

(Regd. Office: 21, N.S.Road, Kolkata-700001)

**Tender Ref: BL/LC/MAN/LABL/LT/201718/0233**

**Dated: 09.01.2018**

**Due date: 19.01.2018**

**Sub: Inviting offers for Supply of Printed Label (MAT-TP) to Leather Chemicals Division Balmer Lawrie Manali, Chennai – Reg...**

**1. INTRODUCTION**

Balmer Lawrie & Co Ltd. [herein after referred as BL] is a Public sector enterprise supplying multiple product, multi-location and multi-technology diversified conglomerate. Balmer Lawrie is a leading manufacturer of Leather Chemicals, Industrial steel drums and Grease & Lubricants in India. The company invites price bid for Supply of Printed Label (MAT-TP) for their Leather Chemical Division **Chennai** factory in Manali from Experienced Reputed Vendors with sound infrastructural, technical and financial capabilities.

**2. TENDER QUANTITY**

Required quantity is 30000 nos (spec as mentioned in the Annexure-3)  
However, after receiving the PO, the vendor has to send 500 nos to our plant for testing. Once this got cleared & certified by our IT head, the vendor can supply the balance 29500 nos

Note: Any technical or product related queries if you have, please call our IT head - Mr. Suresh Babu Landline no: (044) 25946551; Mobile no: +(91) 9840300825

**3. PAYMENT TERMS**

Credit period of 30 days from the date of receipt of material.

**4. DELIVERY**

Delivery should be done within 8 days from the date of call-up.

**5. CONFLICT OF INTEREST**

The bids of any tenderers may be rejected if a conflict of interest between the tenderer and the Company is detected at any stage

**6. RISK PURCHASE**

Without prejudice to other provisions in the tender, in the event of the vendor failing to supply within the stipulated delivery period, BL shall have the right and option to procure the products from alternate sources, at the risk and cost of the vendor, without further intimation. In case of rejection and with no request for re-test from vendor against the rejection or on confirmation of rejection after re-test, if dispatch of replacement material is not made within mutually agreed time period, BL shall have the right to procure the product from alternate sources, at the risk and cost of the vendor, without further intimation.

**7. DELIVERY TO MANALI (CHENNAI)**

Purchase Order under this tender will be placed for DELIVERED supplies. Transit Risk for the supplied material, Insurance coverage thereof will be borne by the vendor. Necessary support shall be provided by BL in respect of claim on insurance company by the latter.

*Seal & Signature of the Tenderer:*

**8. INSPECTION & DISPATCH**

If required, the material would be inspected at the vendor's premises before dispatch.

**9. ARBITRATION**

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefore and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract.

**10. GST TAX FORMALITES & COMPLIANCE WITH REGULATIONS**

Vendor shall warrant that all goods covered by this agreement / contract are dispatched and delivered in strict compliance with all applicable laws, regulations, labour agreements, working conditions and technical codes and requirements as applicable from time to time. The vendor shall execute and deliver such documents as may be required to effect or to evidence such compliance.

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL. Vendor / vendor's nominated transporter shall ensure handing over of the GST paid invoice for availing concerned levy to the Company at the time of delivery of the consignment.

All laws and regulation required to be incorporated in this charter are hereby deemed to be incorporated by these references. BL and / or their authorized representatives disown any responsibility for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods covered by this agreement / contract.

**The processing of invoice should be as per the GST act. Any penalties due to the non-adherence will be deducted from your invoice.**

**11. LIABILITY**

The bidder would be fully responsible to ensure safety of lives, goods, vehicles, property within Balmer Lawrie premises. Any damage to life or property inside Balmer Lawrie due to negligence by the contractor's workmen would be to the account of the contractor.

**12. FORCE MAJEURE**

Any delay in or failure of performance of either party hereto shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays / failure of performance is caused by occurrences such as Acts of God or an enemy, decrees of any Government or Governmental authority, acts of war, rebellion, sabotage or fires, floods, explosions, riots, or strikes. The vendor shall keep records of the circumstances referred to above and bring these to notice of the concerned Officer of the buyer in writing within 7 days of such occurrences.

The period of time, if any, lost on any of these counts shall not be counted for the contract period. The decision of buyer arrived at after consultation with vendor, shall be final and binding. Such period of time shall be extended by the buyer to enable the vendor to deliver the items within such extended period of time. As soon as the cause of Force Majeure been removed, the party whose liability to perform its obligation has been affected shall notify the other of such cessation and inform the other party the

Signature of the bidder

actual delay incurred in such affected activities. Any such event, whenever it occurs, provided that it prevents, affects or delays the party in performing contractual obligation, shall justify the claim of Force Majeure.

During the pendency of Force Majeure conditions, the Agreement and the obligations there under shall stand suspended provided the notice as required above is given in time. If such event continues beyond 14 days, the parties to this Agreement hereby agree to discuss and decide the course of action to be adopted in this regard including the possibility and manner of terminating the Agreement.

**13. Corrigendum to tender**

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in our website [www.balmerlawrie.com](http://www.balmerlawrie.com). The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

**14. SUBMISSION OF TENDER DOCUMENT**

BL expects bidders' compliance of bid document without any deviation. Submission of the bid document should be done within the due date mentioned in the tender.

**Tender document shall comprise the following:**

1. Copy of this tender document duly signed & stamped on all pages by the authorized signatory as a token of acceptance of tender terms & conditions.
2. Duly filled price bid form as sought in **Annexure-1**
3. Duly filled commercial terms as sought in **Annexure- 2**
4. Duly filled vendor details as sought in **Annexure-3**

The sealed envelope containing all the above documents super scribing "**Offer for Labels**" shall be submitted **as hard copy** within the due date at the following address:

Senior Manager [SCM]  
BALMER LAWRIE & CO. LTD.  
SBU-Leather Chemicals  
32, Sathangadu Village, Manali,  
Chennai – 600068.

Phone : 044 – 25946500  
Fax : 044 – 25941156  
email : a.arun@balmerlawrie.com

**15. EVALUATIONS OF BIDS**

The price bids submitted by the tenderer in the price bid form enclosed as **Annexure-1**, shall be used for grading the bidders. Evaluation of the price bids of **bidders** will be done and overall lowest landed rate shall be taken as overall L1 price and next lowest as L2 price and so on. **100% order will be awarded to overall L1 bidder.** In case bids are received from related Companies, only the lowest among such bids shall be considered for evaluation. The other bids of related Companies will stand rejected.

**If required, the facilities of the vendor will be visited by BL for verification.**

**16. VALIDITY OF OFFER**

Your offer should be valid for our acceptance up to **30 days** from the due date of this tender.

Signature of the bidder

## 17. GENERAL

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

Whenever there is a duplication of clause in the terms and conditions, the clause which is beneficial to the Company will be considered applicable at the time of any dispute

It shall be understood that every endeavor has been made to avoid error which may materially affect the basis of the tender and the successful bidder will take upon himself to provide for risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.

## 18. AWARD OF CONTRACT

The order will be awarded to the overall lowest quoted tenderer based on the rate provided in **Annexure- 1**

If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.

**For Balmer Lawrie & Co Ltd**



**Sr Manager (SCM)**

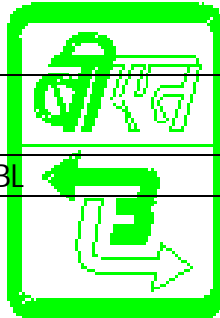
**Encl: Annexure (1) - Commercial Requirements  
Annexure (2) - Vendor Details  
Annexure (3) - Price bid form**

Signature of the bidder

**Annexure - 1**

**Vendor is requested to confirm all the data provided in the table below:**  
**Commercial:**

S.no	ITEM DESCRIPTION	BL REQUIREMENT	VENDORS OFFER
1	Validity	30 days from due date	
2	Delivery	Delivery is expected <b>within 8 days</b> from the date of LOI/PO.	
4	Payment Terms	30 days credit from date of receipt and acceptance	
5	Packing and Forwarding		To be included in the basic price
6	Taxes & Duties	GST% to be mentioned	
a	HSN code (Please mention 8 digit code)	To be Specified by Vendor	
b	GST rate %	To be Specified by Vendor	
7	Transit Insurance		To be included in the basic price
8	Transportation		To be included in the basic price
9	Unloading	By BL	



Signature of the bidder

**Annexure - 2****Vendor is requested to provide all the data in the table below, as applicable:**

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel no.	
8.	Mob no.	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service vendor / MSME* / SSI* / trader / others (specify it)
12.	If MSME registered, under category SC/ST? *	
13.	Contact Person	
14.	Inco terms	
15.	Taxes applicable	
16.	PAN no*	
17.	State code (as per GST)	
18.	GSTIN Registration number	
19.	Bank Name	
20.	A/c no	
21.	IFSC code	
22.	MICR code	
23.	Proof of GSTIN Registration number per state (From GSTN website)	
24.	Vendor's GSP name (GST Suvidha Provider's)	

**\* - relevant registration/certificate copies shall be submitted.**

Signature of the bidder

**Annexure - 3****PRICE BID FOR SUPPLY OF Printed Label (MAT-TP) at LCD MANALI**

S.no	DESCRIPTION	QUANTITY	UNIT	RATE (in Rs.)	AMOUNT (in Rs.)
A	<b>Basic Price for the Supply of Printed Label (MAT-TP)</b> Spec as given in next page (cost should include P&F, insurance and Freight)	30,000	Nos		
B	CGST @ ____ %				
C	SGST @ ____ %				
D	IGST @ ____ %				
E	<b>Total Cost (#@)</b>				

#@ Total Cost = A+B+C (if the supplier is from TamilNadu state)

Total Cost = A+D (if the supplier is from state other than TamilNadu)

- **Price should be FOR Manali (Chennai).**

**Note:** Vendor should supply the labels strictly as per the specification. Any deviation from the specification will lead to the rejection of the labels and vendor should immediately replace the labels meeting our required spec.



Signature of the bidder

## PRODUCT SPECIFICATION SHEET

Product Code : MATT –TP - Usage Labelling applications.  
 Title Grade : Printed Label MAT-TP.  
 Size : 150mm X 197mm.  
 Gap between Label : 3 mm.  
 Colours : 3 Colours  
 Ribbon Support : Thermal Transfer Ribbon - Wax-Resin ribbon Only

\*\*\* Varnish Coating should not be given in the MAT-TP Label

### Substrate :-

Curved Dia	Glass	HDPE	LDPE	PP	PET	Corrugated	Flexible Packaging	PVC	UVVarnish
Flat & >45 mm	✓	✓	X	✓	✓	✓	✓	X	X

### Face Stock :-

A specialized Multi layered BOPP security film for good printability and conversion including die cutting and matrix removal

### LABEL STOCK

Weight:- 160 gsm  $\pm 10\%$

Caliper :- 176 Microns  $\pm 10\%$

Face Weight: -60 gsm  $\pm 10\%$  Caliper :-60 Microns  $\pm 10\%$

Adhesive:-Complies with USFDA regulations Chapter 21para175.105.

A specially formulated permanent hot melt adhesive featuring high initial tack and good bond strength to a wide range of substrates as mentioned above.

Adhesive Coat Weight: -20gsm  $\pm 10\%$   
 Min Application Temp:- + 4° C

### Release Liner:-

A Glassine Paper featuring high internal strength, toughness & tear resistance coated with Addition cured(platinum catalysed) solventless silicone system giving excellent & smooth release required for automatic label dispensing.

Weight:-60gsm  $\pm 10\%$   
 Caliper:- 52Microns  $\pm 10\%$

Service Temp: -20 deg to 80 deg

Shear Value : Minimum 1500 with 1000 Grams of Suspended Weight

Peel Adhesion (N/25 mm) (at 90 Degree Peel on stainless Steel plate surface) Value on steel : 88.25 Newtons

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