

Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A Government of India Enterprise)

Survey No. 201/1, Sayli Rakholi Road, Sayli, Silvassa-396230
(D&NH).

Phone- (0260) 3260332, Fax- (0260) 2680009, E-mail -
srivastava.sl@balmerlawrie.com

ENQ. NO. GLS/TE17/170

DATED: - 21/03/18

Due Date :- 30/03/18

Sub: Engaging a contractor for developing and maintenance of garden at our factory premises from April to Sept 2018.

Dear Sir,

We intend to engage a contractor for maintenance of our garden at our Greases & Lubricants Division, Silvassa.

The area of the garden approximately over 20000 sq.ft (Spread over in different parts in the factory premises) has to be inspected and may be measured by the interested parties before quoting against the enquiry. The aforesaid area has already been landscaped and beautified with lawn grass, ornamental/decorative plants, etc. The whole area which is spread over in four different parts has to be maintained and it has to be ensured that the beauty of the garden is retained at all times.

Scope of Work should fulfill minimum below given requirement: -

1. The job is of comprehensive type i.e. including labor, soil, pesticide, plant saplings or any other trees for beautification of the premises, etc.
2. The contractor should arrange all the tools and tackle and facilities may be required for the job.
3. The contractor should provide maintenance for one year from the finalization of the contract.
4. All the safety related matter of the workmen for the said job would be under contractor's purview and risk.
5. All unwanted material/debris are to be removed from site and be dumped at a designated place, directed by BL.
6. The interested parties are requested to inspect the land before quoting for the subject job.
7. The vendor has to ensure **maintenance** of the whole area of garden by engaging such manpower for the said job.
8. The vendor should also be ready to ensure presence of his manpower on special occasions as and when called by the company officials in relation with the above job.

General Terms

1. The quotation/offer should be valid for 30 days from the due date of these tenders.
2. Payment will be done monthly basis only on certified bills to be submitted by the vendor.
3. The vendor has to comply all Legal, HSE, Statutory compliances as per rules mentioned under various applicable acts.
4. The company has the right to withdraw, cancel or alter the condition of the enquiry or scrap the enquiry as a whole.
5. The company will only provide water and electrical power for the said job.


6. Your quotation should reach to the following address on or before 30/03/18 in a sealed envelope, marking it for the subject and last date of submission on the same.
7. Any party failing to inspect the area of garden at our premises before quoting against this enquiry, their quotation would not be considered. An inspection format has to be filled as a proof of inspection.

Manager (Purchase)
Balmer Lawrie & Co. Ltd.,
Grease & Lubricant Division,
Survey No. 201/1, Sayali,
Silvassa - 396 230.

For any clarifications, please contact DM (HR) on 08511136577

Regards with Thanks,

For Balmer Lawrie & Co. Ltd.


SHOBHIT SRIVASTAVA
Manager (Purchase)

नामर लोरी एंड क. लिमिटेड - ग्रीस एवं लुब्रिकेंट - सिलवासा		ग्रीस एवं लुब्रिकेंट - सिलवासा	
GARDEN MAINTENANCE ENQUIRY 2015			
ENQUIRY NO: GLS/TE17/170 DATED: 21/03/18			
आप से अनुरोध है की कृपया कर के यह नीचे दिये गए कॉलम को भर कर जमा करें।			
INSPECTION FORMAT			
क्रम	दिनांक		हस्ताक्षर
1		क्षेत्र का निरीक्षण	
2		क्षेत्र का माप	
		कंपनी का नाम	
		पता	
निरक्षण कर्ता का नाम			हस्ताक्षर
ऑफिस के कामकाज हेतु			
इंस्पेक्शन की तिथि			हस्ताक्षर

M. D. L.