



**Balmer Lawrie & Co. Ltd.**

(A Government of India Enterprise) (G & L, Kolkata)

P-43, Hide Road Extension, Kolkata-700 088

Phone- (033) 2450 5350, Fax-(033) 2439 2277, E-mail: [jaiswal.r@balmerlawrie.com](mailto:jaiswal.r@balmerlawrie.com)

**TENDER ENQUIRY**

Tender No. : GLK/TE16/408

Date: 16.03.2017

Due date: 26.03.2017

Dear Sirs,

**Sub: Sampling and analysis of Effluent and treated ETP water**

(Duration: April 17 to March 18)

Sealed offers in a single bid/ envelop, are invited from the Pollution Control Board approved laboratory as per *General Terms & Conditions and Price Schedule* enclosed in annexure A & B respectively.

Your offer, complete in all respect furnishing details should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

(R. Jaiswal)

Executive (Maintenance)

Encl.: As above



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## 1.1.0 General Terms & Conditions

## Annexure-A

- 1.1.1 Before filling up, the complete Tender Specification should be read properly. Avoid overwriting while filling the tender papers. The tender document may also be downloaded from our web site [www.balmerlawrie.com](http://www.balmerlawrie.com) within the due date of the tender.
- 1.1.2 If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days before prior to the date of filling/submission of the Tender.
- 1.1.3 **Tender for registered vendor only:** The Responses/offer from registered vendors alone will be accepted and that other interested vendors have to register with the unit (Greases & Lubricants, Kolkata) and subject to such registration being confirmed, they would be considered for the subsequent Tenders. For vendor registration related queries, kindly contact at 033-24505400.
- 1.1.4 Tender must contains any other information / enclosures as may be needed to complete the schedule job in all respect on a separate page/sheet under 'schedule of deviations'.
- 1.1.5 **Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work, site conditions, General terms & conditions and all other factors, affecting the performance of the contract and the cost thereof.**
- 1.2.0 **Jurisdiction:** - All disputes are subject to Kolkata jurisdiction.
- 1.2.3 **Duration:** - Initially the duration of the subject job shall be from **April 17 to March 18** (Twelve months period i.e. for four quarters) but may be renewed for further period of one year; based on the performance of the engaged/ successful vendor related to said air monitoring and as per the rate & terms finalized vide this tender.
- 1.2.4 **Acceptance of tender:** -Balmer Lawrie & Co. Ltd. ("BL") reserve the right to reject/accept all or any tender(s) without assigning any reason whatsoever. The tenderer must be recognized by WBPCB/other pollution control board.
- 1.2.5 **Completion schedule:-** The monitoring of air **must be** carry out as per norms of WBPCB and ISO14001-2004 **on quarterly basis at our works** at **Balmer Lawrie & Co Ltd., P-43, Hide Road Extension, Kolkata 700 088.**
- 1.2.6 **Price schedule:** - The price shall be quoted as per specified format given in **Annexure B**. The quoted **price** shall be inclusive of **taxes**. Tenderers are also advised to inspect on their own 'the SITE' for ascertaining the actual quantum and the nature of work prior to quoting. It shall be deemed that bidder has carried out the necessary inspection and no escalation in price/value shall be allowed after placement of the order or during the execution of work at site.
- 1.2.7 **Payment terms:-** Quarterly basis: within 30 days after submission of each quarterly bills against each quarter's air monitoring & sample analysis job as per PO. These quarterly bills are to be submitted along with complete lab-analysis report(s), without said analysis report(s) NO bill shall be accepted.
- 1.2.8 **Validity of offer:** - The offers shall remain valid for a period of 60 days from the due date of the tender.
- 1.2.9 **Working days & hours:** - All work required to be carried at B L's site, shall be done only during working days between 8:30 am. To 5:00 pm.
- 1.2.10 **Company Rule:** -Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 1.2.11 **Responsibility of the vendor:** - The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.2.11 **Others :-**Oversee Balmer Lawrie's endeavor in maintaining Pollution Control and suggest improvement. Render technical advice from time to time to improve control of both air and water pollution with respect to the existing plan.
- 1.2.12 **Statutory rules and regulations:** Please note that this is a contract for work and accordingly all liability pertaining to this contract including those of the people engaged by the contractor solely rests upon the contractor. The contractor should also indemnify the Company against any deviation from the statutory rules and regulations to be observed by the contractor in respect of their people. **ESI/PF/Minimum Wages and all other statutory liabilities shall be borne by the contractor.**



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## 2.2.0 Safety

- 2.2.1 Proper safety precautions and measures to be taken care of on the principle of “**Safety comes first**” during the entire contract period. The **contractor shall be bound to bear** any claim or compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.
- 2.2.2 Care shall be taken to provide and maintain the following **safety measures and statutory safety rules** and act in force **by contractor**
- 2.2.3 **Safety belts, safety shoe, hand gloves, helmets & goggles** (if required) to be provided by the contractor to all the workmen.
- 2.2.4 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 2.2.5 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.
- 2.2.6 All necessary safety measures to be take care as indicated in section 1104.

## 3.0.0 Undertakings and Obligations of BL

- 3.1.0 **Power supply:** BL shall provide free one power point within battery limits. Contractor may use an extension cable at this own cost with prior permission of BL.
- 3.2.0 **Storage:** BL shall provide space for storage of equipments, raw material etc. Temporary partition, doors etc if required shall be arranged by the vendor at this own cost.
- 3.3.0 **Security:** No special security other than normal plant security shall be provided.



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**Annexure-B**

**Price Schedule**

Bidder Company name.....Offer no.....date:.....

SL. No.	Description of Job	Qty/annu	Unit	Unit Rate	Total
5.1	Charges for collection, analysis/testing & reporting of the raw effluent (ETP inlet) at an interval of every 15 days & analysis (pH, TSS, BOD, COD & O & G) of the sample at bidder's laboratory, as per WBPCB guidelines and submission of the test certificate in duplex.	24	Sets		
5.2	Charges for collection, analysis/testing & reporting of the treated effluent (ETP Outlet) at an interval of every 15 days & analysis (pH, TSS, BOD, COD & O & G) of the sample at bidder's laboratory, as per WBPCB guidelines and submission of the test certificate in duplex.	24	Sets		
5.3	Charges for collection & analysis/testing aeration tank effluent & MLSS tests to be carried out on half yearly basis and report to be submitted to BL.	2	Nos.		
5.7	Sub total of service value				
5.8	Service tax			@.....%	
5.9	Total Job value				
5.10	Payment terms (applicable as per 1.2.7)				
5.11	Validity of offer (applicable as per 1.2.8)				

Contact Person:

Contact No.:

Signature with official stamp