



**BALMER LAWRIE & CO. LTD.**  
**CONTAINER FREIGHT STATION**

*[P-3/1 Transport Depot Road, Kolkata-700088.  
Phone No 24506816 /24506818, Fax No. 24498355  
E-mail: sett.a@balmerlawrie.com]*

**Tender No. BL/CFS-Kol/ Licence for Walkie/18-19**

**TECHNICAL / COMMERCIAL BID**

Tender Document for

**LIAISON FOR LICENCE OF WALKIE TALKIES**

**DUE DATE & TIME: [25 /08 /2018 AT 3.00 PM ]**



**BALMER LAWRIE & CO LTD.**  
**SBU-LI : CFS**  
**P-3/1, Transport Depot Road**  
**Kolkata-700088**  
**Phone No. 2450-6811/24506816**  
**Fax No.-2449-8355**  
**E-mail No : [sett.a@balmerlawrie.com](mailto:sett.a@balmerlawrie.com)**

**NOTICE INVITING TENDER**

**TENDER.NO. BL/CFS- Kol/ Licence for Walkie/18-19**

**DATE- 13.08.2018**

**SUB: LIAISON SERVICES FOR RENEWAL OF LICENCE OF EXISTING 10NOS.  
AND ADDITIONAL NEW 13NOS. OF WALKIE-TALKIE AT P-3/1,TRANSPORT  
DEPOT ROAD , KOLKATA-700088.**

Sealed tenders are invited from Competent & Experienced agencies for providing Liaison Services in renewing expired Licence of our Old 10 Nos. Motorola make Walkie-Talkie sets of model-GP-328 VHF .

Your tender complete in all respect, should reach undersignors office in sealed envelope, latest by 3.00P.M of 25.08.2018. The tender document as per enclosed Annexure as refered above may be collected from above office during working hours i.e. 10.00AM to 5.00 PM on Monday –Friday upto 24.08.2018 and between 10.00AM to 1.00PM on Saturday.

Rate quotation to clearly indicate applicable GST , if any and your offer complete in all respect should reach us by 3.00 PM on 25.08.2018.

The tender document detailing terms & conditions etc. may also be down loaded from our web-site [www.balmerlawrie.com](http://www.balmerlawrie.com).

The offer should be in a sealed envelope, super-scribing the Name & Tender Ref.No. and last date of submission.

[A SETT]  
DY.MANAGER[COMM]  
NOTE:

1. Tender through e-mail or Fax or is not acceptable.
2. Bids of any tenderer may be rejected if a conflict of interest between the bidder and Company(Balmer Lawrie) is detected at any stage.
3. Our Company reserves the right to cancel the tender/offers without assigning any reason whatsoever.

## **PART-I**

### **(Unpriced Part)**

#### **SCOPE OF SERVICES**

1. The company intends to renew the existing licence for 10 Nos. Motorola Walkie-Talkie Model : GP-328 and obtain licence for additional 13 Nos. of VHF walkie Talkie sets for our CFS and WD units at Kolkata 700088. However, Company reserves the right to increase /decrease the requirement of equipments as per requirement.
2. All Statutory Fees like Royalties and License Charges ets. As shall be levied by DOT or other Govt. Bodies shall be borne by Balmer Lawrie & Co Ltd.

#### **GENERAL TERMS & CONDITIONS OF CONTRACTORS**

##### **[1] Pre-Qualification criterion :**

- (a) Professional Service provider / Business agency who does such Liaison Services in obtaining Licence for use of Walkie-Talkie for business/industrial set-up.

Or

Vendor may be Authorised Dealer/Channel Partner of Motorola/Kenwood Walkie Talkie hand sets.

- (b) Vendor must have credential for executing such services, copy of Orders /Certificates from reputed clients or Govt. Deptt. Or PSU or Industrial organisation.

[2] **DELIVERY PERIOD** : Within 5 months from the date of Purchase Order.

[3] **VALIDITY**: Your quoted rate shall be valid for a period of 60 days time from date of your tender offer .

[4] The Bid shall be considered L-1 considering the Total Amount quoted i.e sum of item-1, and item no. 2. And order shall be placed to one vendor only.

##### **[5] PRICE ESCALATION**

No price escalation for cost of the Equipment or Installation-Commissioning shall be entertained.

##### **[6] Payment :**

- a. For Serial No. 1 of Price Bid, 100% Payment will be made after receipt of hard copy of the renewal document.
- b. For Serial No. 2 of Price Bid, 100% Payment shall be released after receipt of LOI along with receipt of Royalty and Licence Fee charges.

[7] **Security Deposit :**

Security Deposit of Rs.2000/- [Rupees Two Thousand only] only is to be submitted by the successful bidder within 7 days of receipt of P.O.

The said deposit shall be released after successful execution of the services to be rendered. No interest, however, will be payable on the same. Security deposit may be deposited in cash or in pay order.

[08] **TAXES & DUTIES**

All taxes and duties or GST etc. as shall be levied by the Govt. (Central and State) and applicable for the Services rendered shall be paid by us extra at prevailing rate .

[09] **Arbitration**

Any dispute or difference arising under this Contract shall be referred for adjudication at Kolkata to a Sole Arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Ltd. and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the Arbitrator, if any, shall be shared equally by both the parties.

**DECLARATION**

**Having examined the tender documents, we have understood the terms & conditions indicated in the Tender No BL/CFS- Kol/ Licence for Walkie/18-19 and hereby confirm our acceptance of the same.**

Place :

Signature of Tenderer

Date :

Name & Address

Telephone Nos.

Office:

Fax Nos. :

## **PARTICULARS OF THE TENDERER'S ORGANISATION**

<b>Sl. No</b>	<b>Description</b>	<b>Tenderers Details</b>
<b>1</b>	Name of the Tenderer	
<b>2</b>	Address of the Registered Office	
<b>3</b>	Address of the branch / office quoting against the Tender	
<b>4</b>	Year of commencement of business	
<b>5</b>	Whether Sole Trader/ Partnership /LPP/ Private Limited Co., or Public Limited Co.	
<b>6</b>	Registration No. (Under companies Act )	
<b>7</b>	Whether copy of Incorporation /Registration certificate from ROC(Registrar of company) uploaded	
<b>8</b>	Income Tax PAN no.	
<b>9</b>	Whether copy of PAN enclosed	
<b>10</b>	Whether copy of latest Income Tax Return uploaded	
<b>11</b>	Service Tax Registration. No.	
<b>12</b>	Whether copy of Service Tax Registration certificate Uploaded	
<b>13</b>	Name of the Banker	
<b>14</b>	<b>Whether registration under MSMED act</b>	
<b>15</b>	<b>If MSME vendor , please mention if you belong to SC/ST. Furnish document for the same.</b>	
<b>16</b>	<b>In case registered under MSMED provide registration number and copy of registration certificate.</b>	

(Part-II)

**PRICE BID**

Sl.No.	Description	Unit	Qty	Unit Price (Rs.)	Total Amount ( in Rs.)
1.	Service charges for Liaison with Statutory Authorities for renewal of Licence for 10 nos. of Old Walkie Talkie sets having model no. GP328 VHF which has expired. Renewal shall be for 3 years period from the date of renewal.	Per set	10 sets		
2.	Service charges for Liaison in obtaining licence for additional 13 nos. of VHF Walkie Talkie sets. Licence shall be for 3 years period.	Per set	13 sets		
	<b>TOTAL</b>				