



BALMER LAWRIE & CO. LTD.

CONTAINER FREIGHT STATION

[No.32, Sattangadu Village, Manali, Chennai-600068

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CIN - L15492WB1924GOI004835

TENDER NO: BLC/CFS/Destruction of cargo/14

Dt.19.09.17

TECHNICAL / COMMERCIAL BID

**Tender Document for
Carrying out destruction of unclaimed cargo**

DUE DATE & TIME: [29/09/2017 at 14:00 Hrs]

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NOTICE INVITING TENDER

On line bids are invited from the reputed and experienced Vendors, who fulfil the eligibility criteria mentioned elsewhere in the tender document under the Heading General Terms & Conditions for undertaking the subject contract for carrying out **Destruction of unclaimed cargo on “As is where is basis”**.

The single bid tender document may be downloaded from our website www.balmerlawrie.com or obtained from our office at the address given above during the normal office hours.

Tender in a sealed envelope super scribing TENDER NO.BLC/CFS/Destruction of cargo/14 Dt.19.09.2017 “Tender for carrying out destruction of unclaimed cargo ”shall be dropped in our tender box or to be sent by courier/ Speed Post to the given address before 14.00 hrs of 29.09.17 with covering envelope addressed to:

THE CHIEF MANAGER
BALMER LAWRIE & CO.LTD
CONTAINER FREIGHT STATION
MANALI, CHENNAI 600 068

S. No	Description	Details
1	Name of Work	Carrying out Destruction of unclaimed cargo on “As is where is basis”
2	Tender No	BLC/CFS/Destruction of cargo/xx
3	Validity Of Offer	30 days from the date of opening of the price bid
4	Completion Period	2 weeks from the date of placement of order
5	Downloading / Submission of Tender :	
	a. Starts on	18.09.2017
	b. Closes on	29.09.2017 at 14.00 Hrs
6	Opening of Tenders	29.09.2017

1. LIST OF DOCUMENTS TO BE UPLOADED

The scanned copies of following documents should also be uploaded at appropriate link in our e tendering system as part of the technical/commercial bid submission

- a. Power of Attorney authorizing the person who has signed the tender to act and sign on behalf of the company.
- b. Certificate of registration/incorporation in the case of Pvt Ltd/Public Ltd Company /certified copy of / partnership deed in the case of LPP/Partnership firm/ any document under the relevant Rules / laws if the firm is a proprietorship firm.
- c.. Income Tax PAN Number.
- d.. GST Registration number

2. VERIFICATION OF DOCUMENTS

- a. Tenderers or their authorized representative will be required to come to our office **POSITIVELY** as intimated along with all original documents, scanned copies of which have been submitted with the -tender towards ascertaining their qualification.
- b. Failure on part of the tenderer to report on specified date and time for paper verification may result in rejection of the tender submitted by them without further communication.
- c. Tenderer should be in a position to produce all the original documents and/or any other information on dates as intimated or as and when required by Balmer Lawrie.
- d. Incomplete Tenders are liable for rejection without any further communication to the tenderer and decision of Balmer Lawrie in this respect will be final.
- e. Balmer Lawrie reserves the right to reject any or all tenders without assigning any reasons whatsoever

SPECIAL INSTRUCTIONS TO THE BIDDER

Tenderers are advised to download Notice Inviting Tender along with other tender documents from Balmer Lawrie website www.balmerlawrie.com or the same can be obtained from our office at the address given above during the normal office hours.

Special Note

- Bids can only be submitted before the last date and time of submission as per the date and time mentioned in the tender document. Resubmission (if required) of bid should be completed within the stipulated date and time.
- Bidders are advised in their own interest to ensure that bids to be submitted well before the closing date and time of bid.
- Balmer Lawrie does not take any responsibility in case bidder fails to submit within specified time of tender submission.
- Balmer Lawrie will not be responsible for any delay under any circumstances for non-receipt of Tenders/ submission of filled in tender documents by due date & time.
- Bidders are requested to provide correct "e-Mail address" and "Mobile No." for receiving updates related to tender from time to time.
- The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time basis in BL website. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

1. Filling of Tender Documents

- 3.1 The tenderers are requested to carefully study all the terms and conditions mentioned in the tender document before quoting their rates.
- 3.2 The tender must be strictly in accordance with the terms and conditions and specifications laid out in the tender.
- 3.3 Any terms and conditions given by the tenderer in their offers will not be binding on Balmer Lawrie.
- 3.4 The sole proprietor or authorised representative shall sign all documents that needs to be submitted. When the person signing the documents is not the sole proprietor / authorised representative of the company, the Power of Attorney authorizing such person to act and sign on behalf of the company must be produced on for verification by Balmer Lawrie.

SCOPE OF WORK

Work covered in this tender document shall generally be as detailed herein below. However, contractor shall be responsible to complete the work in all respects and in doing so provide/supply all facilities which may not be covered below explicitly but nevertheless are required to complete the work envisaged with the exception of only such items as have been specifically excluded from contractor's scope.

The successful tenderer shall have to undertake the following work:

Destruction of unclaimed cargo lying in "As is where is basis" from our Container Freight Station, Manali, Chennai 600068 covering the following works:

- **Obtaining Customs dock and preventive escort permission including misc expenses**
- **Obtaining necessary clearances from Pollution Control Board**
- **Obtaining permission from Corporation / Municipality including dump yard charges, ground pit expenses, JCB crane hire charges and labour charges**

Quantity and weight of cargo: 25 M.T packed in 1000 bags of 25 kgs each stored in 40ft container

Arranging necessary transportation for movement of loaded container from our premises to dump yard, bringing back the empty container and providing car to CFS preventive officer would be in our scope.

GENERAL TERMS AND CONDITIONS

1. Experience Criteria For Techno-Commercial Bid

- a) The bidder should have experience in carrying out disposal of waste/scrap cargo for one year during the last three years ending 31.12.16.
- b) Bidder must have GST Registration number (Proof to be attached)
- d) Should not have been blacklisted by any PSU / Govt. Department (a self- certification is required). This is subject to verification by Balmer Lawrie and if found to be false, the bidder may be debarred from participating in the tender, or order already placed will be cancelled

2. Submission Of Bids

The Single Bid tender documents may be downloaded from our website www.balmerlawrie.com or Obtained from our office at the address given above during the normal office hours. The rates are to be Filled only as per given format.

3. Tender Opening

Bid will be opened as per due date mentioned in the Tender.

4. Acceptance of offers

- 4.1 Balmer Lawrie reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.
- 4.2 Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and Balmer Lawrie at any stage.

- 4.3 Balmer Lawrie would like to place order for all the items of work as mentioned in the Price bid to a single contractor. The overall L1 status will be determined by looking at the total value quoted by the bidder.
- 4.4 Balmer Lawrie is not bound to accept the lowest rate for any tender. Balmer Lawrie also reserves its right to allow Public Enterprises (Central / State) price / purchase / contract / service preference as admissible under the existing Government policy. The decision of Balmer Lawrie in this connection will be final.
- 4.5 Incomplete tenders, conditional tenders, tenders received late or tender not conforming to the terms and conditions mentioned in the Tender documents will be rejected.

5. Negotiations

- 5.1 Balmer Lawrie reserves the right to negotiate with the Tenderer. Tenderer will have to attend the concerned office of Balmer Lawrie for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of Balmer Lawrie.
- 5.2 In case of negotiation, the Tenderer should send the confirmation of outcome of such negotiation in writing so as to reach the concerned office of Balmer Lawrie within 3 days from the date of negotiation/ the time stipulated whichever is earlier. If the Tenderer fails to comply with this requirement Balmer Lawrie reserves its right to ignore their quotation at its discretion with the attendant remedies available to them.

6. Price Variation

- 6.1 The price should be firm and irrevocable and not subject to any change whatsoever till the validity of the contract period.
- 6.2 The quoted rates shall be valid for a period of minimum 30 days from the date of opening the price Bid.

7. Notification Of Award

Prior to the expiration of the period of Bid validity, BL will place purchase order or letter of indent on the successful bidder(s).

8. Safety

The bidders are strictly advised to follow all the safety aspects in attending to the said work. Under no circumstances Balmer Lawrie will be responsible for any kind of deviation in following the safety instructions by the bidder.

9. Completion Period

The entire quantity cargo shall be destructed in a manner prescribed by Customs and Corporation Authorities within 2 weeks of placement of order.

10. Payment Terms

100% Payment would be made within 7 days after successful completion of destruction work supported by Pollution control board clearance, Corporation permission, Destruction certificate issued by corporation along with the bills.

11. Addition/alteration of Tender Document

The Company reserves the right to add/alter terms and conditions of tender documents including cancellation of the tender at any time without assigning any reason whatsoever. The Company also reserves the right to accept/reject a tender without assigning any reasons.

12. Force Majeure Conditions:

Delivery schedule is subject to force majeure conditions as under: If at any time during the continuance of this contract, the performance in whole or part by either party of any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion sabotage, fire, floods, explosions, epidemics, quarantine restrictions, strikes, lock outs or acts of God (hereinafter referred as "events") provided notice of the happening of any such events is given by either party to the other within twenty one days from the date of occurrence thereof, neither party shall by reasons of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. Deliveries under the contract shall be resumed as soon as practicable.

13. Arbitration

Any dispute or difference arising under this Contract shall be referred for adjudication at Kolkata to a Sole Arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Ltd. and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the Arbitrator, if any, shall be shared equally by both the parties.

DECLARATION

Having examined the tender documents, we have understood the terms & conditions indicated in the e-Tender No: BLC/CFS/Destruction of cargo /14 and hereby confirm our acceptance of the same.

Place:	Signature of Tenderer
Date:	Name & Address Telephone Nos.

PARTICULARS OF THE TENDERER'S ORGANISATION

S. No	Description	Tenderers Details
1	Name of the Tenderer	
2	Address of the Registered Office	
3	Address of the branch / office quoting against the Tender	
4	Year of commencement of business	
5	Whether Sole Trader/ Partnership / Private Limited Co., or Public Limited Co. / LLP	
6	Registration No. (Under companies Act)	
7	Whether copy of Incorporation /Registration certificate from ROC (Registrar of company) attached	
8	Income Tax PAN no.	
9	Whether copy of PAN enclosed	
10	Whether copy of latest Income Tax Return attached	
11	GST Registration No.	
12	Whether copy of GST Registration certificate attached	
13	Name of the Banker	
14	Whether registered under MSMED act	
15	In case registered under MSMED provide registration number and copy of registration certificate.	
16	MSMED vendor must state whether they belong to SC/ST Category	

Price Bid

Sub: Tender for carrying out destruction of unclaimed cargo on “As is where is Basis”

Sl No	Description of work	Lump sum Rate
1	Carrying out destruction of unclaimed cargo weighing 25 MT packed in 25 kg bags on “As is where is basis” at dump yard site including obtaining destruction order from Customs, Pollution Control Board clearance, Corporation permission, cost of arranging JCB crane on hire, labour etc. as per scope of work given in Page No.5 of tender document	
	Net Amount	
	Add: GST @	
	Total Amount	

Date:

Signature of Tenderer with Seal

Place:

Name & Address

Telephone No