



SINCE 1867

बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd
(A Government of India Enterprise)

मानव संसाधन प्रभाग - दक्षिणी क्षेत्र
मनली, चेन्नै - 600 068. (भारत)
फोन : 91 - 044 - 2594 6500
फैक्स : 91 - 044 - 2594 6539
ईमेल : hr.chennai@balmerlawrie.com

Human Resource Dept. - Southern Region
Manali, Chennai - 600 068. (India)
Phone : 91 - 044 - 2594 6500
Fax : 91 - 044 - 2594 6539
Email : hr.chennai@balmerlawrie.com
CIN : L15492WB1924GOI004835

Ref: BL/AS/MAN/A4 PAPR/LT/201819/003

Date: 23.05.2018

TO: ALL ELIGIBLE PARTIES

Note: Interested parties may seek to register with the unit and subject to such registration being approved, they would be considered for the subsequent tender.

Dear Sir,

Sub: Tender for supply of A-4 size 75 gsm JK Brand copier papers.

We are in the process of purchase 1100 reams of A-4 size 75 gsm JK Brand copier papers for our various offices in Manali and Teynampet offices in Chennai.

Kindly send us your most competitive offer of the item. The quotation should be sent in a sealed cover Super scribing "OFFER FOR JK BRAND COPIER PAPER (75 GSM)" ADDRESSED TO THE UNDERSIGNED SO AS TO REACH LATEST BY 02.06.2018.

The orders place on you are required to be delivered at the following address on FOR basis.

1. BALMER LAWRIE & CO. LTD, MANALI, CHENNAI- 600068
2. BALMER LAWRIE & CO. LTD, MANALI, CHENNAI- 600018

The rate quoted should be inclusive of taxes, if any, applicable and should be firm for a period of two months from the date of offer. The rate should be strictly for the brand/make of the items specified by us.

Offer/Rate submitted for other than the brand and specification mentioned in the tender shall be rejected.

Payment terms: Our standard payment terms will be 15 days receipt of materials.

Thanking you,
Yours faithfully,

For BALMER LAWRIE & CO.LTD

(S.D. BARMAN) 23.5.18.
CHIEF MANAGER (HR)-SR

पंजीकृत कार्यालय : 21, नेताजी सुभाष रोड, कोलकता-700 001. (भारत)

Registered Office : 21, Netaji Subhas Road, Kolkata - 700 001. (India)

Website : www.balmerlawrie.com