

BALMER LAWRIE & CO. LTD.
CONTAINER FREIGHT STATION
PLOT NO.1, SECTOR-7, DRONAGIRI NODE, NAVI MUMBAI-400707
Phone No. 022- 27242977/2724 0310 / 2724 0466 /2724 2988

DATE : 11/12/2017

Vendor registration are invited in Vendor Registration Forms as per following from interested , prospective & currently registered Organizations for supplies & services at our CFS, Dronagiri, Navi Mumbai .

VENDOR REGISTRATION FORM

1. Name of Organisation/Firm

2. Address

Tel No.
Fax No.
E-Mail Id:
Mobile No.

3. Nature of Organisation [Please Tick] : **Proprietorship/ Partnership/ Pvt/Public Limited/Listed**
Company/ Central PSU/ State PSU

4. Name(s) of Key Person & Contact Tel/Mobile No.

5. Manufacturing/Trade/Registration Licence No.

6. Income Tax PAN.

7. GST Registration No.

8. ESI/ PF Registration No

9. PAN No.

10. TAN No., if applicable. :

11. Bank Account No. and Bank/Branch Name [Current/Savings]
& Credit facility enjoyed.

12.Turnover during the last 3 years	2014-2015
[Pl. attach P&L A/c & Balance Sheet Or	2015-2016
Chartered Accountant's Certificate]	2016-2017

13. Nature of work for which registration sought
(Mention Category Number and detailed Job from the List)

14. Credentials from Major Customers and Order Value

15. Quantum/size of Order that the firm has capacity to execute.

16. Details of equipments owned (applicable for civil work)
17. After Sales Service facilities, if applicable.
18. Details of registration with other organization
19. Whether certified to ISO 9001, ISO14000 and ISO 18000 standards .
Other Certifications, if any, related to Quality/Quality system, Health Safety and Environmental standards.
20. Whether SSI unit, if yes, give details (enclose copy of the certificate)
21. Whether MSMED certificate holder

JOB DESCRIPTION

Vendor registration will be carried out based on category of jobs details of which are given below:

Category A. Supply items :

1. Printing & Stationery
2. Supply of Computer Stationery
3. Supply of Computer Peripherals
4. Supply of Batteries
5. Supply of Electrical Fittings & Accessories.
6. Supply of Home applicabces [Fans/Geysers/Tubelinghts/CFL/Switches etc.]
7. Supply of Water Coolers
8. Supply of Walter Filters.
9. Supply of Drinking Water.
10. Supply of Water.
11. Supply of Hardwares
12. Supply of Wire Ropes
13. Supply of Tyres
14. Supply of Fuel
15. Supply & Maintenance of Fire Extinguishers.
16. Supply of Office Furniture/Equipments.
17. Supply of EPABX/Telephone Instruments.
18. Supply of Mechanical parts of DG set/ forklift.
19. Supply of fire and safety equipments along with certification.
20. Supply of audio visual equipment
21. Supply and installation of walkie Talkie.

Category B : Service items

1. Hiring of Airconditioners
2. Hiring of Computers
3. Hiring Photocopier/Scanner/Printer
4. Hiring of Water Filter/Cooler
5. Hiring of Generator Set.
6. Courier Services
7. Canteen Services [Leasing of premises – Food services].
8. Computer System Support Services.
9. Hiring of vehicles

Category C : CFS Services

1. Transporation of Loaded/Empty Containers between Nhava Sheva to CFS and Various Empty Containers Depot.
2. Hiring of Reach Stackers
3. Hiring of Handling Equipments like Forlift/Crane/Hydra etc.
4. Handling of Cargo manually or by Forklift.
5. Reefer Container Monitoring Services
6. Hiring of trucks/trailers.
7. Providing Security Services
8. Providing Surveyor Services
9. Pest Control/Rodent Control
10. Valuation of Cargo.
11. Auctioneer Services
12. IT Support Services for RFID Operation.
13. EDI Services Operating
14. CCTV Camera
15. Various inspection services
16. Load testing and certification
17. Electrical panel work.
18. Motor winding.
19. alternator winding.
20. Engine servicing & Overhauling.
21. Water Pump repairing.
22. High Mast wire rope replacing work.
23. Container repairing work
24. Destruction of cargo

Category D : Maintenance

1. Electrical Maintenance work
2. Mechanical Maintenance work.
3. Maintenance of EPABX
4. Various Maintenance work related to RTG Crane, Forklift, Genset etc.
5. Electrical repair & maintenance.

Category E : Civil Repair & Maintenance

1. Civil work upto Rs. 10.00 lakhs
2. Civil work upto Rs. 20.00 lakhs
3. Civil work upto Rs. 30.00 lakhs
4. Painting work / radium .
5. Carpentry work.
6. Plumbing work
7. Installation and Maintenance of Fire Hydrant System.
8. Roof water proofing work.
9. Structural steel fabrication and erection works.
10. Building work

Category F : House Keeping

1. Spring Cleaning of Warehouse
2. Removal of Waste & Cleaning of Yard
3. Gardening
4. Cleaning of Office Furniture
5. Spring Cleaning of Admin & Toilet Block.
6. Scrap dealers for disposal of steel/ wire rope/ used battery/ electrical items/ copper items fire hose pipes etc.

Category G : Annual Maintenance Contract

1. Platform Weighing Scale 500 Kg
2. Platform Weighing Scale 1000 Kg
3. Avery make Weighbridge 40 MT capacity.
4. UPS Suppliers
5. Computers/Printers/Laptop/LAN Accessories.
6. Leased Lines/MPLS Maintenance.
7. AMC for Computers, Printers and Network Devices.
- 8.. AMC for CCTV Cameras
9. AMC for RFID Systems
10. AMC of 15KVA UPS
11. AMC of 10KVA UPS
12. AMC of Cash counting machine

Category H : Miscellaneous

1. Providing EDI Services.
2. Transportation of household effects.
3. Disposal of Wastes/Pallets etc.

4. Liaison work with Customs
5. Providing Communication Centre Services.
6. Book Binding Work.
7. Computer cleaning.
8. Architecture or Interior designer
9. Destruction of cargo