

बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

Notice Inviting Tender

e-TENDER WITH REVERSE AUCTION
FOR
OUTBOUND AND INBOUND
TRANSPORTATION OF GOODS
FROM & TO
SILVASSA FACTORY
OF
BALMER LAWRIE & CO. LTD
(SBU:GREASES & LUBRICANTS)

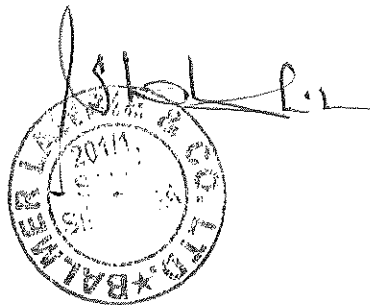
TENDER NO: GLS/TE17/133, DATED 03/01/18
DUE DATE : 13/01/18 till 6.00 PM

PART-I (UN-PRICED BID)

Issued By:



Balmer Lawrie & Co. Ltd.
Purchase Department
Survey No. 201/1, Sayali
Silvassa - 396230



Subject : e-tender with Reverse Auction for outbound and inbound Transportation of goods from and to G&L Silvassa.

1.0 Introduction

Balmer Lawrie & Co. Ltd. (hereinafter referred to as BL), a Govt. of India Enterprise, under the Ministry of Petroleum & Natural Gas intends to engage transporter(s) of repute for carrying out local transportation from and to their plant at G&L Silvassa. The materials will be packed in barrels, cartons or any other packing or without packing.

Balmer Lawrie & Co. Ltd. (BL), invites tender under Two-Bid system, from competent and experienced transporters with sound financial capabilities & resources to provide transport services for transportation of goods and products from and to Greases & Lubricants Plant at Survey No. 201/1, Sayali, Silvassa – 396230, UT of D& NH to various locations in and around Silvassa, Vapi and Daman.

2.0 Contract Period

One Year from the date of issue of contract. The contract period may be extended for a period of up to three months

3.0 Plant Visit

The intending bidders must visit the plant and familiarize themselves thoroughly with the working condition before submitting the tender. Non-familiarity with the working conditions will not be considered as reason either for extra-claim or for not carrying out the job in strict conformity with the contract requirement. Mr. Rahul Sonawane (Cell No. 99700 68575) may be contacted for fixing the date & time of plant visit.

4.0 Tender Documents

Tender Documents comprise two parts viz. Part-I (Un-priced Bid) covering Notice Inviting Tender, Pre-qualification criteria and scope of work. The Part-II of tender consists of probable locations and tentative quantity (No of Trips). Price bid should be online. Transporters MUST NOT submit the price bid along with the technical bid.

5.0 Validity of Offer

The bidders will keep their offer valid for a period of 90 days from the due date of tender.

6.0 Pre-Qualification Criteria

Refer appendix –B

7.0 Earnest Money Deposit (EMD)

The bidder shall submit interest free EMD of Rs. 10,000 (Rupees ten thousand only) by Pay Order/Demand Draft drawn in favour of "Balmer Lawrie & Co Ltd" payable at Silvassa/Vapi with the un-priced bid. The EMD shall be refunded to the unsuccessful bidders within a month of finalization of order under this tender. If EMD of the bidder is already lying with BL against any previous tender, then the bidder(s) can exempt themselves by mentioning the same in un-priced bid. The EMD of successful bidder shall be retained till the submission of SD. The EMD amount may be adjusted against SD on written request of the bidder

8.0 Security Deposit (SD)

The successful Transporter shall submit interest free SD of 5% of the order value rounded off to the nearest thousand by a demand draft or in lieu of that a Bank Guarantee from a Schedule "A" Bank, of equivalent amount (as per BG format of BL), towards the satisfactory execution of the order. The SD shall be furnished within 15 days from the date of receipt of order. In case of failure to furnish SD within the stipulated time, BL shall be entitled to terminate the order without further reference to the bidder and EMD will be forfeited.

9.0 Payment Terms

The successful transporter shall submit the bills on monthly basis along with the L.R.copies / Invoice duly receipted by Consignee. Statutory deductions will be made as per rules. Payment will be released after 30 days from the date of receipt of bills.

10.0 Risk Purchase

If the successful transporter fails to adhere to any time or commits any default or violation of any of the contractual obligations or causes any delay in the performance of any of his obligations, BL reserves the right to get the work done by any alternative agency or agencies at the risk and cost of the successful bidder. In such an event BL shall also be entitled to terminate the contract without any further notice to the successful tenderer.

11.0 Tender Submission (in hard copies)

"Un-priced Bid" in a sealed envelope super scribing the above tender enquiry should reach our office latest by 13/01/18 till 18.00 hours on due date at the following address:-

SHOBHIT SRIVASTAVA
Manager (Purchase)

Balmer Lawrie & Co. Ltd.
SBU: Greases & Lubricants,
Survey No 201/1, Sayali, Silvassa- 396230
(UT of D& NH)

Technical Bid to be submitted complete in all respect in a **separate sealed cover (Un-priced Bid, Part-I) super scribed with Tender Number and Name of the Work and due date.**

12.0 Arbitration

In case there arises any dispute or difference of opinion with regard to the order, after finalization of the tender and/or during the period of contract, endeavour will be made to resolve through mutual discussion & conciliation within 30 (thirty) days of reference of such dispute by the disputing party. On failure to resolve the dispute to mutual acceptance, the matter will be referred to the Chairman and Managing Director (C&MD) of Balmer Lawrie & Co. Ltd., who may act himself as Sole Arbitrator or appoint anybody as a Sole Arbitrator to resolve the dispute(s). The decision of the Sole Arbitrator shall be binding by both the parties.

13.0 Right of Acceptance / Rejection

Mere issue of tender document and submission of bids does not necessarily qualify for consideration of bids. BL reserves the right to accept or reject any or the lowest tender either in part or in full without assigning any reason whatsoever.

14.0 Basis of Rates

The basis of rates shall be as under.

The rate quoted shall remain firm during the contract period.

The rates for return/inbound transportation from the customers/vendors located in/around the areas mentioned in Price-Bid will be 65% of the original rate.

For example, if the rate for Sayali to Khadoli is say, Rs. 1600. If BL gives a load from Sayali to Khadoli, the rate applicable will be Rs.1600. If BL instructs the transporter to bring back the material from Khadoli after delivering the material, the rate applicable will be 65% of Rs. 1600 i.e. Rs.1040 (rate for return journey will be rounded off to nearest ten say, Rs.772 will be considered as 770 and Rs.777 will be rounded off to Rs.780)

It may please be noted that it will be the responsibility of the transporter to pick up the material from customer/vendor and deliver it right up to our factory at Silvassa.

15.0 Basis of Selection

The selection of L1 bidder will be done on the basis of the Lowest Total Bid Value. Reverse Auction will start from Lowest Primary Bid.

16.0 Transit Insurance

Transit Insurance will be covered by BL. However, the transporters has to make necessary arrangement for conducting survey, lodge FIR, issue short/damage certificate towards any short delivery / damage during transit or at Customer's end, within 10 days of occurrence of such incident. The transporter's relevant bill for such cases will be settled only after the required documents are received. The transporter will have to comply with the insurance formalities to enable BL to lodge the claims with the insurance company to make good any damage or loss of products or loss due to leakage/pilferage in transit. In case the transporter fails to provide such documentation as required by the insurance company, then BL shall recover from the transporter the equivalent value towards the loss. Any damage / pilferage caused by the transporter's truck / workman within BL's premises and /or at customer's end will also have to be compensated by the transporter

17.0 Amendment / Re-allocation of the loads

The quantities in Trip mentioned against each destination are only indicative. They may be amended during operations to any extent. This will be, primarily, a rate contract limited by value for a period mentioned

18.0 **Force Majeure**

Neither BL nor the transporter shall, in any way, be held liable for non-performance either in whole or in part of this agreement or for any delay in the performance thereof in consequence of Strike, Bandha, Lockouts, Natural Calamities, Riots or acts of enemies of the state.:

Any reason other than above will not be considered as force majeure condition

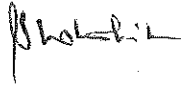
For clarifications required, if any, please contact the undersigned during office hrs.

Please acknowledge receipt and confirm your participation in this tender.

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**



(Shobhit Srivastava)
Manager (Purchase)

Cell : 09898896501

Encl : as above

DETAILS OF BIDDER

Sr.	Particulars	
1	Name of Bidder	
2	Full Postal address of the office with Phone No., Fax No., e-mail ID and Cell no. of concerned person	
3	State whether proprietary / Partnership / Pvt. / Public Ltd. Company	
4	Bankers' Name with Branch Name and full address of the branch	
5	Bank Account Number	
6	Type of Bank Account (Current/SB)	
7	Name appearing in Bank Account	
8	MICR Code of the Bank/Branch	
9	IFSC Code of the Bank	
10	EMD Details -- DD/Pay Order No Date, Amount& name of the bank	

Company Seal	Signature	
	Name	

PRE-QUALIFICATION CRITERIA

Name and address of the company :

Sl. No.	PRE-QUALIFICATION CRITERIA	DOCUMENTS REQUIRED	Submitted Yes/ No
1	Transporters should have minimum three tempos registered in name of owner/firm or spouse of owner or in name of an associate	Documentary evidence such as the photocopies of the Registration Certificates to be attached with the offer or a letter of an associate	
2	Transporter should have minimum 3 years similar type of experience	Necessary copies of the contract / PO/Certificate to be attached	
3	Minimum Annual Turnover of Rs.5 Lacs in any one year of the last three years (2013-14, 2014-15 and 2015-16).	Order Copy or certificate of the party for whom vendor worked or certificate of a Chartered Accountant or IT Return	
4	IT Registration No.	Copy of Registration No.	
5	Permanent Account No. (PAN No.)	Copy of Pan card	
6	Vehicle valid PUC Certificate	Copy of certificate to be attached	
7	Insurance of Vehicle	Copy of insurance policy to be attached	

The Price Bid of only those bidders who full-fill the above stated Pre-qualification criteria will be considered and intimation will be given to them to submit price bid.

OTHER TERMS & CONDITIONS OF THE TENDER

1.0 Special Conditions

1.1 The selection of the bidder will be done on the basis of the lowest total bid amount quoted for all the destinations taken together. It is, therefore, necessary that the transporters have to quote for all the destinations failing which their price offer will not be considered.

1.2 The nos. of the trips mentioned in the "Price Schedules" is indicative only and in actual operation it may increase / decrease to any limit and the transporter is bound to execute the same.

2.0 Responsibility

2.1 Care must be taken while executing the contract to ensure that no structure and installation, fittings, fixtures, material, products of plant pertaining to Company are damaged.

2.2 Any damage done to any property and products of plant will have to be repaired/replaced / compensated by the Contractor at his cost failing which the same will be got done and the amount incurred on repairs/replacement shall be recovered from the bills payable to the Contractor.

2.3 The decision of Officer-in-Charge on the propriety or adequacy of any replacement and or work done by the Contractor or any costs recoverable from the Contractor under this head shall be final and binding on the Contractor.

2.4 The Contractor will ensure that all his activities shall be executed in a disciplined manner and the Contractor shall take all responsibility for the antecedents and character of him.

2.5 The Contractor or his personnel would not tamper with any property of the Company. In case of any default, damage as assessed by the Officer-in-Charge, whose assessment shall be final and binding on the Contractor, shall be payable by the Contractor.

3.0 SAFETY AND WELFARE

The Contractor shall be responsible for providing and maintaining various safety and welfare amenities in respect for self and personnel engaged by him as per the provisions of Factories Act, 1948 and as per HSE guidelines of the company

4.0 RECORDS & CERTIFICATE OF COMPLIANCE

The Contractor shall keep and maintain all records as are required to be maintained by him under Motor Vehicle Act applicable in the UT.

The Contractor shall furnish to the concerned offices/authorities in this behalf any and all information, report (s) and return (s) as are required to be furnished by him under any such act/laws, rules or regulations.

5.0 Working Hours

Working hours for the vehicle will generally be from 9.30AM to 7.00PM on all working days. However these hours may get extended up to 9.30 pm sometimes.

6.0 Transit Loss

Transit loss of material will be deducted from transportation contractor's current bills. LR to be submitted on next day of delivery of material.

7.0 Destinations and Tentative Number of Trips in a Year

Sr. No.	DESTINATION	ESTIMATED No of TRIPS FOR 12 MONTHS
1	Rakholi or Dattu Pada in Sayali	15
2	Vapi Direct	60
3	Silvassa	80
4	Silvassa & Vapi	120
5	Khadoli	12
6	Khanvel	6
7	Daman	6
8	Morkhal	6
9	Plant to Vasona & return to Sayali	12
10	Extra Charge/Rate per consignment when points of delivery will be more than three points	60

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PART-II (PRICED BID)

Issued By:



Balmer Lawrie & Co. Ltd.
Purchase Department
Survey No. 201/1, Sayli
Silvassa - 396230

SCHEDULE OF JOBS& RATES

NOTES:

1. Details of the items under this Schedule shall be read in conjunction with the corresponding Tender Specifications & Requirement and other parts of Tender Documents.
2. The work shall be carried out as per Specifications and the description of the jobs and instructions of BL's representative.
3. Items of work provided in this Schedule but not covered in the Specifications or vice versa shall be executed strictly as per instructions of BL representative.
4. Tenderer shall quote the value of the work as mentioned in this Price Schedule.
5. Any deviations from this format of Price Schedule shall make the offer liable for rejection.
6. The transporters who have qualified in technical bid are only entitled to submit price bid.
7. The Rates Quoted will be reduced proportionately, after reverse auction, in the ratio of final bid to original bid value/rate.
8. BL's decision shall be final and binding on the Contractor regarding clarification of items in this Schedule with respect to the other sections of the Contract.