



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A government of India Enterprise)

Survey No. 201/1, Sayli, Sayli – Rakholi Road, Silvassa-396230(D&NH).

Phone- (0260) 3260332, Fax- (0260) 2680009, E-mail – shivastava.sk@balmerlawrie.com

e-TENDER ENQUIRY

Tender No. GLS/TE17/092

Date:- 05/10/17

Due date:-23/10/17 till 5.00 PM

Dear Sirs,

Sub.: Supply and Installation of Power point for LED light along with its accessories.

Online offers [Fax/Email and Sealed Price Bid would not be accepted] are invited for the subject job as per the General terms & conditions, Technical Specification and Price Schedule attached in Annexure-A and B respectively.

Your offer, complete in all respect furnishing above details should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

(Shobhit. Srivastava)
Manager (Purchase)

Encl.: As above



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General Terms & Conditions

Annexure-A

- 1.1 **Submission of offer:** - Bidder has to submit price bid online only and shall submit their sealed unprice bid along with (i) Covering letter (ii) Complete specification and the offered item(s) as per annexure-B (iii) EMD, superscripting the envelope with tender number, date and due date on or before due date.
- 1.2 **Acceptance of tender:** -Balmer Lawrie & Co. Ltd. reserves the right to reject/accept all or any tender(s). A tenderer must have to quote for all the items/heads under supply & installation for this tender. Purchase order will be placed on a single **technically & commercially qualified vendor**, whose total price of entire job **stands lowest**.
- 1.3 **Job completion period:** - the total tender job i.e. supply & installation has to be completed with 4-5 weeks time from the date of LOI or PO whichever is earlier.
However, the short/early job completion (i.e. supply & installation) period after placement of LOI or Purchase Order (4-5 weeks) of bidder for the total job may be preferred for placement of purchase order/LOI. The delivery and execution shall be made to our works at Balmer Lawrie & Co Ltd., Survey No. 201/1, Sayli, Sayli – Rakholi Road, Silvassa – 396230 (D&NH).
- 1.4 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.5 **Liquidated damages:**-In case of failure to deliver the item (of acceptable quality) and execution of installation job by the successful vendor, as per the PO schedule, reduction in PO value @ 0.5% per week subject to a maximum of 5.0% shall be applicable.
- 1.6 **After sales service:** - Bidder shall furnish the details of their after sales service facility available at Silvassa.
- 1.7 **Job Quantity:** - Supply & installation both, quantity may vary within $\pm 15\%$ (approx) of the tender quantity.
- 1.8 **Price schedule:** - The price shall be quoted as per specified given on our procurement portal only. Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, may subject to rejection.
- 1.9 **Submission of Bill & Payment terms:-** (i) 90% after complete job i.e. supply & installation of PO quantity and acceptance of BL for the submission of Bill supported by supply challans, joint measurement sheet (JMS) duly certified by BL and Test Certificate for resistance value of installation, on 30 days credit.
(iii) Balance 10 % against submissions of PBG or after successful completion of Guarantee period.
- 1.10 **Performance Bank Guarantee (PBG):** - For an amount of 10% of the PO value shall be submitted. PBG shall be furnished in specified format and shall be valid for 1 (One) year from the date of successful complete supply & installation.
- 1.11 **Guarantee Period:** - 12 (Twelve) months from the date of successful and total/ complete supply & installation as per PO. During this guarantee period the performance of the supplied item and installation, has to be in line with the expected / agreed quality as per tender/PO and if not then vendor has to replace/rectify the same at **no extra cost to BL** and to the satisfaction of BL/tender.
- 1.12 **Validity of offer:** - The offers shall remain valid for a period of 60 days from the date of closing of the tender.

Contact Person :

Contact Number :

Signature with official
stamp



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- 1.13 EMD/SD: -The tenderer will be required to pay a sum of Rs. 5,000.00 (Five thousand only) as earnest money deposit (EMD) along with the tender by a/c payee pay order / demand draft on a schedule bank in favor of Balmer Lawrie & Co. Limited, Silvassa. The EMD of successful bidder will be considered as 'Security Deposit (SD)' and will be adjusted in the final bill and in case of non-successful bidders, it will be refunded after finalization of the order, without interest. Tenders submitted without EMD shall be rejected. Tenderer(s) belongs to SSI are not required to pay any EMD/SD but they have to provide valid proof of their SSI status.
- 1.14 Working days & hours: - All work required to be carried at BL's site, shall be done only during working days between 8:30 am to 5:00 pm.
- 1.15 Factory Rule: -Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 1.16 Responsibility of the vendor: - The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.17 Site facilities: (i) Power supply: Free at one point, any extension by vendor. (ii) Water supply: Free at one point, any extension by vendor (iii) Storage: Space by the company and security by vendor.

Instruction to Tenderers

- 2.1 Before filling up, the complete Tender Specification should be read properly. Avoid overwriting while filling the tender papers; any overwriting shall be duly signed.
- 2.2 If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days before/prior to the date of filling/submission of the Tender.
- 2.3 Tenderer shall visit the site and make them thoroughly acquainted with the nature and requirements of the job, facilities for access of site, removal and storage of unwanted material at site as per the BL' instruction.
- 2.4 Tender must contains any other information / enclosures as may be needed to complete the schedule job in all respect on a separate page.
- 2.5 Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work to be done, site conditions and all other factors, affecting the performance of the contract and the cost thereof.
- 2.6 The contractor shall cover the insurance of all workmen and other persons employed by the contractor and subcontractor against accident, injury & death till the completion of job.
- 2.7 The safe custody of material is the responsibility of the contractor till job completion.

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- 2.8 Contractor shall maintain the site neat and clean. All material shall be stored neatly in storage space allotted to them and shall take care that no obstruction is made for free movement.
- 2.9 Contractor shall remove all wreckage, rubbish/scrap etc from site and stack the wastage at the space allotted for the purpose. On completion of the works, the contractor will keep the space clean and fit for occupation to the satisfaction of the company and demolish store, remove all debris/scrap, waste and surplus material supplied/created by them. In case the contractor does not maintain good housekeeping, the company has the right to get the work done and debit the cost to the contractor.
- 2.10 Proper safety precautions and measures to be taken care of on the principle of "Safety comes first" during the entire contract period. The contractor shall be bound to bear any claim or compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.
- 1.11 Care shall be taken to provide and maintain the following safety measures and statutory safety rules and act in force.
- 2.12 Ladders and scaffoldings shall be provided for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters. Additional labour should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of minimum 300 mm wide and shall be with rising of minimum 1000mm high.
- 2.13 Safety belts and helmets etc., to be provided to the workers working at high elevations/risk areas.
- 2.14 Fabrication and welding gangs should be provided with gloves, protection, goggles, welding helmet etc.
- 2.15 Hoisting machines and tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipments and panels.
- 2.16 Workmen engaged in electrical work should be provided with gloves, and footwear's of adequate insulation value.
- 2.17 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 2.18 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.

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Procedure For Bid Submission

The bidder shall submit their response through bid to the tender on "e-Procurement platform" at <https://balmerlawrie.eproc.in> by following the procedure given below.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact " Help Desk " of C1 India Pvt Ltd. M/s C1 India Pvt Ltd. C104, Sector - 2, Noida 201 301. You may also get in touch with their Representatives :-

Name	Mail ID	Contact No
Mr. Ritabrata Chakraborty	ritabrata.chakrabortv@c1india.com	09748708094
Mr. Ravi Gaiwal	ravi.gaiwal@c1india.com	022-66865633
Mr. Tirtha Das	tirtha.das@c1india.com	09163254290

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Note :-

- a) Vendor has to be certified to ISO 9001 latest version, if applicable.
- b) Vendor to conform to all applicable legal (statutory and regulatory) requirements
- c) Vendor should provide test certificate with the instrument.
- d) Bids of any tenderer may be rejected if a conflict of interest between the bidders and Company is detected at any stage.

Last date for submission of on line bid is 23/10/17 till 5.00 PM

For Balmer Lawrie & Co. Ltd.

Shobhit Kumar Srivastava
Manager(Purchase)