



BALMER LAWRIE & CO LTD.
Container Freight Station
P-3/1, Transport Depot Road
Kolkata-700088
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NOTICE INVITING TENDER

REF. NO. CFS-KOL/STRUCTURAL CONSULTENCY

DATE-25.01.2018

SUB: CONSULTANCY FOR STRUCTURAL WORK FOR RE-MODELLING OF OFFICE SET UP AT CFS, P-3/1 TRANSPORT DEPOT ROAD , KOLKATA-700088.

Sealed tenders are invited from experienced & /reputed Consultancy Firm for undertaking Structural Designing for Extension of office set at Gr. & 1st Floor of about 140 Sq.Mts at each floor at above address to create additional space as available for inspection at site complying General Terms & Conditions (Schedule-I) of the contracts and Price Schedule (Schedule-II) as per attached sheets.

Your tender complete in all respect, should reach DY.MANAGER[COM]'S office in sealed envelope, latest by 3.00P.M of 06.02 2018 .

Your Tender Quotation rates shall be inclusive of all charges to clearly indicate all applicable GST rate and your offer complete in all respect should reach us by 3-00PM of 06.02.2018. The tender document detailing terms & conditions etc. may also be down loaded from our web-site www.balmerlawrie.com. The offer should be in a sealed envelope, super-scribing the Name & Tender Ref.No. and last date of submission.

[Abhrajit Sett]
Dy.Manager [Comm]

NOTE: 1.Bids of any tenderer may be rejected if a conflict of interest between the bidder and Company(Balmer Lawrie) is detected at any stage.

2. Our Company reserves the right to cancel the tender/offers without assigning any reason whatsoever.

3. The tender document along with bid Format may be downloaded from our website www.balmerlawrie.com .

4. Offer must be sealed envelope. Open offer or offer through Fax or email will not be considered.

ANNEXURE-I

Sl. No	Description	Details
1	Name of Work	CONSULTANCY FOR STRUCTURAL WORK FOR RE-MODELLING OF OFFICE SET UP AT CFS, P-3/1 TRANSPORT DEPOT ROAD , KOLKATA-700088.
2	Tender No	CFS-KOL/STRUCTURAL CONSULTENCY
3	Validity Of Offer	120 days from the last date of submission
4	Completion Period	1. Item-1,2 & 3 of BOQ within 30 days of P.O. 2. Supervision to be done in synchronicity with the executing contractor of the structural work.
5	Downloading / Submission of Tender :	
	a. Starts on	25.01.2018
	b. Closes on	06.02. 2018 AT 3.00 P.M.
6	Opening of Tenders	On or after due date and time for submission.

SCHEDULE -I

UNPRICED PART

TECHNICAL REQUIREMENTS FOR STRUCTURAL CONSULTANCY.

- [1] DRAWING : All drawing must be prepared on Auto-CAD. All drawings must be submitted in duplicate. Also soft copy to be submitted immediately thereafter.
- [2] CODE OF PRACTICE : BIS Code of practice or equivalent international standard must be followed in preparing the structural design & drawings.

GENERAL TERMS & CONDITIONS

01. Eligibility Criteria For Techno-Commercial Bid

- a) Consultant or Consulting Agency must be/ have qualified/Graduate Civil/Structural Engineer who shall design the structure, prepare drawing and structural analysis works and BOQ etc.
- b) Should have minimum Average Financial Turnover of Rs. 4.0L per year during the last 3 financial years ending with March 2017(Proof to be attached).—Audited accounts or CA certificate.
- c) Should not have been blacklisted by any PSU /Govt. Department (a self-certification is required).

02. SITE VISIT.

The Tenderer, at the Tenderer's own cost/responsibility is advised to visit for assessing and taking necessary measurements and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender before submission of their tender, for providing its Consultancy services

03. DELIVERY PERIOD :

- Structural design with analysis & drawing to be submitted within 2 weeks of P.O./Availability of Access & measurement of the site under consideration .
- BOQ to be prepared and submitted within 3 weeks of P.O.
- Details working drawing to be submitted within 4 weeks of P.O.

04. VALIDITY: Your quoted rate shall be valid for a period of 120 days time from date of your tender offer or 2 months from the date of our P.O. which ever is later.

05. Liquidated Damage

- (i) If the vendor is unable to render its services specified in the scope of work within the period specified and in synchronicity with the progress of Structural Work by any other successful vendor , he may request the owner for extension of time with unconditionally agreeing for payment of LD. Upon receipt of such a request, owner may at its discretion extend the period of completion and shall recover from the consulting agency, as an ascertained and agreed Liquidated Damages, a sum of 1% of contract value for each week of delay or part thereof subject to a maximum of 10% of contract value.
- ii) Notwithstanding what is stated in Clause above, the Owner shall have the right to employ any other agency to complete the remaining work at the risk and cost of the Consultant.

06. PAYMENT TERMS : [a] 70% of the individual item value shall be released after 15 days of receipt of the schedule consultancy services as per schedule of services in Price Schedule.

[b] Balance 30% of the entire order value shall be released after 30 days of execution of all works.

[c] All payment shall be subject statutory deductions as per norms.

07. Taxes & Duties : Rates to be quoted shall be inclusive of all charges. However, GST, if any shall be paid by BL extra as applicable.

08. Arbitration

Any dispute or difference arising under this Contract shall be referred for adjudication at Kolkata to a Sole Arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Ltd. and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the Arbitrator, if any, shall be shared equally by both the parties.

SCHEDULE -II

PRICE PART

FOR STRUCTURAL CONSULTANCY WORKS FOR EXTENSION OF OFFICE SPACE
AT CFS, KOLKATA

SL. NO.	DESCRIPTION OF JOB	COST OF SERVICES (Rs.)
1	Preparation of Design and Drawing (by Auto CAD) of 2-storeyed structure for extension of office space both in , Ground & 1 st floor Floor suitable for setting floor tiles on 1 st floor chequered steel/MS plate erected on ISMB/ISMC structure as required with RCC foundation and column, beam, bracing etc and structural steel members with connection details (of joints etc.). Approx. ground floor area of 140 Sq.Mtr, 1 st floor area of 140Sq.Mtr, Gr.Floor height of approx 12Ft and 1 st Floor height of approx.10Ft. All design to conform B.I.S code of practice or its equivalent International Standard. [Floor plan layout has to be drawn by bidder based on site visit and measurement]	
2	Preparation of Structural Working Drawings by Auto CAD for work as planned above.	
3	Preparation of BOQ for undertaking jobs as per above plans and structural design.	
4	Supervision : Periodic and overall supervision of the execution of the entire structural work.	
	TOTAL	

NOTE: Bidder is required to give a **tentative cost of construction** of the entire structural work and indicate **quantity requirement of the structural steel (in MT)** for the entire structure and flooring.