

**Balmer Lawrie & Co. Ltd**  
SBU : Greases & Lubricants, Kolkata  
P-43, Hide Road extension  
**Kolkata – 700 088**

**E Procurement Tender Enquiry**

**Tender No. :** GLK/TE7/266  
**Date :** 22.12.17  
**Due Date :** 01.01.18, 15.00 hours IST

Please arrange to submit on line bid for supply of 8 MT (+/- 20%) **Pour Point Depressant on delivered to our Kolkata & Silvassa Plant basis** as per following specifications mentioned in Annexure I.

**Note :** Complete technical details of offered additives with supporting documents are to be submitted with offer. No deviation against the above specification will be entertained

In case of any rejection of supplied material, BL shall have the option to source similar additive from other sources by debiting the differential amount to the successful bidder.

**Terms and Conditions :**

**Quantity :** . The tender quantity is total 8 MT +/- 20% . Breakup of the quantity location wise as follows :-

Quantity	Location
2 MT	Kolkata Plant
6 MT	Silvassa Plant

**Delivery Terms :-** Offer should be on door delivery basis [including Loading and unloading charges at either end] at our respective Units as stated above clearly specifying basic price, freight charges(if any), GST percentage, material HSN code, packing size etc

**Delivery :** Supplies to commence at our respective locations within 15 days from the date of LOI/PO/call up. The contract will be valid till 31.03.2018. Material will be lifted on staggered basis.

**Payment Terms :** Full payment within 30 days from the date of receipt of material at our respective plants in good condition.

**Packing :** The materials are to be packed in good quality barrel with proper marking on it for identification.

**Taxes & Duties :** The Bidders should clearly mention Basic price , GST percentage, material HSN code, Freight charges(if any) for door delivery and any other charges separately.

**Vendors who is participating against this tender first time need to be approved their sample from our Quality Assurance Department with in the due date of the tender**

**EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOST (SD)**

EMD of Rs.3,000/- by Pay Order/Demand Draft from Nationalized Schedule "A" Bank drawn in favour of Balmer Lawrie & Co. Ltd. shall be submitted with the bid. Bid not accompanying with EMD shall be rejected. EMD of unsuccessful bidders will be released after finalization of order. The EMD amount of successful bidder shall be converted into Security Deposit. SD will be released after 10 days of successful completion of the order. No interest shall be payable for EMD/SD.

Public Sector Undertakings / Enterprises and registered small scale units NSIC/MSMED are exempted from payment of earnest money deposit. However, registered Small scale units should enclose a copy of their valid registration certificate to make their bid eligible for consideration.

**Validity :** Offer must be valid for our acceptance for 30 days from the due date of the tender.

**Basis Of selection:- L1 bidder will be selected location wise.**

**Acceptance of Offer :** BL reserves the right to reject any / all tenders if a conflict of interest between bidder and BL is detected at any stage.

**Offer shall also indicate the following :**

- (a) Is the offered material hazardous and effecting users' health ?
- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirements?

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**

**Pratik Burman**

**Jr. OfficeR (Central Procurement)**

e-mail : burman.p@[balmerlawrie.com](mailto:burman.p@balmerlawrie.com)

Ph- 09836809607

## ANNEXURE -1

**BALMER LAWRIE & CO. LTD.**  
Grease & Lubricants Division  
Kolkata.

**INSPECTION PLAN FOR RAW MATERIALS**

Product Name: **Pour Point Depressant for Automotive / Industrial**

**Lubricants.**

Parameters	Specification	Reference Test Method
<b>Appearance</b>	<b>Clear , Homogenous Liquid with no separation</b>	<b>Visual</b>
<b>Sp. Gravity at 30°C</b>	<b>0.900- 0.920</b>	<b>ASTM D 1298</b>
<b>Kinematic Viscosity at 100°C, cSt</b>	<b>60 – 190</b>	<b>ASTM D445</b>
<b>Flash Point,(COC) °C</b>	<b>150 ( min.)</b>	<b>ASTM D92</b>
<b>Performance Test:</b> Pour Point Characteristic in 500N oil ( having Pour Point –3°C ),°C a) Dose Level of 0.1% : Depression b) Dose Level of 0.5% : Depression	9 21	<b>ASTM D97</b>
<b>Miscibility / Homogeneity in Oil</b> a) 1% blend of PPD in 150 N base oil on standing for 24 Hrs. b) after centrifuging at 1450 rpm for 5 minutes	Should be clear & homogenous with no separation or stratification	-
<b>Low temperature Stability</b> 1% blend of PPD in 150 N Base Oil on keeping at Pour Point of blend for 24 hrs. and after thawing to ambient temp.	Should be clear & homogenous with no separation or stratification	<b>IS : 13656 ( annex A )</b>
<b>High Temperature Stability</b> 1% blend of PPD in 150 N Base Oil after heating to 230 deg. C and cooling to ambient temp.	<b>Should be clear &amp; homogenous with no separation or stratification</b>	<b>IS : 13656 ( annex A )</b>

## CONDITIONS FOR ONLINE BID SUBMISSION

### Procedure For Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

### Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

### Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.

C104, Sector 2 Noida-201301

Contact person:

Ritabrata Chakraborty (Kolkata), +91 9748708094

Email: [ritabrata.chakraborty@c1india.com](mailto:ritabrata.chakraborty@c1india.com)

### Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

### Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to-time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

### Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. Will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity