



Balmer Lawrie & Co. Ltd.

P-43, Hide Road Extn., G&L Division, Kolkata – 700 088

Phone : 2450-0140, Fax : 2449-8493

Tender Enquiry No. : GLK/TE18/073
Date : 09.06.2018
Due Date : 22.06.2018

Sub : Procurement of Tea

Sealed quotations are invited from enlisted/reputed vendors for procurement of the following materials, to be supplied at our above mentioned premises, as and when called for. The details of requirement of materials are as under :

SN	Items	Quantity/per year	Unit Rate (Rs.)	Amount (Rs.)
1	Darjeeling Half Dust Tea (packed in 250 gm.)	240 kgs.		
2	CTC Heritage Tea (packed in 250 gm.)	60 kgs.		
3	GST, if any			
	Grand Total			
A	Payment : Within 30 days from the date of submission of duty certified bill.			
B	Period of Contract : One year from the date of PO. If the services of the vendor is found satisfactory during the contract period, the contract may be extended for another one year.			
C	The rate will remain firm till execution of the contract			
D	The quantity may vary on our requirement.			
E	The selection of L1 bidder will be on the basis of lowest landed cost, in totality, quoted for the above			
F	The bid of any tenderer may be rejected, if a conflict of interest between the bidder and the Company is detected at any stage.			
G	Delivery as staggered basis as per call ups, to be supplied with the one year period.			
H	Validity of the offer – 45 days from the due date of the tender			

Date : _____

(Signature of the Authorized Signatory)

Full Name : _____
Mob No. : _____
Company Name, Address & Official Seal

Interested vendor may please submit their quotation in the above format, in a sealed envelope, superscripting 'Quotation for Procurement of Tea' addressed to Shri Susanta Kumar Sethi, Asst. Mgr (HR), at the above address, on or before 22nd June 2018.