to give details	
8	Operation	Handle or Foot pedal	
9	Make/Model	Vendor to specify	
10	Overall Size	Vendor to specify	
11	Empty Equipment Weight	Vendor to specify	
12	Catalogue/Drawing	To be submitted	

**(B) Price Bid**

SL NO.	DESCRIPTION	UNIT	QTY	RATE, Rs./UNIT	AMOUNT, Rs.
A	Basic Price for Drum Handler (with lifting and Tilting) as per specification above	Nos	2		
B	CGST@_____ ON A	%			
C	SGST@_____ ON A	%			
	OR				
D	IGST@_____ ON A	%			
E	TOTAL [FOR MANALI, CHENNAI-68] (A+(B+C) OR D)				
F	8 DIGIT HSN Code				

**NOTE:**

- The total price shall be on F.O.R. at our plant on “DOOR DELIVERY” basis including P&F, freight and transit insurance. Unloading of the materials at our plant is in BL’s scope.
- Warranty : \_\_\_\_\_

Seal and Signature of the tenderer:

**Annexure-2**

**Vendor Details**

(Vendor shall fill in all the fields. If not applicable, please mention 'Not Applicable')

1.	<b>Supplier Name</b>	
2.	<b>House No with address 1</b>	
3.	<b>Address 2</b>	
4.	<b>City</b>	
5.	<b>Postal code</b>	
6.	<b>State</b>	
7.	<b>Tel No</b>	
8.	<b>Mob No</b>	
9.	<b>Fax</b>	
10.	<b>Email</b>	
11.	<b>Industry Type*</b>	Domestic / service vendor / MSME*/ SSI* / trader / others (specify it)
12.	<b>If MSME registered, provide UAN number</b>	
13.	<b>If MSME registered, under category SC/ST?</b>	
14.	<b>Contact Person</b>	
15.	<b>PAN no*</b>	
16.	<b>State code (as per GST)</b>	
17.	<b>GSTIN Registration number*</b>	
18.	<b>Proof of GSTIN Registration number per state (From GSTN website)*</b>	
19.	<b>Particulars of Bank Account *</b>	
(a)	<b>Name of the Bank</b>	
(b)	<b>Name of the Branch</b>	
(c)	<b>Type of Bank Account (Current/Saving/Cash Credit etc)</b>	
(d)	<b>Account No.</b>	
(e)	<b>IFSC No.</b>	

\* - relevant registration/certificate copies & statutory documents as per GST requirements shall be submitted. Also cancelled/ copy of cheque for bank account verification need to be submitted by vendors who have not done any transactions with BL in last 2 years.

Seal and Signature of the tenderer: