

**BALMER LAWRIE & CO. LTD.,  
SBU LOGISTICS  
342, Konena Agrahara, Hal Post, Airport Road, Bengaluru, Karnataka 560017  
(Regd. Office: 21, Netaji Subhas Road, Kolkata- 700 001)**

**PH: 080 2522 7221**

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**Ref: BL/BLR/LCD/LT/17-18/037**

**DATE: 16/02/2018**

**DUE DATE: 27/02/2018**

Response from approved vendors/contractors alone will be accepted and that other interested Vendors/contractors may seek to register with the unit and subject to such registration being confirmed, they would be considered for subsequent Tenders.

**To**

**TENDER**

Dear Sirs,

**Sub: Enquiry for requirement of Multimedia LCD Projector- reg.**

With reference to the above, you are requested to submit your most competitive offer for supplying the same at our Logistics office Bangalore

**As per Annexure-1, 2 & 3 enclosed. Please provide all the data required as required in the Annexures.**

- 1. Your offer should be F.O.R. Bangalore Office, door delivery basis.** Tenderer needs to give their HSN code of the item tendered, with the applicable GST rates in %. Offer should be inclusive of P&F, freight, Insurance and unloading at BL site. Offer with terms like 'extra' or 'at actual' or 'Freight on To pay basis' will lead to rejection of offer.
- 2.** The material should be delivered as per delivery schedule without fail. The price should be firm till the completion of order. The company reserves the right to reject any or all offers. Your offer should be valid for a minimum period of 60 days for our acceptance from the due date for submission of tender. **Offers not valid for 60 days from 27/02/2018 will not be considered for the tender.**
- 3. Delivery Period:** Required within **2-4 weeks** from date of LOI/PO. However, vendor shall mention the earliest possible delivery period in their offer.
- 4. LD Clause:** Material shall be delivered to us as per committed delivery schedule without fail. Any delay in delivery as per agreed schedule will be liable for imposition of LD @0.5% of the total order value per week subject to a maximum of 5% on basic material value

**5. Payment terms:**

100% of basic, with full taxes & duties, within 30 days against receipt and acceptance.

**Note:** In case of payment terms differing from above, suitable adjustments will be made in arriving at the landed cost while price comparison. However, advance payment, if any, prior to dispatch is payable only against Advance Bank Guarantee (taken from a nationalized bank) as per BL format. Otherwise offers seeking payment before receipt of material at our site, without any advance bank guarantee will be rejected.

*Signature of the Tenderer:*

*Date:*

Page 1 of 6

*Seal:*

**Advance Bank Guarantee format shall be given to successful tenderer and it shall be strictly as per our BG format only.**

Supply will be complete only if all relevant documents etc are submitted. Relevant Material test certificate to be submitted along with dispatch.

**Payment will be made only to the bidder or principal on whom the Purchase Order is placed. If offer states that payment is to be made to bidder's financier / creditor, the offer will stand rejected.**

**6. Guarantee/Warranty:-**

Guarantee/Warranty for the Projector is to be provided for a minimum period of two Years from date of installation/commissioning.

**7. Scope of Installation & commissioning:-**

The vendor should depute/send their service engineer for commissioning the equipment at our site on free of cost with prior intimation to us. Also the vendor shall provide proper free training for our employees concerned.

**8. After Sales Service:-**

The vendor should provide necessary after sales service for the equipment /machine in all aspects. A list of service or authorized service center should be provided for our reference and contact

9. It may be noted that if any term is not mentioned in the offer, it will be considered as per our tender only.

10. The bids of any bidder may be rejected if a conflict of interest between the bidder and Company is detected at any stage

11. **Evaluation of Bids:** The price given in the price bid form in **Annexure-2** shall be used for grading the bidders. Price bids of those tenderers who qualify the technical evaluation alone will be considered for price evaluation. Evaluation of the price bids of **technically qualified bidders** will be done and lowest landed rate (net of GST, as applicable) shall be taken as L1 price and next lowest as L2 price and so on. Order will be awarded to L1 bidder.

In case, offers received from related vendors/companies, only overall lowest offer among the offers received will be considered for evaluation. The other bids of related companies will stand rejected.

**12. GST FORMALITES & COMPLIANCE WITH REGULATIONS**

Vendor shall warrant that all goods covered by this agreement / contract are dispatched and delivered in strict compliance with all applicable laws, regulations, labour agreements, working conditions and technical codes and requirements as applicable from time to time. The vendor shall execute and deliver such documents as may be required to effect or to evidence such compliance.

*Signature of the Tenderer:*

*Date:*

*Seal:*

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL. Vendor / vendor's nominated transporter shall ensure handing over of the GST paid invoice for availing concerned levy to the Company at the time of delivery of the consignment.

All laws and regulation required to be incorporated in this charter are hereby deemed to be incorporated by these references. BL and / or their authorized representatives disown any responsibility for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods covered by this agreement / contract.

**The processing of invoice should be as per the GST Act. Any penalties due to the non-adherence will be deducted from vendor's invoice.**

### **13. ANTI-PROFITEERING CLAUSE**

GST Act anti-profiteering provisions mandates that any reduction in tax rates or benefits of inputs tax credits be passed on to the customer by way of commensurate reduction in prices. Vendors to take note of the same and pass such benefits to BL while quoting their price.

### **14. Award of Contract:**

- a) **Order will be placed on the L1 quoted**
- b) If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.

### **15. Detailed offer with**

- (a) filled in technical specification in the given format- Annexure-1 (1 page)
- (b) filled in price bid in the given format – Annexure-2 (1 page)
- (b) filled in vendor details- Annexure-3 (1- page)

**Offer shall be duly attested by the tenderer with seal in all pages.**

Your detailed offer as above shall be kept in a **sealed envelope superscribed as 'Offer for Multimedia LCD Projector '** along with the copy of the tender document signed and stamped with company seal on all pages as a token of acceptance of our tender terms and conditions, should reach the **undersigned at our Bangalore works on or before 27.02.2018. Please avoid sending your offer by fax/email.**

Thanking you,

Yours faithfully,  
for **Balmer Lawrie & Co. Ltd.**,

**RM Kanagavadivel**  
**Senior Branch Manager – LS BLR**

**Encl:** Annexure -1 (1 page), Annexure-2 (1 page) & Annexure- 3 (1- Page)

*Signature of the Tenderer:*

*Date:*

*Seal:*

**Annexure-1**

**Supply and installation of**

- \* LCD Projector with 3200 lumens brand : EPSON/DELL/KITACHI/PANASONIC
- \* Materials - Ceiling mount kit/VGA cable, HDMI cable, Power cable
- \* Liberty 8' x 6' (breadth 8' x height 6') instalock white screen

**TECHNICAL SPECIFICATION**

S.No.	DESCRIPTION	BL REQUIREMENT/SPECIFICATION
1	Make	EPSON/DELL/HITACHI/PANASONIC Make only
2	Light output	3200 lumens
3	Features	Direct display from USB
4	Connectivity	HDMI - interface cable : VGA - interface cable
5	Wireless connectivity	USD Dongle
6	Life of lamp hours	3000 hrs (minimum)
7	Audio output	2 watts (minimum)
8	Warranty projector	Two years
9	Warranty for lamp	500 hours or 3 months whichever is earlier
10	LCD screen spec	Liberty 8'X6' instalock white screen
11	Pop Up Box	Ecc Connect 303
12	Civil Work & finishing work and accessories	Fall Ceiling cut and finish, Wall casing & Floor cutting and civil works.

**The vendor has to quote price as per our required specification. Offers of vendors who not meet our technical specification will not be considered.**

Signature of the Tenderer:

Date:

Seal:

**Annexure-2**

**Price Bid**

SL NO.	DESCRIPTION	UNIT	QTY	RATE/UNIT IN Rs.	AMOUNT IN Rs.	8 DIGIT HSN CODE OF THE ITEM
A	SUPPLY AND INSTALLATION OF MULTIMEDIA LCD PROJECTOR	Nos	1			
B	Civil Work & finishing work and accessories	Lot	1			
C	CGST@_____ ON A	%				
D	SGST@_____ ON A	%				
	OR					
E	IGST@_____ ON A	%				
F	TOTAL [FOR LOGISTICS BANGALORE-17] (A+B+(C+D) OR E)					

**NOTE:**

1. The total price shall be inclusive of freight on F.O.R. at our plant on “**DOOR DELIVERY**” basis including **transit insurance, installation &** unloading at BL site.
2. **Inspection:** If necessary, the material may be inspected by company’s authorized representatives at the premises of the successful tenderer before delivery.
3. Guarantee/warranty certificates, O&M manuals etc., of the projector to be submitted along with the projector.
4. **The price is inclusive of providing software for the projector and installing the same in the PC. The successful bidder shall install the projector and shall demonstrate the printing operation to BL representative**
5. **AWARD OF CONTRACT:**
  - a. **Order will be placed on the L1 quoted tenderer**
  - b. If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates

Signature of the Tenderer:

Date:

Seal:

**Annexure-3**

**Vendor Details**

(Vendor shall fill in all the fields. If not applicable, please mention 'Not Applicable')

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel No	
8.	Mob No	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service vendor / MSME*/ SSI* / trader / others (specify it)
12.	If MSME registered, under category SC/ST?	
13.	Contact Person	
14.	Inco terms	
15.	Taxes applicable	
16.	PAN no*	
17.	State code (as per GST)	
18.	GSTIN Registration number*	
19.	Proof of GSTIN Registration number per state (From GSTN website)*	
20.	Vendor's GSP name (GST Suvidha Provider's)	

Signature of the Tenderer:

Date:

Seal: