



Balmer Lawrie & Co. Ltd

(A Government of India Enterprise)

SBU : Greases & Lubricants Division, Manali, Chennai 600 068.

Phone:044-25946621/24302559, Fax No: 044-25941436,

email: srinivas.pcs@balmerlawrie.com, www.balmerlawrie.com

Ref: GLC/ TE18/011

dt : 17.05.2018

Due date : 28.05.2018

TENDER ENQUIRY

«Company_Name»

«Address_Line_1»

«Address_Line_2»

«City»

Ph:«Work_Phone»

Email: «Email_Address»

Dear Sirs,

Sub: Supply of Viscosity Index Improver–Quotation-Called-for

We are in the market for **1000kgs [+/-20%] VI Improver** on firm price basis for our requirement on FOR at our works Manali as per the specification given below:-

Type	: OCP
Appearance	: Viscous liquid
Viscosity at 100 Deg C	: 1000 – 1500 cSt
SSI	: 35

The material offered should be strictly conforming to our standard specification failing which we shall reject the offer.

price:- Your offer should be clearly & separately indicated in the sequence of Basic Price, GST & transportation charges if any & Insurance charges if applicable, along with lead time/ delivery terms etc. The rate should be kept firm till complete execution of our order.

Payment : 30 days credit

Safety/Health/ Environment: please indicate on the followings:

- Is the offered material hazardous and effecting users' health?
- Is the offered material causing environment pollution?
- Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirement
- Confirm the transporters & crew member have been made aware of the nature of material, in the eventuality of an accident during transit, how to handle
- Has the SHE logos printed on each packing? f) Have you enclosed "MSDS."

Status of Enterprises: Whether Micro/ Small / Medium: Yes/No [If yes, please attach relevant documentary proof]

Delivery: On confirmation of order by Fax/Telephone, supply should be effected immediately OR as per our call up within **5 - 10 days**.

Payment: Our standard payment terms are within **30 days** from date of acceptance of material..

Validity: Your offer should be kept valid for **30 days** from the date of opening the tender.

Kindly send us your most competitive offer in a sealed envelope superscribing "**Quotation for Viscosity Index Improver-GLC**" so as to reach us on or before **28TH MAY -2018** to the under signed to the above address.

Arbitration:- If any dispute arises between the supplier/seller as to the interpretation of the terms of the contract the same shall be referred to an arbitrator of Balmer Lawrie & Co.Ltd and the award/decision of the arbitrator shall be firm and binding on the parties. The arbitration shall be governed by the provision of the Arbitration and Conciliation Act,1996.

Any tender/contractor may be rejected if a conflict of interest between the bidder and the Company is detected at any stage. The company reserves the right to change the order quantity or cancel any or all the tenders without assigning any reason whatsoever..

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co.Ltd

[PCS SRINIVAS]

CHIEF MANAGER [SCM] Ph: 044-25946621 / 9445160082

Note:- Responses from Registered Vendors alone will be accepted and that other interested vendors may seek to register with the unit and subject to such registration being confirmed , they would be considered for the subsequent tenders. For new vendors applying against our web-site publication, please send us your product sample for our evaluation/acceptance for registration procedure.

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