

Balmer Lawrie & Co Ltd
(A Government of India Enterprise)
Corp. Office: 21, Netaji Subhas Road, Kolkata - 700 001
Branch Office: 301/302, Regency House, 680, Somajiguda,
Hyderabad, Tele # 040-23415272, 23407707

Enquiry Ref: TTC/HYD/2018-19/22
Due Date: 17/09/2018

Dated: 06/09/2018

To

All concerned

Sub: Invitation to quote for hiring of a closed DCM Vehicle for local transportation.

Dear Sir,

We require one 3.5 Ton closed DCM Vehicle on monthly hiring basis for local transportation (including outskirts) for which you are invited to submit your best competitive rates for transportation of cargo in the following format :

S #	Description of the transportation job	Rate
1	Monthly Hiring Charges for incl. Driver's salary and cost of running and maintenance of vehicle	
2	Monthly Charges for 1 helper for loading / unloading of cargo	
3	Overtime rate per hour	
4	Extra KM rate	
5	Charges for any addl. Vehicle / for any vehicle on any holiday/Sunday per day	


While submitting your quotation, you are required to take the following into consideration:

- 1) Your offered rates should be inclusive of all taxes, levies etc.
- 2) Your offered rates should be valid for a period of at three months, with an option to us to extend the contract for another three months on the same terms & conditions.
- 3) The leased vehicle will be an all-sides (incl. roof) closed body vehicle. The leased vehicle should be properly painted and bear the name of the Balmer Lawrie Logistics Services Along with Company's logo at transporter's cost.
- 4) The vehicle will be made available to us during normal working from 10 am to 10 PM / 9 am to 9 PM, as per the requirements of the branch, on all working days including Saturdays.

- 5) Vehicle will be used for transportation of cargo within the twin cities of Hyderabad/ Secunderabad including outskirts.
- 6) Contractor will be responsible for payments on account of fuel, running, repairs & maintenance, upkeep, insurance, safety, taxes or levy or any penalty for any reason in relation to the vehicle except service tax, if any, which shall be payable as per applicable law. For the purposes of quotation, you are required to presume monthly coverage of appr. 2500 kms.
- 7) Drivers of the transporter should hold valid driving licenses, Valid RC Book & Insurance copy. Contractor will be solely responsible to comply with all local laws relating to running/ownership of such commercial vehicles and shall arrange all State permits in advance at his costs only.
- 8) In case of detention of vehicles due to any lapse on the part of the transporter or its drivers or the ownership of the vehicles, no claim for detentions charges shall be entertained by the company.
- 9) One spare stepney and complete tool-kit must be available with vehicle.
- 10) A driver and a cleaner/helper must be available all the time during loading, transit & unloading of the consignments.
- 11) In case of any break-down/detention of the vehicles due to any failure on the part of the transporter, it will be contractor's responsibility to provide alternative arrangements for transportation at transporter's costs only failing which per day penalty will be imposed on the transporter
- 12) In case of any loss incurred by us due to non-delivery/late delivery/misplacement/damage of the consignment while under the possession of the transporter, the damages claimed by the client are recoverable from the contractor.
- 13) After the contract is awarded, you will be required to furnish an interest free security deposit of Rs. 10,000/- in the form of a Demand Draft in favour of the company during the performance of the contract.
- 14) Bids of any tenderer may be rejected if a conflict of interest between the bidder and the Company is detected any stage.

You are requested to submit your competitive offer as per the attached financial bid along with the list of your premier customers. The offer in a sealed envelope superscribing "offer for Closed DCM Vehicle for Local transportation" should reach to the Branch Office at Hyderabad under kind attention to the undersigned on or before 17/09/2018.

Thanking you
Yours truly,
For Balmer Lawrie & Co. Ltd.


(Usha Srinivasan)
CBM (LS-Hyd)