

TENDER DOCUMENT

FOR

MANUAL CLEANING OF RESIDUAL SOLIDS FROM VARIOUS CRUDE TANKS AT IOCL, GUJARAT REFINERY, VADODARA

UNPRICED BID – PART – I

Tender No.: ROFS/2K17/01/ENQ/04

Tender Date : 31.08.2017

Due Date : 11.09.2017 UPTO 16:00 HOURS

Date & Time of Opening of Unpriced Bids: 11.09.2017 at 17:00 HOURS



Balmer Lawrie & Co. Ltd.

REFINERY & OILFIELD SERVICES

21, Netaji Subhas Road

Kolkata 700 001



Balmer Lawrie & Co. Ltd.
SBU : Refinery & Oil Field Services

INSTRUCTIONS TO BIDDER
TENDER NO. ROFS/2K17/01/ENQ/04 DUE ON 11.09.2017
FOR MANUAL CLEANING OF RESIDUAL SOLIDS FROM NO. OF CRUDE TANKS AT
IOCL, GUJARAT REFINERY, VADODARA

1.0 PROCEDURE FOR BID SUBMISSION

The Tender Document comprises of two Bids viz Unpriced Part – I and Priced Part – II. The submission of offer can be made in two forms either through e-bidding or in physical form as follows :

1.1 BID SUBMISSION THROUGH E-BIDDING

The bidders shall submit their response through bid submission to the tender on e-Procurement platform at <https://balmerlawrie.eproc.in> by following the procedures and steps given below. The bidders would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids on line. The bidders shall submit offer comprising Notice Inviting Tender, pre-qualification documents, Vendors' Information, EMD details in the standard formats prescribed in the Tender documents displayed in e-Procurement web site. The bidders shall download all the above documents, upload the same along with scanned copies of all the relevant certificates, documents etc., duly stamped and signed, in support of their eligibility criteria/NIT in the e-Procurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same along with Unpriced Bid (Part-I) of the Tender Document, duly stamped and signed should be sent to the Tender Inviting Authority before the tender opening date along with EMD amount. A copy of Price Bids without any rates should also accompany with Unpriced Bid. Similarly, Priced Bid under Part – II and comprises of Price Bid – A and B should be downloaded, filled it up and uploaded in the specific online folder maintained at Balmer Lawrie's e-procurement site. No physical copy of the Priced Bid should be submitted by the vendors opting for e-bidding.

1.1.1 Registration with e Procurement platform

For registration and on line bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., Shri Tuhin Ghosh, Mobile No. 08981165071, Shri Ujjal Mitra, Mobile No. 07702669806 or Ritabrata Chakraborty, Mobile No. 8697910411 and register themselves on line by logging in to the website <https://balmerlawrie.eproc.in>

1.1.2 Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

1.1.3 Submission of Hard copies

After submission on-line bid, the bidders are requested to submit the demand draft towards EMD along with original Affidavit and pre-qualification & documents which could not be uploaded due to its bulkiness to the Tender Inviting Authority on/before the due date of opening date under cover of Unpriced Bid, Part - I. These can be submitted either in person or through courier or by post. Under no circumstances, physical copy of Price Bid should accompany with these documents .

Balmer Lawrie shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false/fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgment from the Tender Inviting Authority as proof of submission of hard copies.

1.1.4 Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum/ Corrigendum's issued by the Tender Inviting Authority from time-to-time in the e-Procurement platform. No separate newspaper advertisement will be published for this. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

1.1.5 Bid Submission Acknowledgment

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgment is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness/authenticity.

1.1.6 **Disclaimer Clause**

The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of Internet or other connectivity problems or reasons thereof.

1.2 **BID SUBMISSION IN PHYSICAL FORM**

Bidders interested to participate in this tender in physical form can access to company's website: www.balmerlawrie.com and download the tender document. Offers are to be submitted under two separate sealed envelopes as per the following:

- i) Unpriced Bid – Part – I - comprising Notice Inviting Tender (NIT), Instruction to the Bidders, Vendor's Information, Declaration etc. are to be submitted duly stamped, signed and filled in (wherever required) along with all prequalification documents, EMD etc. No Priced Bid should accompany in this Part. Un-Priced Bid containing the Price Bid shall be summarily rejected. However, a copy of Price Bids without any rates should also accompany with Unpriced Bid.
- ii) Priced Bids – Part – II – Priced Bids – A and B duly filled in with rates against each category should be submitted in sealed envelope.

Unpriced Bid and Price Bid should be sealed in two separate envelopes. Thereafter, both the envelopes should be put in a big envelope. Subscribing Tender No, Date, Due Date and Bid No. (Unpriced and Price) on all the three envelopes. A copy of Price Part without any rates/figure but duly stamped and signed, should accompany along with Unpriced Bid. Priced bid shall be filled up with price figures only in the given schedule.

Fax/e-mail offers shall not be accepted. The company will not accept any responsibility for any delay in receipt or non-receipt of bidding document sent by post. Offers not conforming to the above mentioned requirements are liable to be rejected.

Detailed offer complete in all respects as stipulated in the tender should reach the Bid Inviting Authority at the following address within the due date and time:

Vice President (ROFS & Projects)
Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services
21, Netaji Subhas Road
Kolkata – 700 001
Phone : (033) 22225706
e-mail id : mondal.cr@balmerlawrie.com

1.3 **OPENING OF TENDER**

The Unpriced Offers (Part- I), both on-line and offline, will be opened on the due date and time as mentioned in the NIT No separate intimation will be sent to the bidders in this regard. Bidders who shall submit their bids in physical form may attend to witness the Unpriced bid opening on the due date and time at the above address with authorisation letter.

Priced Offers of qualified and eligible bidders will be opened on a separate working day within the business hours of 09.30 to 18.30 Hours. Separate intimation will be sent to those qualified bidders for attending priced bid opening. Both priced and unpriced offers, in physical form shall be opened at the following address:

Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services
21, Netaji Subhas Road, 2nd Floor
Kolkata – 700 001

Thanking you,
For **Balmer Lawrie & Co. Ltd.**

(A Mukhopadhyay)
Sr. Vice President (ROFS & Projects)



Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services

NOTICE INVITING TENDER

ROFS/2K17/01/ENQ/04

31st August, 2017

Due Date: 11.09.2017 Upto 16:00 Hours

M/s Balmer Lawrie & Co. Ltd. invite offers either on-line or off-line as described in 'Instruction to Bidders' for **Cleaning of Residual Solids manually or, otherwise** from No. of Floating roof/fixed roof Crude Tanks to be handed over from time to time within the span of 36 (thirty six) months from the date of award of contract. at Gujarat Refinery of Indian Oil Corporation Ltd.(IOCL), Vadodara, Gujarat The detailed scope of work and other terms & conditions are as under.

1.0 JOB DESCRIPTION

Manual Cleaning of residual solids from no. of Crude Tanks a IOCL, Gujarat Refinery after mechanical cleaning of each tank by Balmer Lawrie and disposal of the residues to the designated dumping yard within a radius of 5KM as per direction of Engineering In-Charge of IOCL. The scope also includes construction of pit in front of cleanout door of each tank for intermediate storage of solid sludge, blinding of all oil inlet & outlet nozzles (blinds will be provided by BL), Tanks should be free of hydrocarbon/sludge through scraping of tank internals with further cleaning by hydro jetting and prepare the tanks for hot work upto IOCL's satisfaction.

The Tender may be accessed or downloaded from our website www.balmerlawrie.com or e-procurement site at <https://balmerlawrie.eproc.in>

2.0 DEFINITION

Following expressions hereunder and elsewhere in the tender document used shall have the following meanings hereunder respectively assigned to them except where the context otherwise requires:

- 2.1 The "Prime Contractor" shall mean M/s. Balmer Lawrie & Co. Ltd.", a company incorporated in India and having its registered office at 21, Netaji Subhas Road, Kolkata – 700 001 and shall include its successors and assigns.

- 2.2 “Tenderer” or “Bidders” shall mean such parties who have been issued Tender Document by the Prime Contractor and those parties who have submitted these offers to the Prime Contractor in response to the Tender Document issued to them.
- 2.3 The “Contractor/Successful tenderer” shall mean the tenderer selected by the Prime Contractor for the performance of the work and shall include the successors and assigns of the Contractor.
- 2.4 The “Job” shall mean Cleaning of Residual Solids from Crude Tanks manually or by other approved means at IOCL – Gujarat Refinery.
- 2.5 The “Engineer-In-Charge” shall mean the Engineer/Agency authorized by the Prime Contractor for the purpose of the Contract for overall supervision and co-ordination of site activity and certification of billing.
- 2.6 “Site” mean all such land, waters and other places on, under, in or through which the works for the Project are to be performed under the Contract.
- 2.7 The “Site Engineer” shall mean the Engineer(s) for the time being deputed by the Engineer-In-Charge as Site Engineer for the work to be performed by the Contractor at any and/or all job sites and to co-ordinate all activities of all parties at site.
- 2.8. The “Work” and “Scope of Work” shall mean the totality of the work by expression or implication envisaged in the contract and shall include all material, equipment and labour required for or relative or incidental to or in connection with the commencement, performance or completion of any work and/or for incorporation in the work.
- 2.9 The “Works” shall mean the product(s) of the work and shall include all extras, additions, alterations or substitution as required for the purpose of the contract.
- 2.10 The “Works Contract” or “Contract” shall mean the totality of the agreements between the parties as derived from the Contract Documents for the entire work.
- 2.11 “Order” and “Instruction” shall respectively mean any written Order or Instruction given by the Engineer-In-Charge or, Site Engineer within the scope of their respective powers in terms of the Contract and shall include alteration/variation order to effect additions to or deletion from and/or alteration in the work detailed in the contract.
- 2.12 “Completion Certificate” shall mean the Certificate to be issued by the Engineer-In-Charge after the work has been completed to his satisfaction.
- 2.13 “Running Account Bill” shall mean a Bill for the payment of “On Account” to the Contractor. All running account payments shall be regarded merely as an advance payment against the amounts due to the contractor in terms of the contract.

3.0 PRE-QUALIFICATION CRITERIA OF BIDDERS

Bidders shall submit copies of the following documents along with Unpriced Part – I of their bids:

- i) Order/completion certificate for similar nature of job during the last 5 years
- ii) PAN card
- iii) Goods & Services Tax Registration Certificate '
- iv) PF & ESI Registration Certificate

4.0 BID EVALUATION CRITERIA

Balmer Lawrie & Co. Ltd. expects bidders to confirm compliance to tender terms & conditions, failing which the bids are liable to be rejected. Hence, all bidders in their own interest are advised to submit their bids in all respects confirming to all terms & conditions of the bid document. Non-submission of pre-qualification documents, duly stamped and signed along with EMD will be considered as incomplete bid and shall be rejected without further information to the bidder. Bids shall be evaluated based on the information/documents available in the bid. Hence, bidders are advised to ensure that they submit appropriate and relevant supporting documentation along with their offers in the first instance itself. Bids not complying with requirements of Bid documents will be rejected without any further opportunity. Rates quoted against each slab of residual solid will be applicable for all the crude tanks with minimum quantity of 200KL/tank. The total accumulated sludge quantity of all the tanks will be around 4000 KL. Successful bidder will be selected based on pre-qualification documents, acceptance of terms & conditions and overall L1 Status combining Price Bid – A and B. Balmer Lawrie may carry out price negotiation with the L1 bidder if the quoted rates are found to be reductionable and also to bring down the rates of overall L1 bidder with item wise L1 rates of all participated bidders. Order will be placed on item rates basis and payment will be made based on actual quantity. Balmer Lawrie reserves the right to exclude any category of services mentioned in the Priced Schedule during actual execution. However, rates quoted by the bidders are independent and will be firm irrespective of such exclusions.

5.0 SCOPE OF WORK

- (A) Bidders are specifically advised to visit the site at the following address with prior appointment for assessing the requirement of the work in totality. It will be deemed that bidders have submitted their bid only after verification of the requirement of the work, and existing site conditions.
- (B) Preparation of gate passes for men & material entry and continuous co-ordination with CISF.

- (C) 1 No. temporary pit for each tank of size of 5m x 4m x 1m in front of cleanout doors should be constructed with 10" brick wall and PCC at the bottom. The walls should be plastered. No leakage from pits shall be allowed. No. of pits will depend with the no. of tanks to be manually cleaned.
- (D) Bidder should clearly indicate in writing the procedure to be followed for cleaning. The procedure to be followed will generally involve opening tank shell manholes and clean out door, taking out the premeasured residues into the pit manually with proper tools & tackles for processing and then dumping the residues at the bio-remediation site/ disposal pit at a location designated by IOCL, Gujarat Refinery. Necessary tools & tackles for opening the clean out door and shell manholes should be provided by the contractor.
- (E) The scope involves cleaning and removal of left over solids from the tank bottom, scraping of tank internals and transportation and dumping of solids to the yard within 5KM radius as per direction of IOCL's Engineering In-charge.
- (F) The Tank's bottom plate, bottom of the roof (inside the tank) and shell upto 2.1 m height from bottom plate to be thoroughly scrapped. Proper scrapping tools are to be arranged by the contractor and final cleaning by high pressure hydro jetting of all Tank internal parts and prepare the tank for carrying out internal inspection and hot work inside the tank by making it free of Hydrocarbons.
- (G) The scope also covers final cleaning of all tank internals and removing of oily viscous scale from tank wall, roof and floor through hydro jetting at a minimum pressure of 250-300 bar depending upon the requirements. Water is to be pumped out through feed pump from the water tank and hydro jetted by water gun through piston pump-motor set. Finally water and removed oily sludge are to be drained out through clean out door and dumped in our settling tank. Arrangement of High pressure water jet pump, feed pump-Motor Set, Hoses, electric power cables, panel and all other accessories required for hydro-jetting are under bidder's scope. However, Balmer Lawrie may exclude this at its own discretion at the time of final cleaning. Instead recommend for final cleaning with low pressure water jet which will be a part of manual cleaning scope.
- (H) Competent & qualified Supervisors are to be deputed for execution of entire job.
- (I) Execute the entire work including supply of entire workforce, material, equipment and other accessories required for the job.
- (J) Execution of work shall be carried out complying with the norms of IOCL as per the satisfaction of Balmer Lawrie & Co. Ltd.
- (K) It shall be the responsibility of the bidder to complete the entire scope to the satisfaction of IOCL authority within the stated timeframe.

- (L) Necessary lighting arrangement with flameproof fixtures with lamps and cable shall have to be provided by the bidders.
- (M) Dumping of residual solids from the tank/pit to a designated place to be decided by EIC of IOCL shall be carried out using suitable means.
- (N) Tractor with trolley, dumper, bucket and other tools, safety equipment, personal protective equipment as per requirement for all workers/personnel deployed, shall be arranged by the bidders during execution of the job.
- (O) No spillage of oily sludge from Trolley / dumper is allowed during transportation from tank site to the disposal pit. Any stoppage of work on this ground (due to spillage) will be on contractor's account and no extension of time will be granted for the loss of time.

The bidder should specify the manpower & equipment proposed to be deployed for the job in the format given as Annexures – I & II.

- (P) Bidder should take care of any other job required to clean the tanks and ready for subsequent repairing work.
- (Q) **Completion Time**

The following completion schedule to be maintained for each tank

Manual Cleaning

- | | |
|--|---------|
| i) For solid volume up to 250 KL | 12 days |
| ii) For every additional solid volume upto 100KL | 04 days |

Hydra Jetting

- | | |
|--|----------|
| i) Surface area upto 3000 Sqm | : 3 days |
| (This excludes 10 days advance notice period for mobilization) | |
| ii) For additional 1000 sq.m surface area | : 1 day |

Time for construction of pit is not included in Completion Time for Manual Cleaning. An advance intimation with 7 days mobilization time would be given to the contractor.

- xviii) Bidders interested to participate in this tender should visit IOCL, Gujarat Refinery, Vadodara site to understand the entire scope of work before quoting. Bidder must contact our site in-charge at the following address prior to their visit:

Shri Prodyot Kr. Chand, Mobile No. 966487359
Indian Oil Corporation Limited
P.O. – Jawaharnagar
Dist. – Vadodara
Gujarat – 391 320

6.0 GENERAL NOTES

1. Providing safety articles like helmets, goggles, gumboots, safety shoes, gloves, masks, soaps, waste cloth etc. for contractor's workmen shall be in contractor's scope.
2. Obtaining all requisite clearance from statutory authorities and/or, IOCL including police verification from local Police Station, if required for workmen's gate passes shall be in bidder's scope.
4. Compliance with all Safety & Environmental Regulations as per Contractor's/ IOCL requirement.
5. National Holidays & Local Political disruptions/strikes are not to be considered as working days. It should be noted that Sundays/ Holidays are to be considered as working days, if, IOCL issue permit to work & no overtime shall be paid to the workmen.
5. The work shall have to be carried out in single - shift basis of 8 hours duration, 7-days a week. Work may be carried out for extended period subject to approval of EIC of IOCL. Contractor should arrange to deploy sufficient manpower to stick to the completion schedule as mentioned in Clause no. Q of Scope of Work.
3. All local issues should be taken care of by the contractor and Balmer Lawrie, under no circumstances, should be dragged into these.
4. Labour license, if required, shall have to be obtained by the contractor and statutory compliance shall be met by the contractor.
5. All sorts of co-ordination with CISF for obtaining shift-wise permits should be done by the contractor.

7.0 FIRMNESS OF RATES

Rates to be quoted by the bidders will be applicable for each tank. The quoted rates will be firm till completion of all the tanks.

8.0 PAYMENT TERMS

Payment shall be made against actual quantity cleaned and disposed of within the overall limit frozen during joint measurement at the time of handing over of each tank. Payment shall also be made as per the category of services required and availed.

Payment for hydro jetting shall be released after completion of the job for each tank.

Monthly RA bills duly certified by our Engineer-in-charge should accompany with photocopy of PF & ESI Challans, Wage Register, Workman Compensation Policy etc. statutory documents without which the bill will not be accepted / processed for payment.

Final bill for each tank shall be released after surrendering of gate passes of workmen, after submission of all clearances from all departments of IOCL. However, in the case of continuous job where subsequent tank is handed over after completion of previous tank for which contractor requires to retain all the passes, final bill of such tank will be released.

9.0 EMD / SECURITY DEPOSIT

An EMD of ₹40,000/- (Rupees Forty Thousand only by DD in favour of Balmer Lawrie & Co. Ltd. Payable at Kolkata shall be submitted along with the offer. Bid submitted without EMD is liable for rejection. **EMD amount of successful bidder would be forfeited in the event of failure to execute the job as per the tender terms after award of contract.**

EMD of the successful bidder shall be retained as interest free Security Deposit till completion of the job. EMD of the unsuccessful bidder will be returned on finalization of the order. No interest shall be payable by BL at the time of returning EMD.

10 0 VALIDITY OF BID

The bid shall be kept valid for 90 (Ninety) days from the due date. Validity shall be extended if so advised by Balmer Lawrie.

11.0 LIQUIDATED DAMAGES

Time is the essence of the contract. There will be a reduction in price @ ½% of the basic order value/tank per week subject to a maximum of 10% of the basic executed value for each tank for delay in completion beyond the stipulated completion periods against quantities as mentioned in Clause no. Q of Scope of Work.

12.0 QUANTITY OF RESIDUE

The quantity of residue inside the tank in compacted form shall be jointly assessed by the contractor and Balmer Lawrie and removal of solids from the tank and transportation to designated place shall be completed as per Scope of Work from the date of handing over of the tank by Balmer Lawrie. The quantity arrived during the joint measurement shall be the final and no claim for excess quantity after handing over of tank will not be entertained.

13.0 LEGAL JURISDICTION

All questions, disputes, differences arising out of and/or in connection with the execution of the contract, shall be subject to the appropriate court(s) under the jurisdiction of the High Court at Kolkata.

14.0 LABOUR LAWS & REGULATIONS

It shall be the responsibility of contractor to obtain necessary labour license, if require from the Licensing Authority under the "Contract Labour (Regulation & Abolition) Act, 1970 and Central Rules made there under and produce the same to the Engineer-in-Charge before start of the job. The contractor shall also comply with all obligations under the said Act/Rules as well as other applicable labour laws. Licensing Authority shall be Assistant Labour Commissioner (Central), Office of the Regional Labour Commissioner (Central), Ahmedabad, Gujarat.

15.0 PROVIDENT FUND

The provisions of the EPF & MP Act, 1952 and Rules/Scheme framed thereunder, shall be complied with by the contractor for the contractor's manpower to be engaged for this job. Contractor shall furnish the code no. allotted by RPFC Authority to the Engineer-in-Charge. For this purpose, contractor shall be liable to submit copy of each wage sheet and Challan showing PF deposit with each bill to the Engineer-in-Charge duly signed. Upon failure by contractor to do so - BL will not process any Bill for payment.

16.0 ESI SCHEME

Contractor shall also comply with the provisions of the ESI Act, 1984 and Rules framed there under in respect of your workers to be engaged for this job. Contractor shall obtain ESI Code No. from the local ESI Authorities for the said purpose and furnish the Code No. allotted by ESI Authorities to the Engineer-in-Charge before starting the job.

17.0 INSURANCE COVER FOR WORKMEN

Contractor shall obtain workmen compensation policy in respect of contractor's workmen to be engaged for the work towards compensations as admissible under the Workmen's Compensation Act, 1923 and Rules framed there under upon death/disablement/medical treatment of a worker and the same has to be produced to the Engineer-in-Charge before commencement of the work. Balmer Lawrie & Co. Ltd. shall be declared as the Principal Contractor.

18.0 ARBITRATION

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Kolkata to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final & binding on the parties. The proceeding shall be conducted in English language and courts at Kolkata will have exclusive jurisdiction to settle any dispute arising out of this contract.

19.0 JURISDICTION

Notwithstanding anything contained in any other law, the courts in the city of Kolkata along shall have jurisdiction in respect of all or anything arising under this agreement and any award or awards made by the sole arbitrator hereunder shall be filed in the courts in the city of Kolkata only.

20.0 TERMINATION OF CONTRACT

In case of violation/breach of any agreed terms and conditions of contract and if the Contractor fails or neglects persistently to observe and perform all or any of the acts, deeds, matters or things by the contract to be observed and performed by the Contractor requiring the Owner to observe or perform the same, Balmer Lawrie may cancel/terminate this contract. In such case, the Security Deposit of the Contractor will be forfeited by Balmer Lawrie.

21.0 RIGHT OF ACCEPTANCE / REJECTION

Mere issuance of tender document and submission of bids does not necessarily qualify for consideration of bids. Balmer Lawrie & Co. Ltd. reserves the right to accept or reject any tender either in part or full without assigning any reason whatsoever. The bids of any tenderer may be rejected if a conflict of interest between the bidder and the company is detected at any stage.

22.0 OPENING OF BIDS

Unpriced Bids – Part – I will be opened on the due date & time, as mentioned in Bid document. No separate intimation in this regard will be given. Accordingly, all bidders are advised to attend the opening of the Unpriced Bids at the aforesaid time and date at the undernoted address. However, Priced Bids of successful bidders will be opened at a later date for which a separate intimation will be provided to enable them to attend and witness the opening.

23.0 TENDER SUBMISSION

Please refer to 'Instructions to Bidder' for submission of e-offer and physical offer. All documents pertaining to the offers should reach the following 'Tender Inviting Authority' on or before the due date and time.

Sr. Vice President (Technical)
Balmer Lawrie & Co. Ltd.
Refinery & Oilfield Services Division,
21, N. S. Road,
Kolkata – 700 001

Phone no. : + 91 33 2222 5569

Fax no. : + 91 33 2222 5333 / 5444

E Mail : mondal.cr@balmerlawrie.com

The envelope should be superscribed with tender number, date and due date.

Thanking you,

Yours faithfully,
for, **BALMER LAWRIE & CO. LTD.**

(A Mukhopadhyay)
Sr. Vice President (Technical)

VENDORS' INFORMATION

SL. NO.	PARTICULARS	DETAILS
1.0	Name of the Company/Firm	
1.1	Full Address – HO/Regd. Office	
1.2	Full Address of Branch Office	
1.3	e-mail id	
1.4	Contact Person	
1.5	Landline No. Mobile No. Fax No.	
2.0	Goods & Service Tax Registration No.	
3.0	PAN No.	
4.0	Is your company MSME Unit? If yes, please provide details and attach valid certificate	
5.0	Is/are Proprietor/s belong to SC/ST category? If any, provide details	
6.0	Name of Bank	
6.1	Branch	
6.2	Branch Code	
6.3	Full Address of the Banker	
6.4	IFSC Code	
6.5	MICR Code	
6.6	Account No.	
6.7	Type of Account (Saving/Current)	

ANNEXURE – I**INFORMATION REGARDING MANPOWER WHICH THE TENDERDER
PROPOSES TO DEPLOY FOR THIS WORK**

Sl. No.	Category of Manpower	Number	Period of Deployment
1.0	Supervisor		
2.0	Skilled		
3.0	Unskilled		
4.0	Electrician		
5.0	Total Number of Manpower		

ANNEXURE – II**INFORMATION REGARDING EQUIPMENT WHICH THE TENDERDER
PROPOSES TO USE FOR THIS WORK**

Sl. No.	Description	No.	Make	Capacity	Owner	Period of retention at site.
1.0						
2.0						
3.0						
4.0						
5.0						
6.0						
7.0						
8.0						
9.0						
10.0						

PRICE BID – A
(For Crude Tank of Sludge Volume between 1500KL to 2500KL)

Tender No. : ROFS/2K17/01/ENQ/04
Dated : 31st August, 2017

Serial No.	Description	Unit	Qty.	Rate/KL (₹)	Amount (₹)
1.0	Manual cleaning of leftover solids from various Floating/Fixed Crude Tanks, scraping of tank internals and dumping of residual solids in designated place within a radius of 5 KM at IOCL, Gujarat Refinery, Vadodara including construction of 1 No. Pit per tank, blinding of all oil inlet & outlet nozzles (blind will be provided by BL) and make the tank hydrocarbon free and ready for hot work as per Scope of Work and specific requirement of the tender. (i) For solid volume upto 250KL for each tank (ii) For solid volume above 250 KL, if applicable	KL KL	250	Lumpsum	
2.0	Hydro Jetting for final cleaning of tank internals and removing of oily sludge, loose scale from tank bottom, wall & roof and dewatering from cleaning out door as well as area cleaning for any spill over as per the scope of work. Arrangement, transportation, unloading, safe keeping of High Pressure Water Jet Pump, Feed-Motor Set, Hoses, Electric Power Cable, Panel and all other accessories required for Hydro Jetting would be under Bidder's scope				
2.1	Upto 1500 sq.m in each tank	Sq.m	1500	Lumpsum	
2.2	For every additional 100 sq.m. in each tank	Sq.m.	500		
3.0	Goods & Services Tax			@ 18%	

- Note :**
- i) The rates to be quoted by the bidders in the above Price Schedule will be for each tank. Bidders should fill their rates in Price Bids – A and B.
 - ii) Rates should be independent for each category of services and Balmer Lawrie may exclude any such services at the time of actual execution. However, rates would be fixed irrespective of exclusion, inclusion, quantity variations, time gap between tanks.
 - iii) The above rate should be inclusive of all statutory payments such as PF, ESI, and Insurance towards workmen compensation for working all days on single shift basis (8 hours duration), any other prevailing Govt. levies, PPE, tools & tackles and any other cost as mentioned in the tender

PRICE BID - B
(For Crude Tank of Sludge Volume above 2500KL)

Tender No. : ROFS/2K17/01/ENQ/04
Dated : 31st August, 2017

Serial No.	Description	Unit	Qty.	Rate/KL (₹)	Amount (₹)
1.0	Manual cleaning of leftover solids from various Floating/Fixed Crude Tanks, scraping of tank internals and dumping of residual solids in designated place within a radius of 5 KM at IOCL, Gujarat Refinery, Vadodara including construction of 1 No. Pit per tank, blinding of all oil inlet & outlet nozzles (blind will be provided by BL) and make the tank hydrocarbon free and ready for hot work as per Scope of Work and specific requirement of the tender.				
	(i) For solid volume upto 500KL for each tank	KL	500		
	(ii) For solid volume above 500KL	KL			
2.0	Hydro Jetting for final cleaning of tank internals and removing of oily sludge, loose scale from tank bottom, wall & roof and dewatering from cleaning out door as well as area cleaning for any spill over as per the scope of work. Arrangement, transportation, unloading, safe keeping of High Pressure Water Jet Pump, Feed-Motor Set, Hoses, Electric Power Cable, Panel and all other accessories required for Hydro Jetting would be under Bidder's scope				
2.1	Upto 1500 sq.m in each tank	Sq.m	1500	Lumpsum	
2.2	For every additional 100 sq.m. in each tank	Sq.m.	500		
3.0	Goods & Services Tax			@ 18%	

- Note :**
- i) The rates to be quoted by the bidders in the above Price Schedule will be for each tank. Bidders should fill their rates in Price Bids – A and B.
 - ii) Rates should be independent for each category of services and Balmer Lawrie may exclude any such services at the time of actual execution. However, rates would be fixed irrespective of exclusion, inclusion, quantity variations, time gap between tanks.
 - iii) The above rate should be inclusive of all statutory payments such as PF, ESI, and Insurance towards workmen compensation for working all days on single shift basis (8 hours duration), any other prevailing Govt. levies, PPE, tools & tackles and any other cost as mentioned in the tender

TENDER DOCUMENT

FOR

MANUAL CLEANING OF RESIDUAL SOLIDS FROM VARIOUS CRUDE TANKS AT IOCL, GUJARAT REFINERY, VADODARA

PRICED BID – PART – II

Tender No.: ROFS/2K17/01/ENQ/04

Tender Date : 31.08.2017

Due Date : 11.09.2017 UPTO 16:00 HOURS



Balmer Lawrie & Co. Ltd.

REFINERY & OILFIELD SERVICES
21, Netaji Subhas Road
Kolkata 700 001

PRICE BID – A
(For Crude Tank of Sludge Volume between 1500KL to 2500KL)

Tender No. : ROFS/2K17/01/ENQ/04
Dated : 31st August, 2017

Serial No.	Description	Unit	Qty.	Rate/KL (₹)	Amount (₹)
1.0	Manual cleaning of leftover solids from various Floating/Fixed Crude Tanks, scraping of tank internals and dumping of residual solids in designated place within a radius of 5 KM at IOCL, Gujarat Refinery, Vadodara including construction of 1 No. Pit per tank, blinding of all oil inlet & outlet nozzles (blind will be provided by BL) and make the tank hydrocarbon free and ready for hot work as per Scope of Work and specific requirement of the tender.				
	(i) For solid volume upto 250KL for each tank	KL	250	Lumpsum	
	(ii) For solid volume above 250 KL, if applicable	KL			
2.0	Hydro Jetting for final cleaning of tank internals and removing of oily sludge, loose scale from tank bottom, wall & roof and dewatering from cleaning out door as well as area cleaning for any spill over as per the scope of work. Arrangement, transportation, unloading, safe keeping of High Pressure Water Jet Pump, Feed-Motor Set, Hoses, Electric Power Cable, Panel and all other accessories required for Hydro Jetting would be under Bidder's scope				
2.1	Upto 1500 sq.m in each tank	Sq.m	1500	Lumpsum	
2.2	For every additional 100 sq.m. in each tank	Sq.m.	500		
3.0	Goods & Services Tax			@ 18%	

- Note :**
- i) The rates to be quoted by the bidders in the above Price Schedule will be for each tank. Bidders should fill their rates in Price Bids – A and B.
 - ii) Rates should be independent for each category of services and Balmer Lawrie may exclude any such services at the time of actual execution. However, rates would be fixed irrespective of exclusion, inclusion, quantity variations, time gap between tanks.
 - iii) The above rate should be inclusive of all statutory payments such as PF, ESI, and Insurance towards workmen compensation for working all days on single shift basis (8 hours duration), any other prevailing Govt. levies, PPE, tools & tackles and any other cost as mentioned in the tender

PRICE BID - B
(For Crude Tank of Sludge Volume above 2500KL)

Tender No. : ROFS/2K17/01/ENQ/04
Dated : 31st August, 2017

Serial No.	Description	Unit	Qty.	Rate/KL (₹)	Amount (₹)
1.0	Manual cleaning of leftover solids from various Floating/Fixed Crude Tanks, scraping of tank internals and dumping of residual solids in designated place within a radius of 5 KM at IOCL, Gujarat Refinery, Vadodara including construction of 1 No. Pit per tank, blinding of all oil inlet & outlet nozzles (blind will be provided by BL) and make the tank hydrocarbon free and ready for hot work as per Scope of Work and specific requirement of the tender.				
	(i) For solid volume upto 500KL for each tank	KL	500		
	(ii) For solid volume above 500KL	KL			
2.0	Hydro Jetting for final cleaning of tank internals and removing of oily sludge, loose scale from tank bottom, wall & roof and dewatering from cleaning out door as well as area cleaning for any spill over as per the scope of work. Arrangement, transportation, unloading, safe keeping of High Pressure Water Jet Pump, Feed-Motor Set, Hoses, Electric Power Cable, Panel and all other accessories required for Hydro Jetting would be under Bidder's scope				
2.1	Upto 1500 sq.m in each tank	Sq.m	1500	Lumpsum	
2.2	For every additional 100 sq.m. in each tank	Sq.m.	500		
3.0	Goods & Services Tax			@ 18%	

- Note :**
- i) The rates to be quoted by the bidders in the above Price Schedule will be for each tank. Bidders should fill their rates in Price Bids – A and B.
 - ii) Rates should be independent for each category of services and Balmer Lawrie may exclude any such services at the time of actual execution. However, rates would be fixed irrespective of exclusion, inclusion, quantity variations, time gap between tanks.
 - iii) The above rate should be inclusive of all statutory payments such as PF, ESI, and Insurance towards workmen compensation for working all days on single shift basis (8 hours duration), any other prevailing Govt. levies, PPE, tools & tackles and any other cost as mentioned in the tender