



**SBU – Industrial Packaging,
5, J. N. Heredia Marg, Ballard Estate,
Mumbai- 400001, India
Tel. No. 091 - 022 –66258215/191
Fax No. 091 - 022– 66258200**

NOTICE INVITING TENDER

Tender No. 0100LC0901 dated 07.09.2017

| | |
|----------------------------|---------------------------------|
| Due date of Tender: | 19.09.2017 at 15:00 hrs. |
| Opening of Bid : | 19.09.2017 at 15:30 hrs. |

Online Single Bid e-Tender is invited from Reputed Manufacturer or Channel Partner of Reputed Manufacturer for Supply & Installation of “CCTV Camera System” at our Barrel Manufacturing Plant in Taloja Navi Mumbai through Balmer Lawrie e. procurement Portal <https://balmerlawrie.eproc.>

The bidder should be registered in Balmer Lawrie Web Portal through C1 India for online e.bidding.

Contact details

| | |
|---|--|
| Balmer Lawrie & Co.Ltd. SBU-Industrial Packaging, 5, J. N. Heredia Marg, Ballard Estate Mumbai – 400 001. | C1 India Pvt.Ltd. 603,Coral Classic,20th Road, Near Ambedkar Park,Chembur Mumbai-400 071 |
| Contact Persons: 1.Shri A S Das,Mob.07600067189 Land Line No.022 66258215 e.mail:das.as@balmerlawrie.com 2. Shri S B Kanhere, Mob: 9892968212 e.mail : kanhere.sb@balmerlawrie.com | Contact Person 1. Mr. Tirtha Das, Mob +91 91632 54290 e.mail- tirtha.das@c1india.com 2. Mr. Ravi Gaiwal, Tel +91 22 6686 5633 e.mail- ravi.gaiwal@c1india.com 3. Mr. Tuhin Ghosh, Mob +91 89811 65071 e-mail- tuhin.ghosh@c1india.com 4. Mr. Mani Sankar (Chennai),Mob.- 8939284159 e-mail-chikkavarapu.manisankar@c1india.com |

1. Introduction

Balmer Lawrie & Co. Ltd is a Mini-Ratna-I Public Sector Enterprise under the Ministry of Petroleum & Natural Gas, Government of India along with its six joint ventures in India & abroad. Today it is a much-respected transnational diversified conglomerate with presence in both manufacturing and service sectors. Balmer Lawrie is a market leader in Steel Barrels, Industrial Greases and Specialty Lubricants, Corporate Travel and Logistic Services. It also has significant presence in most other business. It operates, viz, Performance Chemical, Logistic Infrastructures etc. In Industrial Packaging, we are the leading manufacturer of MS Drums, holding the largest market share in India. The Company has a distributed manufacturing base with factories in Navi Mumbai, Chennai, Chittoor, Taloja Navi Mumbai, Asaoti, and Kolkata. Our Plants are ISO Certified and conforms to Safety, Health and environment norms.

A. Instructions for bidders.

1. Online single bid [Price bid] e-Tenders are invited from reputed manufacturer & supplier for supply & installation of "CCTV Camera" as per detailed specification contained in Annexure- II of this tender for our plant at Taloja Navi Mumbai Taloja Navi Mumbai
2. **Please Refer to Annexure – II for detailed Technical Specifications & Scope of Supply.**
3. The tender is invited in **Single-Bid System**. The tender document consists of **Price Bid**.
4. All documents required in the tender can be scanned and submitted online through appropriate forms as attached in the tender.

5. Important points to be noted

5.1 Due date for submission of bids on Line 19.09.2017 at 15:00 hrs.

All Bids are to be completed in accordance with tender requirements within the duration as mentioned.

The bidders are requested to bid online within the tender announcement date and tender closing date and time as mentioned in the tender document.

The term "**BL**" wherever mentioned in the tender document refers to "**Balmer Lawrie & Co. Ltd.**"

BL would be the Purchaser/Owner for the tendered item.

The successful bidder will be the Supplier.

BL reserves the right to accept any bid in full or part. This does not necessarily mean that the lowest bid will be accepted.

This document is the Tender.

The Acceptance of the Order by the successful bidder will form the contract.

6. Bid Security / Earnest Money Deposit(EMD)/ Bid Bond – As per Clause no. 1 & 3 of the Special Terms & Conditions of this Tender document.

MSE/SSI UNITS WITH VALID REGISTERATION WITH NATIONAL SMALL INDUSTRIES CORPORATION LIMITED (NSIC / MSE), FOR THE ITEM TENDERED ARE EXEMPTED FROM PAYMENT OF EARNEST MONEY DEPOSIT.

NOTE :- Bidder having NSIC/MSE Registration needs to attach copy of valid Certificate with part II document applicable for the tendered item.

The bidder shall furnish the Demand Draft and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

Unless otherwise agreed to in terms of the purchase order, the price shall be:

Firm till execution of entire order even though it might be necessary for the order execution to take longer than the delivery period specified in the order for any reason whatsoever.

1. Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

2. Format of Tender Document

Tender Documents consist of:

- A. Instruction for bidders
- B. Special Terms & Conditions
- C. General Terms & Conditions
- D. Annexure- I – Scope of Supply (BOQ)/Requirement/Work
- E. Annexure- II Price Bid.
- F. Annexure -III – Draft (Format for “Bank Guarantee for Performance.”)
- G. Annexure -IV-Draft(Format for ‘Bank Guarantee for Security Deposit’)
- H. Annexure-V -Manufacturers Authorization Form(MAF)
- I. Annexure -VI - Conditions for Online Bid submission
- J. Annexure-VII & VIIA – GST Compliances & Details of Vendor

The bidder is expected to examine the Tender documents, including all instructions, forms, General Terms & Conditions, Special Terms & Conditions, Technical Specifications and other documents and to fully familiarize itself with the requirements of the bidding documents. Failure to furnish all the information required by the Bidding Documents or the submission of a bid not substantially responsive to the Bidding Documents in every respect may result in the rejection of the Bid.

3. Late Bids

No bidding is admissible in the E. Proc platform after the bid closing date.

4. Bid Validity

The offer shall remain valid for a period of two months from the date of opening of the Price Bid

5. Bid Rejection Criteria

A bid may be rejected

- i. If the bidder fails to send the Earnest Money Deposit (EMD)/Bid Bond amount within the bid due date.
- ii. If deviations from the terms mentioned in the document affects in any way the scope, quality and performance.
- iii. If Conflict of interest between the bidder and the Company is detected at any stage.
- iv Bidders not registered under GST are not eligible for participating in this tender.

Registered vendor to mandatorily provide the Provisional GST Number as per Annexure- VII and also provide proof of such registration. Offers received from bidders who are not registered under GST, will not be considered for any evaluation against this tender.

6. Clarifications

Clarifications that the Bidder needs to have on the tender specification can be sought from BL within one week from the date of issue of this enquiry.

All clarifications shall be by e-mail (*Only email queries shall be replied*)

7. Complete Scope of Work

The complete scope of work has been defined in Annexure-I of the tender document. Only those bidders who take responsibility and bid for the complete scope of work may be considered for further evaluation

8. Tender Documents and Deviations

It is expected that bidders will submit bids based strictly on the terms and conditions and specifications contained in the bidding documents and will not stipulate any deviations.

Deviation from technical specifications, as given in the Tender Document-Annexure – I would invite immediate dis-qualification from further consideration of the bid.

9. Preparation and submission of Tender Documents

The bidders are required to fill the tender document in a format as outlined in the E. Proc platform:

a. Price Bid (Annexure- II is Price Bid)

The lowest bidder will be decided on the **Nett delivered Price** in Rupee, for the item mentioned in the scope of supply. Duties, levies charges either as % or value.

The Price bid should not contain any information other than the price. The price is to be mentioned in both Figures and words and where there is a difference between the two, rate given in words will be taken as authentic.

Price bid should be filled as per the format provided (Annexure- II).

- b. After submission of bid online, the bidders are requested to submit the demand drafts / Bank Guarantee towards tender fees and / EMD along with hard copies of other documents which cannot be uploaded as required, to the Tender Inviting Authority before the due date at our Ballard Estate Office at 5,J.N.Heredia Marg, Ballard Estate, Mumbai-400 001.**

C. SPECIAL TERMS & CONDITIONS.

1. Earnest Money Deposit (EMD)/BID BOND

Earnest Money Deposit Amount to be deposited in the form of Pay order / Demand Draft in Favour of Balmer Lawrie & Co. Ltd, payable at Mumbai for **Rs. 10,000.00 (Ten thousand only)**

Bidders have to submit Earnest Money Deposit by Demand Draft/Pay order/Bank Transfer in favour of **Balmer Lawrie & Co. Ltd., payable at Mumbai, India**. The Demand Draft/Pay order has to be made from a **Scheduled Indian Bank**. The EMD/Bid Bond to be deposited within the Due date for the tender. **Earnest Money Deposit can also be made directly to our Standard Chartered Bank (Account No. 222-0-526803-6, NEFT Code - IFSC "SCBL0036046) through electronic transfer and proof of transfer of funds deposited with us.**

- a) OFFERS RECEIVED WITHOUT EMD WILL BE REJECTED
b) For the successful bidder, the EMD will be refunded only after they submit the necessary Security Deposit against the work order placed on them. EMD will carry no interest.

- c) For the unsuccessful bidders, the EMD will be refunded only after the successful bidder has accepted the Purchase order and the acknowledgement of the same has been received by BL.
- d) Linking of EMD amount with earlier transactions / adjustments with pending bills or any other amount payable by the company is not allowed.

2. EMD is liable to forfeiture in the event of:

- a) Withdrawal of offers during validity period of the offer
- b) Non acceptance of orders by the bidder within the stipulated time after placement of LOI / order
- c) Any unilateral revision made by the bidder during the validity period of the offer
- d) Non execution of the prescribed documents after acceptance of the contract
- e) Non submission of Security Deposit.

3. Security Deposit (SD)

Security Deposit amount of 5 % of the basic order value to be deposited by the successful Bidder in the form of Pay order / Demand Draft in favour of Balmer Lawrie & Co. Ltd, payable at Mumbai or Bank Guarantee **valid for 6 months** in BL's format (**Annexure- IV**) only.

The Security Deposit may be submitted as Bank Guarantee by a **Scheduled Indian Bank** within 15 days of receipt of the Purchase Order. **Security Deposit can also be made directly to our Standard Chartered Bank (Account No. 222-0-526803-6, NEFT Code - IFSC "SCBL0036046) through electronic transfer and proof of transfer of funds deposited with us.**

The Security Deposit if paid by Pay Order/Demand Draft shall bear no interest and shall be refunded through Bank transfer to successful bidder, only on successful delivery/Commissioning of the tendered item and

All sums of compensation or other sums of money as determined, if any, payable by the bidder may be deducted from the Security Deposit.

The Security Deposit amount can be adjusted to the extent of EMD amount for the successful bidder.

4. Security deposit is liable to forfeiture in the event of:

- a) Non Supply after Acceptance of Purchase Order.
- b) Successful Bidder fails to deliver the item as per the terms & condition of the Purchase Order.
- c) Successful Bidder violates the tender conditions.
- d) If the performance of the bidder is found to be unsatisfactory

5. Payment Terms:

Our payment terms are as follows:

70 % of basic order value along with full taxes and duties will be made within 15 days against receipt of accepted material or bill whichever is later.

20 % of basic order value will be made within 15 days after successful commissioning of CCTV Camera.

10 % of the basic order value will be retained for a period of 12 months from the date of commissioning as performance guarantee. The successful bidder can submit Performance Bank Guarantee valid for 12 months as per Annexure -III and receive the same.

- 6. Tenderer should quote only rate per piece basis and any other basis is not acceptable. Offer from Bidder should contain all the elements such as Basic rates per piece, Excise duty, and Sales Tax etc. Excise Duty, Sales tax and Freight should be shown separately.

7. Award of Contract

BL shall place the Purchase order on the Composite Lowest Quoted Bidder for supply & installation, and as such it would be in the interest of the bidders to quote their most competitive price.

Negotiations, if held will be only with the lowest bidder.

8. DELIVERY OF "CCTV CAMERA"

i) To our plant at Taloja Navi Mumbai. The supplier shall complete the Supplies & Installation within 4 weeks from the date of the Purchase Order.

ii) **Packing & Marking**

The item should be so packed to withstand the hazards normally encountered with the means of transport, including loading and unloading operation. The material shall be suitably protected from water ingress especially during Monsoon. The successful bidder shall be held liable for all damages to the item due to defective or insufficient packing.

9. Transit Risk Insurance

Transit Risk Insurance shall be covered by the bidder from the successful bidder's stock point to BL's plants.

Any failure by the bidder to do so shall place the consignment at the bidder's risk.

10. Guarantee/ Warranty

The manufacturer / supplier / bidder shall provide in writing necessary guarantee /warranty that the 'CCTV Cameras' manufactured and supplied to BL shall be new and free from defects in material, workmanship and design & construction and it will perform in accordance to the specification for a period of 12 months from the date of commissioning of the equipment or 18 months from the date of supply whichever is earlier. In the event of any deviation / non-performance as per technical specification, the successful bidder will ensure repairing of the equipment / defective part(s) failing which will give free replacement with new machines or defective parts or adjust the proportionate claim from the 10% retention money.

a. All products will be on one year all comprehensive replacement warranty against all manufacturing defects. During the warranty period the Vendor shall have to provide quarterly preventive servicing.

b. During Warranty period, all break-down calls should be attended to as under:

For any problem the service engineer shall rectify arising in functioning of CCTV, within 12 hrs from time of lodgement of complaint. The time which will be treated as the time of lodgement of the complaint will be the 1st Call on mobile or the time of 1st e-mail send to the service centre in this regard. In case of failure in providing service within the above time frame, Balmer Lawrie & Co. Limited has the discretion/reserves the right to impose penalty as mentioned hereunder:

- 1-7 days excluding date of lodgement of complaint :Rs. 100/= per day
- From 8th day to 30 days :Rs. 250/= per day
- More than 30 days :Rs. 350/= per day

The penalty amount will be recovered from the Security Deposit given by the tenderer

10.1. In case of unsatisfactory performance of the successful bidder (s) either in relation to quality of material or adherence of specified delivery schedule, Company reserves its right to cancel part or whole of the order and forfeit such amounts, as the Company may deem reasonable due to the loss

of goodwill, business and goods due to such unsatisfactory performance, from the security deposit (s) deposited by the successful bidder (s).

- 10.2. The vendor has to submit a certificate from the manufacturers along with technical specifications that they are the authorized agents for the sale and service of their product and manufacturer undertakes to support the after sales service of the product.

Tenderer will have to submit a certificate from the manufacturer that the spare parts for the supplied product will be available for after sales service.

D. GENERAL TERMS AND CONDITIONS

10. Introduction

The bidder means the firm or company with whom the order is placed and shall be deemed to include the bidder, successors, representatives, heirs, executors and administrators.

Whenever there is a duplication of clause in the terms and conditions, the clause which is beneficial to BL will be considered applicable at the time of any dispute.

11. Scope of Supply

Scope of Supply for the tender shall be as mentioned in Annexure-I.

12. Reference for Documentation

Purchase Order Number must appear on all correspondence, invoices, packing and on any documents or papers connected with the order.

13. Confirmation of Order

The successful bidder shall acknowledge the receipt of purchase order within 7 days following the mailing of this order in writing or through email and shall thereby confirm his acceptance of purchase order in entirety without exceptions

14. **Relaxation of Tender Terms & Conditions**

BL reserves the right to relax any of the tender conditions, if necessary, while finalizing the tender at its discretion.

15. **Rejection of Bids**

The bid of any bidder may be rejected if a conflict of interest between the bidder and BL is detected at any state. BL reserves the right to accept any tender in whole or in part and reject any or all tenders without assigning any reason. The decision of BL in this connection will be final.

16. **Delays**

16.1 Delay in Bidding

Late tenders / delayed tenders including postal delay and those not conforming to the prescribed terms and conditions will not be considered.

17.0 RISK PURCHASE

In case delivery of material is not effected as per given schedule , we reserve the right to cancel the order placed on you, and procure the material from any other source and the deduction on account of penalty as well as excess mount to be incurred by us, would be recovered from the party's due payments or security amount held with us.

17.1 LIQUIDATED DAMAGES FOR DELAY IN DELIVERY / QUALITY PROBLEMS

Successful bidder shall have to pay to the company by way of liquidated damages and not as penalty an amount equal to 0.5 % of the value of the materials so delayed for each week or part thereof such delay in delivery, subject to maximum of 5% of the total order value.

18. Delay due to Force Majeure

In the event of causes of force Majeure occurring within the agreed delivery terms, the delivery dates can be extended by the tenderer on receipt of application from the bidder within stipulated delivery period. Only those causes that depend on natural calamities, civil wars, national strikes and strikes /lockout at Bidder's works which have duration of more than seven consecutive calendar days are considered the causes of Force Majeure. The bidder must advise BL by a registered letter duly certified by local chamber of commerce or statutory authorities, the beginning and end of cause of delay immediately, but in no case later than 10 days from the beginning and end of such cause of Force majeure condition as defined above.

BL reserves the right to ask Bidder to suspend despatches of goods/materials covered by this order for such period as they may think fit in the event of strikes, accidents or other causes beyond BL's control.

19. Sub-Contracts

The successful bidder shall not assign the Contract in whole or part without obtaining the prior written consent of BL. The bidder shall, notwithstanding the consent and assignment, remain jointly and severally liable and responsible to BL together with the assignee, for and in respect of the due performance of the contract and the bidder's obligations there under.

20. Control Regulations

Successful bidder warrants that all goods/materials covered by this order have been produced, sold, despatched, delivered and furnished in strict compliance with all applicable laws regulations, labour agreement, working conditions and technical codes and statutory requirements as applicable from time to time. All laws and regulations required to be incorporated in executing this tender are hereby deemed to be incorporated by this reference. Owner can disown any responsibility for any irregularity or contravention of any of the statutory regulations in the manufacture or supply of goods covered in the order. The Bidder shall ensure compliance with the above and shall indemnify tenderer against any actions, damages, costs and expenses of any failure to comply as aforesaid.

21. Vendors Obligation

The vendor shall ensure that no damage is caused to BL's property/or any decorative structure/fittings while carrying out the work. It is obligatory on the part of the vendor to rectify/make good such damages at their own cost. The Tenderer shall remove all unused material. wash and clean the floors at their own cost and hand over the site in proper manner on completion of the work.

The work executed should be got approved by Balmer Lawrie & Co Ltd. and the Tenderer shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.

22. Statutory Compliance

The successful bidder should take coverage under the Workmen's Compensation Act for the workmen employed by them for the commissioning and erection of the items tendered in this tender. The successful bidder should also ensure that all compliances under PF/ESI/Contract Labor Registration etc. as applicable are complied with

23. Termination

Without prejudice to BL's right to price adjustment by way of discount or any other right or remedy available to BL, BL may terminate the Contract of any part thereof by a written notice to the bidder if :

- i. The bidder fails to comply with any material term of the Contract.

- ii. The bidder informs BL of its inability to deliver the item or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii. The bidder fails to deliver the item within the stipulated Delivery Period and/or to replace any rejected or defective item promptly.
- iv. The bidder becomes bankrupt or goes into liquidation.
- v. The bidder makes a general assignment for the benefit of creditors.
- vi. A receiver is appointed for any substantial property owned by the bidder.
- vii. The bidder has misrepresented to BL, acting on which misrepresentation, BL has placed the Purchase Order on the bidder.

Upon receipt of said termination notice, the bidder shall immediately stop supply.

On termination of the contract, without prejudice to any other right or remedy available to BL under the contract, in the event of BL suffering any loss on account of delayed delivery or non-delivery, BL reserves the right to claim and recover damages from the bidder in respect thereof. The EMD / Security Deposit will be forfeited

24. Arbitration

If any dispute or difference arises between the Parties inter alia in respect of the interpretation of this Agreement or of the rights or liabilities of either in respect of anything done or omitted or to be done or omitted hereunder, the Parties shall endeavour to settle such dispute amicably. If the dispute is not amicably resolved within a period of 30 (thirty) days from the date of receipt of such notice by a Party, the dispute shall be settled by reference to the following for resolving disputes:

Dispute or difference shall be referred for adjudication at Mumbai to a sole arbitrator to be appointed by C&MD, Balmer Lawrie & Co Ltd.

The place of Arbitration shall be Mumbai, India. The arbitration proceedings shall be in the English language. Cost of Arbitration shall be equally shared between the Parties. It is expected that the arbitral award shall be a speaking award setting out reasons thereof. In making the award, the arbitrator(s) shall be bound by the intention of the Parties insofar as the same can be ascertained from this Agreement. In case of an Indian Company the Arbitration shall be held by the relevant machinery of arbitration appointed by Government of India (Permanent Machinery of Arbitrator-PMA) in the Department of Public Enterprises. Sole Arbitrator shall be appointed by BL.

| | | |
|---------------------|--------------------|--|
| Company Seal | Signature | |
| | Name | |
| | Designation | |
| | Company | |
| | Date | |

Annexure-I

Scope of Supply (BOQ)/Requirement/Work:

Scope of Supply (BOQ)/Requirement/Work:

| Sl.No. | Requirements |
|--------|---|
| a) | The activity through CCTV shall be viewed by the BALMER LAWRIE official on their PC's or laptop placed in their cabin/room at a time which shall be connected to the CCTV system through existing LAN setup. |
| b) | The BALMER LAWRIE official should have the choice of magnifying the view / other selections as desired. To facilitate this, the vendor should include necessary VMS as required. |
| c) | Possible applications of the proposed CCTV system should include tracking movements/verification and recognition, through high quality images, of persons and objects including vehicles. The recording of the scene of the Jurisdiction shall be helpful in case of enquiries, etc. in establishing the truth. |
| d) | Manufacturer products shall have quality system compliance with the IS/ISO9001 and the equipment's shall be CE/FCC/UL approved. |
| e) | Maintenance service shall cover services, repairs and replacements necessary to keep the equipments in good working order on reasonable use of the equipment's during the contract period. Monthly preventative maintenance check should be carried out to keep the equipment's in good working conditions. Maintenance will include all cameras, accessories, etc. |
| f) | CCTV quoted should permit recording of 365 days x24 hours on continuous basis. There should be facility for the retrieval of data backup storage for at least last 30 days so that whenever required it can be down loaded and viewed. |
| g) | The bidder should provide schematic diagram of the proposed configuration and locations of Cameras, control room etc. and describe in detail all the systems, subsystems, component and connectivity. |
| h) | Hands on Training to BALMER LAWRIE personnel shall be part of the contract. During installation at BALMER LAWRIE site, the associated BALMER LAWRIE coordinators shall be guided on the system usage. Post installation, operation training to be provided to BALMER LAWRIE employees |
| i) | The entire cable laying (power and control) and connectivity of equipment in the system, supply of suitable brackets for cameras, fixing them etc. will be in the scope of bidder. |
| j) | The Bidder shall maintain required spares to maintain the specified uptime. This includes at least two (2) number of stand by cameras of each variety at BALMER LAWRIE site during warranty period. No extra payment shall be made by BALMER LAWRIE or keeping/maintaining standby equipment/accessories. |
| k) | The bidder should provide 24hoursx7days (24x7x365) supports for the equipment. Any Component/equipment failed shall be replaced or replenished within 12hours on all days of the week including Sundays and holidays. |
| l) | The cameras are to be fixed or mounted on the existing structure/top of galvanized pole. The scope includes supply , erection and installation, mounting arrangements, supply of suitable brackets/ stands, wiring, necessary civil works, etc. |

Scope of Work

| Sl.No. | Description |
|--------|--|
| 1 | Supply, installation and commissioning of outdoor and indoor, all weatherproof Day/Night Motorized Zoom camera with vari-focal lens. |
| 2 | All cameras to be monitored at Plant Head / HOD room & Security control room. |
| 3 | The offered system shall be installed and commissioned on turnkey basis by the supplier Within 6 weeks from the date of receipt at BALMER LAWRIE. Commissioning will be considered as complete after demonstrations are carried out to the full satisfaction of the customer. |
| 4 | Cost of any work / electrical / any type of work involved in the commissioning / Installation of all the system shall be included in the quotation. Separate billing or any additional invoicing for the same shall not be considered. |
| 5 | Initial expenditure for testing all the systems shall be borne by the vendor. |
| 6 | 06 U rack must be provided at camera site to accommodate all the equipment except The camera.. Housing of some cameras meant for indoor use shall be vandal proof IK10 Whereas outdoor camera housing shall be of IP 66 or better rating. These must be integrated by the camera manufacturer. |
| 7 | Proper protection (all weather proof) and lightening / surge protection as per standards must be Provided for the whole system. |
| 8 | MCB's of appropriate rating must be provided at convenient locations. Power supply boards must have 5 /15 amps with independent piano type switches. |
| 9 | Location, direction, height and camera positioning should be decided by the vendors and in no way Effect the routine functions of our organization. |
| 10 | Provision for standby power supply (UPS BACKUP) for each camera, NVR, display unit, PC and other Systems. |
| 11 | Self-supporting poles/mast of GI material IS standards and must be grounded in concrete structure wherever required for installation of cameras. |
| 12 | Supply and laying of cat6 flexible cable, OFC Cable and 1.5 sqmm 02 core power supply cable with 25mm PVC conduit pipe. |
| 13 | Vendor should give instruction, operation, maintenance and circuit diagram manual for all. |
| 14 | All Cameras NVR and VMS Software Housing of camera must be one make only. |

4MP IR Bullet Camera (varifocal) Technical Compliance Sheet

| Sr. No. | Function | Specification | Compliance (Yes / No) |
|---------|----------------------------------|---|-----------------------|
| 1. | Imaging Device | 1/3" 4M CMOS | |
| 2. | Total Pixels | 2,720(H) X 1,536(V) | |
| 3. | Effective Pixels | 2,688(H) X 1,520(V) | |
| 4. | Scanning System | Progressive | |
| 5. | Min. Illumination | Color : 0.15Lux (30IRE), B/W : 0Lux (IR LED On) | |
| 6. | Focal Length (Zoom Ratio) | 2.8 ~ 12mm (4.3x) Motorized Varifocal | |
| 7. | Max. Aperture Ratio | F1.4 | |
| 8. | Angular Field Of View | H : 109.7° ~ 26.0° / V : 60.8° ~ 15.2° / D : 131.3° ~ 30.1° | |
| 9. | Focus Control | Simple Focus (Motorized V/F) / Manual, Remote Control Via Network | |
| 10. | Lens Type | DC Auto Iris | |
| 11. | Mount Type | Board Type | |
| 12. | IR Viewable Length | 30m (98.43ft) | |
| 13. | Day & Night | True Day & Night | |
| 14. | Backlight Compensation | Off / BLC / WDR | |
| 15. | Wide Dynamic Range | 120db | |
| 16. | Motion Detection | Off / On (4ea Polygonal Zones) | |
| 17. | Privacy Masking | Off / On (6ea Rectangular Zones) | |
| 18. | Gain Control | Off / Low / Middle / High | |
| 19. | White Balance | ATW / AWC / Manual / Indoor / Outdoor | |
| 20. | Ldc (Lens Distortion Correction) | Off / On (5 Levels With Min / Max) | |
| 21. | Electronic Shutter Speed | Minimum / Maximum / Anti Flicker | |
| 22. | Flip / Mirror | Flip / Mirror / Hallway View | |
| 23. | Intelligent Video Analytics | Motion Detection With Metadata, Tampering, Defocus Detection | |
| 24. | Alarm I/O | Input 1 / Output 1 | |
| 25. | Alarm Triggers | Motion Detection, Tampering Detection, SD Card Error, NAS | |

| | | | |
|-----|--------------------------|--|--|
| | | Error, Alarm Input, Defocus Detection | |
| 26. | Alarm Events | File Upload Via FTP And E-Mail, Local Storage Recording At Event, Notification Via E-Mail, External Output | |
| 27. | Pixel Counter | Support (Plug-In Viewer Only) | |
| 28. | Ethernet | RJ-45 (10/100BASE-T) | |
| 29. | Video Compression Format | H.265, H.264, MJPEG | |
| 30. | Resolution | 2592 X 1520, 2560 X1440 (16 : 9), 2304 X 1296, 1920 X 1080, 1280 X 1024, 1280 X 960, 1280 X 720, 1024 X 768, 800 X 600, 800 X 448, 720 X 576, 720 X 480, 640 X 480, 640 X 360, 320 X 240 | |
| 31. | Max. Frame rate | H.265/H.264 : Max. 20fps At 4M, Max. 30fps At 2M All Resolutions, MJPEG : Max. 15fps | |
| 32. | Smart Codec | Wise stream | |
| 33. | Video Quality Adjustment | H.265/H.264 : Target Bitrate Level Control, MJPEG : Quality Level Control | |
| 34. | Bitrate Control Method | H.265/H.264 : CBR Or VBR, MJPEG : VBR | |
| 35. | Streaming Capability | Multiple Streaming (Up To 3 Profiles) | |
| 36. | Audio I/O | Line In | |
| 37. | Audio Compression Format | G.711 U-Law / G.726 Selectable G.726 (ADPCM) 8khz, G.711 8khz, G.726 : 16Kbps, 24Kbps, 32Kbps, 40Kbps | |
| 38. | Audio Communication | Uni-Directional Audio | |
| 39. | IP | Ipv4, Ipv6 | |
| 40. | Protocol | TCP/IP, UDP/IP, RTP(UDP), RTP(TCP), RTCP, RTSP, NTP, HTTP, HTTPS, SSL/TLS, DHCP, Pppoe, FTP, SMTP, ICMP, IGMP, Snmpv1/V2c/V3(MIB-2), ARP, DNS, DDNS, Qos, PIM-SM, Upnp, Bonjour | |
| 41. | Security | HTTPS(SSL) Login Authentication, Digest Login Authentication IP Address Filtering, User Access Log, 802.1x Authentication | |

| | | | |
|-----|------------------|--|--|
| 42. | Streaming Method | Unicast / Multicast | |
| 43. | Max. User Access | 6 Users At Unicast Mode | |
| 44. | Storage | Micro SD/SDHC/SDXC (Max. 128GB), NAS - Motion Images Recorded In The SD Memory Card Can Be Downloaded - Manual Recording At Local PC | |

PTZ Camera Technical Compliance Sheet

| Sr. No. | Function | Specification | Compliance (Yes / No) |
|---------|---------------------------|---|-----------------------|
| 1. | Total / effective Pixels | 1,952(H) x 1,116(V), 2.18M pixels / 1,944(H) x 1,104(V), 2.14M pixels | |
| 2. | Scanning System | Progressive | |
| 3. | Min. illumination | Color : 0.3Lux (1/30sec, F1.6, 50IRE, AGC high) , 0.005Lux (2sec, F1.6, 50IRE, AGC high) B/W : 0.03Lux (1/30sec, F1.6, 50IRE, AGC high), 0.0005Lux (2sec, F1.6, 50IRE, AGC high) Color : 0.15Lux (1/30sec, F1.6, 30IRE), 0.0025Lux (2sec, F1.6, 30IRE) B/W : 0.015Lux (1/30sec, F1.6, 30IRE), 0.00025Lux (2sec, F1.6, 30IRE) | |
| 4. | S / N Ratio | 50dB | |
| 5. | Video output | CVBS : 1.0 Vpp / 75Ω composite, 720 x 480(N), 720 x 576(P), for installation | |
| 6. | Focal Length (Zoom Ratio) | 4.44 ~ 142.6mm (Optical 32x) | |
| 7. | Max. Aperture Ratio | F1.6(Wide) / F4.4(Tele) | |
| 8. | Angular Field of View | H : 62.8°(Wide) ~ 2.23°(Tele) / V : 36.8°(Wide) ~ 1.26°(Tele) | |
| 9. | Min. object distance | Wide : 1.5m (4.92ft), Tele : 1.9m (6.23ft) Wide : 1.5m (4.92ft), Tele : 2m (6.56ft) | |
| 10. | Focus Control | Auto / Manual / One push | |
| 11. | Lens / Mount Type | DC auto iris / Board-in type | |

| | | | |
|-----|-----------------------------|--|--|
| 12. | Pan / Tilt Range | 360° Endless / 210° (-15° ~195°) | |
| 13. | Pan / Tilt Speed | Preset : 700°/sec, Manual : 0.024°/sec ~ 120°/sec | |
| 14. | Sequence | Preset (255ea), Swing, Group (6ea), Trace, Tour (1ea), Auto run, Schedule | |
| 15. | Preset Accuracy | ±0.2° | |
| 16. | Azimuth | Yes (E / W / S / N / NE / NW / SE / SW) | |
| 17. | Camera Title | Off / On (Displayed up to 45 characters) | |
| 18. | day & Night | Auto (ICR) / Color / B/W | |
| 19. | Backlight Compensation | Off / BLC | |
| 20. | Wide dynamic Range | 120dB | |
| 21. | Contrast enhancement | SSDR (Samsung Super Dynamic Range) (Off / On) | |
| 22. | digital image Stabilization | Off / On | |
| 23. | defog | Off / Auto / Manual | |
| 24. | Motion detection | Off / On (4ea rectangle zone) | |
| 25. | Privacy Masking | Off / On (32 zones of rectangle zone) with zoom threshold mosaic option | |
| 26. | Gain Control | Off / Low / Middle / High | |
| 27. | White Balance | ATW / AWC / Manual / Indoor / Outdoor / Mercury | |
| 28. | electronic Shutter Speed | Minimum / Maximum / Anti flicker (2 ~ 1/12,000sec) | |
| 29. | digital Zoom | 16x | |
| 30. | Flip / Mirror | Off / On | |
| 31. | intelligent Video Analytics | Tampering, Virtual line, Enter / Exit, (Dis)Appear, Audio detection, Face detection | |
| 32. | Alarm i/o | Input 4ea / Output 2ea (Relay) | |
| 33. | Remote Control interface | RS-485 | |
| 34. | Alarm Triggers | Motion detection, Tampering, Audio detection, Face detection, Video analytics, Alarm input, Network disconnection | |
| 35. | Alarm events | File upload via FTP and E-mail, Notification via E-mail, TCP and HTTP, Local storage (SD/SDHC/ SDXC) or NAS recording at network | |

| | | | |
|-----|-----------------------------|--|--|
| | | disconnected & event (Alarm triggers), External output | |
| 36. | intelligent Video Analytics | Tampering, Virtual line, Enter / Exit, (Dis)Appear, Audio detection, Face detection | |
| 37. | Ethernet | RJ-45 (10/100BASE-T) | |
| 38. | Video Compression Format | H.264 (MPEG-4 part 10 / AVC), MJPEG | |
| 39. | Resolution | 1920 x 1080, 1280 x 1024, 1280 x 960, 1280 x 720, 1024 x 768, 800 x 600, 800 x 450, 720 x 576, 640 x 480, 640 x 360, 320 x 240, 320 x 180 | |
| 40. | Max. Framerate | H.264 : Max. 60fps at all resolutions MJPEG : 1920 x 1080, 1280 x 1024, 1280 x 960, 1280 x 720, 1024 x 768 : Max. 15fps 800 x 600, 800 x 450, 720 x 576, 640 x 480, 640 x 360, 320 x 240, 320 x 180 : Max. 30fps | |
| 41. | Smart Codec | Yes | |
| 42. | Video Quality Adjustment | H.264 : Compression level, Target bitrate level control, MJPEG : Quality level control | |
| 43. | Bitrate Control Method | H.264 : CBR or VBR, MJPEG : VBR | |
| 44. | Streaming Capability | Multiple streaming (Up to 10 profiles) | |
| 45. | Audio in | Selectable (Mic in / Line in), Supply voltage : 2.5V DC (4mA), Input impedance : approx. 2K Ohm | |
| 46. | Audio out | Line out (3.5mm mono jack), Max output level : 1 Vrms | |
| 47. | Audio Compression Format | G.711 u-law/G.726 selectable, G.726 (ADPCM) 8KHz, G.711 8KHz, G.726 : 16Kbps, 24Kbps, 32Kbps, 40Kbps | |
| 48. | Audio Communication | Bi-directional audio | |
| 49. | iP | IPv4, IPv6 | |
| 50. | Protocol | TCP/IP, UDP/IP, RTP(UDP), RTP(TCP), RTCP, RTSP, NTP, HTTP, HTTPS, SSL, DHCP, | |

| | | | |
|-----|------------------|---|--|
| | | PPPoE, FTP, SMTP, ICMP, IGMP, SNMPv1/v2c/v3(MIB-2), ARP, DNS, DDNS, QoS, PIM-SM, UPnP, Bonjour | |
| 51. | Security | HTTPS(SSL) login authentication, Digest login authentication IP address filtering, User access log, 802.1x authentication | |
| 52. | Streaming Method | Unicast / Multicast | |
| 53. | Max. User Access | 10 users at unicast mode | |
| 54. | edge Storage | SD/SDHC/SDXC slot for supporting memory card Motion Images recorded in the SD/SDHC/SDXC memory card can be downloaded NAS (Network Attached Storage) | |

NVR Technical Compliance Sheet

| Sr. No. | Function | Specification | Compliance (Yes/No) |
|----------------|-----------------|----------------------|----------------------------|
|----------------|-----------------|----------------------|----------------------------|

| | | | |
|-----|-----------------------|--|--|
| 1. | Inputs / Resolution | Up to 16CH / CIF ~ 8M | |
| 2. | Protocols | ONVIF | |
| 3. | local Display | HDMI / VGA | |
| 4. | Multi-Screen Display | [Local monitor] 1 / 4 / 6 / 8 / 9 / 13 / 16 / Auto sequence, [Web] 1 / 4 / 9 / 16 / Auto sequence | |
| 5. | Performance | [Local monitor] 8M (20fps), 5M (30fps), 3M (50fps), 2M (150fps), 720p (240fps), D1(480fps) [Web] 5M (30fps), 3M (60fps), 2M (120fps), 720p (240fps), D1 (480fps) | |
| 6. | Embedded | Linux | |
| 7. | Compression | H.264, MJPEG | |
| 8. | Recording Bandwidth | 80Mbps, 2M 16 camera real-time recording | |
| 9. | Resolution | CIF ~ 8M | |
| 10. | Mode | Normal, Scheduled, Event (Pre / Post) | |
| 11. | Event Trigger | Alarm input (8), Video loss, Camera event (Alarm in, MD, Video analytics) | |
| 12. | Event Action | E-mail, PTZ preset, Alarm out, Buzzer, Monitor out | |
| 13. | Playback Bandwidth | 32Mbps | |
| 14. | Performance | Max. 3 users | |
| 15. | Mode | Date & Time (Calendar) / Event log list / Text search (POS) | |
| 16. | Simultaneous Playback | [Local monitor] Up to 16CH, [Web, CMS] Up to 16CH | |
| 17. | Resolution | CIF ~ 8M | |
| 18. | fish-eye Dewarping | Via Smartviewer | |
| 19. | Playback Control | Fast/Slow Forward/Backward, Move one step up/down | |
| 20. | Internal | 4 SATA (HDD removable at front) | |
| 21. | External (DAS) | 1 e-SATA | |
| 22. | Max.Capacity | Internal 16TB | |
| 23. | file Back up | BU/EXE (USB), JPG/AVI (Web, CMS) | |
| 24. | Function | Max. 16CH playback, Date-time/title display | |
| 25. | Input / output | 8 / 4 (NO 3ea, NO/NC 1ea) | |
| 26. | Input / Compression | 16CH (Network) / G.711, G.726, AAC (16/48KHz) | |

| | | | |
|-----|------------------------|--|--|
| 27. | Audio Communication | 2-way | |
| 28. | Protocol Support | TCP/IP, UDP/IP, RTP (UDP), RTP (TCP), RTSP, NTP, HTTP, DHCP (Server, Client), PPPoE, SMTP, ICMP, IGMP, ARP, DNS, DDNS, uPnP, HTTPS, SNMP, ONVIF (Profile-S) | |
| 29. | Transmission Bandwidth | Max. 160Mbps | |
| 30. | Max. Remote Users | Search 3 / Live unicast 10 / Live multicast 20 | |
| 31. | IP | IPv4 / IPv6 | |
| 32. | Security | IP address filtering, User access log, 802.1x authentication, Encryption | |
| 33. | Protocol Support | TCP/IP, UDP/IP, RTP (UDP), RTP (TCP), RTSP, NTP, HTTP, DHCP (Server, Client), PPPoE, SMTP, ICMP, IGMP, ARP, DNS, DDNS, uPnP, HTTPS, SNMP, ONVIF (Profile-S) | |
| 34. | OS | Supported OS : Window XP (Service pack 2 or above), Vista, 7, 8, Mac OS X (10.6 or above) | |
| 35. | web Browser | Microsoft Internet Explorer (Updated Ver. 8 ~10, IE 9 or above recommended) Mozilla Firefox (Ver. 19.x or above), Google Chrome (Ver. 26.x or above), Apple Safari (Ver. 6.0.3 or above) | |
| 36. | Setup Items | IP address, Add profile edit, Bitrate, Compression, GOP, Quality Camera MD setup Camera video setup (Simple focus, Brightness/Contrast, Flip/Mirror, IRIS, WDR, D&N, SSNR, Shutter, SSSDR, DIS) | |
| 37. | PoE | Monitor PoE power consumption, On/Off control for each PoE camera Remote reset for each PoE camera | |
| 38. | OS | Android, iOS | |
| 39. | Control | Live (4CH) / Playback (1CH) | |

Workstation Technical Compliance Sheet

WORKSTATION:

| Sr. No. | Function | Specification | Compliance (Yes/No) |
|---------|-----------------------------------|---|---------------------|
| 1 | Workstation HP/Lenevo/DELL | WORKSTATION : I7 Processor or above System memory 4GB DDR RAM minimum DVD-RW drive Optional, HDD minimum 1TB, Network Interface Card (NIC) or compatible pair of NICs. Must be 1 Gbps, 12 function-key keyboard and a mouse pointing device, Graphics Memory Card - 4 GB. Microsoft Windows 10 OS with Original Licence), 12 function-key wireless keyboard and a mouse pointing device, Graphics Memory Card - 4GB. Without monitor | |

ANNEXURE- II

F. PRICE BID – to be filled by BIDDER

| Sl. No. | Description of Items | Make | Qty. | Unit | Rate | Amount (Rs.) | GST % |
|---------|--|---|--------|------|------|--------------|-------|
| 1 | 4MP Full HD WDR Network IR Bullet Camera with varifocal lens | Samsung/Bosch/Axis/mobotics /Arecont vision /SONY or equivalent reputed brand | 24 | Nos | | | |
| 2 | 2MP Full HD IR 30 X PTZ camera | Samsung/Bosch/Axis/mobotics /Arecont vision or equivalent reputed brand | 03 | Nos | | | |
| 3 | 16 channel NVR | Samsung/Bosch/Axis/mobotics /Arecont vision or equivalent reputed brand | 01 | Nos | | | |
| 4 | 04 TB surveillance type hard disk | Seagate /WD or equivalent reputed brand | 04 | NOs | | | |
| 5 | 24 port 10/100/1000 mbps, network switch | Netgear/ HP/CISCO or equivalent reputed brand | 01 | Nos | | | |
| 6 | 08 port POE switch 10/100/1000 mbps with 2SFP | CISCO/HP/NETGEAR or equivalent reputed brand | 04 | NOs | | | |
| 7 | SM Gigabyte media converter | Cisco/Dlink/optilink or equivalent reputed brand | 12 | Nos | | | |
| 08 | 06 port LIU fully loaded | Technext/Digilink or equivalent reputed brand | 01 | Nos | | | |
| 09 | Media chassis | Technext/DBC/Digilink or equivalent reputed brand | 01 | Nos | | | |
| 10 | Fiber patch cord | Technext /DBC/ Digilink or equivalent reputed brand | 20 | Nos | | | |
| 11 | 6 Core sm unitube outdoor armored fiber optic cable | Digilink/Systemax /Sterlite or equivalent reputed brand | 900 | MTR | | | |
| 12 | Cat 6 Armored cable | Dlink/ Molex/ Digilink/Finolex or equivalent reputed brand | 1260 | Mtr | | | |
| 13 | 1.5 sqmm 02 core armored power supply cable | Polycab / systimax/Finolex or equivalent reputed brand | 800 | MTR | | | |
| 14 | 12 U rack floor mounted with wheelers. | WQ/APW/RITTAL or equivalent reputed brand | 01 | Nos | | | |
| 15 | 04 U rack | WQ/APW/RITTAL or equivalent reputed brand | 04 | Nos | | | |
| 16 | 25 mm HDPE Pipe (ISI) | Branded with ISI or equivalent reputed brand | 1000 | Mtr | | | |
| 17 | Weatherproof junction box for 200x200x132 | | 05 | Nos | | | |
| 18 | Weatherproof junction box 100x100x70 | | 28 | Nos | | | |
| 19 | POE adopter | | 12 | NOs | | | |
| 20 | High configured CPU (Without Monitor) i7 processor 8 Gb RAM 4GB Graphic card ,1TB Hard disk, keybard and mouse | HP/ LENEVO / DELL or equivalent reputed brand | 01 | Nos | | | |
| 21 | OFC patch cord, termination boxes, pigtail , fixing accessories | | Lumsum | Nos | | | |
| 22 | Bracket /support for camera | | 28 | Nos | | | |
| 23 | 10 feet GI pole | | 06 | Nos | | | |

| | | | | | | | |
|----|---|--|---|-------------|--|--|--|
| 24 | Installation and commission Fixing of cameras, cable laying, Splicing of OFC cable , Configuration of NAS and complete system. Splicing work Digging work, crimping of new RJ45 connectors for existing cameras | | 1 | Lumps um | | | |
| 25 | AMC for next 2 years after warranty period | | 2 | Years | | | |
| 27 | Grand Total | | | | | | |

I / We have studied the Tender Documents carefully and have quoted our lowest rates, in accordance with the **Special Terms and Conditions and General Terms & Conditions** as laid down in the Tender Documents.

| | | |
|---------------------|--------------------|--|
| Company Seal | Signature | |
| | Name | |
| | Designation | |
| | Company | |
| | Date | |

ANNEXURE- III

**Proforma of the Bank Guarantee
(Performance)**

Letter of Guarantee No: _____

Dated the day of: _____

THE GUARANTEE is executed at Mumbai on the _____ day of _____ by _____ (set out full name and address of the Bank) (hereinafter referred to as "the Bank" which expression shall unless expressly executed or repugnant to the context or meaning thereof mean and include its successors and assigns)

WHEREAS Balmer Lawrie & Co. Ltd., 5 J N Heredia Marg, Ballard Estate, Mumbai-400001, India, an existing Company within the meaning of the Companies Act, 1956 and having its Registered Office at 21 N. S. Road, Kolkata-700 001 (hereinafter referred to as "the Company") issued a Tender being No.----- dated----- (hereinafter referred to as "the said Tender") for the supply and commissioning of 'CCTV Camera & system' and pursuant thereto M/s. _____ (set out full name and address of the Contractor) (hereinafter referred to as "the Contractor" which term or expression wherever the context so requires shall mean and include the partner or partners of the Contractor for the time being / his /its heirs executors administrators successors and assigns) (delete which are not applicable) has accepted the said Tender and filed its quotation.

AND WHEREAS the quotation of the Contractor had been accepted by the Company and in pursuance thereof an Order being No: _____ dated _____ (hereinafter referred to as "the said Order") has been placed by the Company on the Contractor for (set out purpose of the job).

AND WHEREAS under the terms of the said Order the Contractor is required to furnish the Company at their / his / its own costs and expenses a Bank Guarantee for Rs _____ (Rupees _____ only) as performance guarantee for the fulfilment of the terms and conditions of the said Tender and to do execute and perform the obligations of the Contractor under the Agreement dated the _____ day of _____ (hereinafter referred to as "the Agreement") entered into by and between the Company of the one part and the Contractor of the other part, the terms of the said Tender and the terms contained in the said order which expression shall include all amendments and / or modifications and / or variation thereto.

AND WHEREAS the Contractor had agreed to provide to the Company a Bank Guarantee as security for the due performance of their / his / its obligations truly and faithfully as hereinbefore mentioned.

NOW THIS GUARANTEE WITNESSETH as follows:

- A. In consideration of the aforesaid premises at the request of the Contractor we _____ (set out the full name of the Bank) the Bankers of the Contractor hereby irrevocably and unconditionally guarantee that the Contractor shall perform fully and faithfully their / his / its contractual obligations under the Agreement dated the _____ day of _____ entered into by and between the Company of the one part and the Contractor of the other part the terms and conditions of the said Tender and the said Order.
- B. We _____ (set out full name of the Bank) do hereby undertake to pay to the Company without any deduction whatsoever a sum not exceeding Rs _____ (Rupees _____ Only) without any protest, demur or proof or condition on receipt of a written demand from the Company stating that the amount claimed is due by way of loss and damage caused to or would be caused to or suffered by the Company due by way of loss and damage caused to or would be

caused to or suffered by the Company due to bad workmanship or by reason of breach of any of the terms and conditions of the Agreement the said Tender and the said Order hereinbefore mentioned.

- C. This Guarantee is issued as security against due performance of the obligations of the Contractor or under the Agreement aforesaid and the said tender and the said Order hereinbefore mentioned and subject to the conditions that our liabilities under this Guarantee is limited to a maximum sum of Rs _____ (Rupees _____ Only) or the amount of loss or damage suffered or to be suffered by the Company in its opinion at any period of time, whichever is lower.
- D. We _____ (set out full name of the Bank) further agree that the undertaking herein contained shall remain in full force for a period of _____ months from the date of the satisfactory execution of the Contractor.
- E. This Guarantee shall not be affected by any amendment or change in the Agreement or change in the constitution of the Bank and /or the Company and / or the Contractor.
- F. We _____ (set out full name of the Bank) undertake not to revoke this Agreement during its currency except with the previous consent of the Company in writing.
- G. All claim under this Guarantee must be presented to us within the time stipulated after which date the Company's claim / right under this Guarantee shall be forfeited and we _____, (set out full name of the Bank) shall be released and discharged from all liabilities hereunder.
- H. This instrument shall be returned upon its expiry or settlement of claim(s), if any, thereunder.
- I. Notwithstanding anything contained hereinabove our total liabilities under this Guarantee shall not exceed a sum of Rs _____ (Rupees _____ Only) and unless a demand or claim in writing under this Guarantee reaches us on or before the day of _____ (last date of claim) and if no claim is received by us by that date all rights and claims of the Company under this Guarantee shall be forfeited and we, _____ (set out full name of the Bank) shall be released and discharged of all our liabilities under this Guarantee thereafter.
- J. We have power to issue this guarantee in your favour under our Memorandum and Article of Association and the undersigned has full power to execute this Guarantee under the Power of Attorney dated the _____ day of _____ granted to him by the Bank.

Place:
Date:

ANNEXURE- IV

(To be provided by successful bidder only)
Proforma of the Bank Guarantee
(Security Deposit)

Balmer Lawrie & Co. Ltd.
5, J N Heredia Marg,
Ballard Estate,
Mumbai – 400 001.

Dear Sir,

That Messrs. /Mr. _____ (set out full name and a Bidder and constitution of the Contractor) (hereinafter referred to as “the Contractor”) filed their / his / its quotation against your Tender being Tender No. _____ dated _____(hereinafter referred as “the said Tender”) for the Supply & of “**CCTV Camera & system**” and in pursuance thereto an Order being No. _____ dated (hereinafter referred to as “the Order”) was issued by you to the Contractor.

The conditions of the said Tender, inter alia, require that the Contractor shall pay a sum of Rs. (Rupees only) as full security deposit (hereinafter referred to as “the security deposit”) in the form therein mentioned. The form of payment of security deposit includes a guarantee to be executed by a Scheduled Indian Bank.

The said Messrs. / Mr. _____ (set out full name of the Contractor) have / has approached us and at their / his / its request and in consideration of the premises. We _____ (set out full name of the Bank) having our office, inter alia at _____ (state the address of the Bank) has agreed to give such guarantee in the manner following:

1. We, _____ (set out full name of the Bank), hereby undertake and agree with you if default is made by Messrs. / Mr. _____ (set out full name of the Contractor), in performing any of the terms and conditions of the Tender and / or Order or in payment of the security deposit or any other or in payment of money payable to you, We, _____ (set out full name of the Bank) shall merely on demand from you without demur or protest shall pay you the said amount Rs. 000.00 (only) or such portion thereof not exceeding the said sum as you may demand from time to time.

2. We, _____ (set out full name of the Bank), further agree with you that you shall have the fullest liberty to without our consent and without affecting in any manner our obligations hereunder to adopt any mode for realization of your dues from the Contractor and/or to vary any of the Terms and Conditions of your Contract with the said Messrs. / Mr. _____ (set out full name of the contractor) or to extend time of performance by Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by you against Contractor and to forbear or enforce any of the terms and conditions relating to the Contract and We, _____ (set out full name of the Bank) shall not be relieved from our liability by reason of any such variation, or any indulgence to be given by you to the Contractor or by any such matter or thing

whatsoever which under the law relating to sureties would but for this provision have effect of so releasing us.

3. Your right to recover the said sum of Rs. 000.00 (Rupees only) from us in the manner aforesaid will not be affected or suspended by reason of the fact that any dispute or disputes is / are pending before any Officer, tribunal, court or any other authority or authorities.

4. The guarantee herein contained shall not be determined or affect by liquidation or winding up, dissolution or change of constitution or insolvency of the said Messrs. / Mr. _____ (set out the full name of the Contractors), but shall in al respect, and for all purposes be binding and operative until payment of all the money due to you in respect of such liabilities is paid.

5. Our liability under this guarantee is restricted to Rs. 00.00 (Rupees only)

6. Our guarantee shall remain in force and effect until _____ (set out the date of Expiry) and unless a claim or demand in writing is made against us under this guarantee before the expiry of six months from the aforesaid date i.e. _____ (set out last date of Claim period), the said Guarantee all your rights under this guarantee shall be forfeited and We, _____ (set out full name of the Bank) shall be relieved and discharged from all liabilities there by.

7. We, _____ (set out full name of the Bank) undertake not to revoke this Guarantee during its currency except with your previous consent in writing.

8. We, _____ (set out full name of the Bank) have power to issue this Guarantee in your favor under our Memorandum and Articles of Association and the undersigned has full power to execute / sign this Guarantee under the Power of the Attorney dated the _____ day of _____ Two Thousand _____ granted by the Bank.

Yours faithfully,

Dated:

ANNEXURE-V

[To be submitted on Manufacturer's letterhead duly signed by the Authorized signatory]

MANUFACTURER'S AUTHORIZATION FORM (MAF)

To,
Balmer Lawrie & Co Ltd., SBU-Industrial Packaging,
5, J. N. Heredia Marg, Ballard Estate
Mumbai-400 001
Re: Supply& Installation of CCTV Cameras and its accessories at Asaoti, Faridabad

Dear Sir,

We, M/s. _____ who are established and reputed manufacturers of _____ having factories / depot at _____ and _____ do hereby authorize M/s. _____ (Name and address of bidder) to offer their quotation and conclude the contract with you against the above invitation for the Bid, as one of our Authorized Dealers.

We, hereby, extend our full guarantee and comprehensive warranty as per terms and conditions of the RFP for our products offered against this invitation for Bid by the above firm.

Dated at _____ this _____ day of _____ 2014

Authorized Signatory
Signature :

Name :
Designation :
Name & Address of the company :
Seal of the Company

[To be submitted along with the Technical Bid on Tenderer’s Letter Head]

Re: Supply& Installation of CCTV Cameras and its accessories at Taloja, Maharashtra

In response to the tender floated, we wish to supply the following:

| S.No . | Detailed Specifications of Item (Being Supplied by the Tenderer) (S.No of the Item should exactly be the same as mentioned in <u>Scope of Supply (BOQ)/Work</u> section of this document) | Make & Model Number (Being Supplied by the Tenderer) | Comprehensive Warranty Being Offered by the tenderer |
|-----------|---|---|---|
| 1 | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |
| 13. | | | |
| 14. | | | |
| 15. | | | |
| 16. | | | |
| 17. | | | |
| 18. | | | |
| 19. | | | |
| 20. | | | |
| 21. | | | |
| 22. | | | |
| 23. | | | |

Date

Signature of tenderer with seal/stamp

ANNEXURE-VI

CONDITIONS FOR ONLINE BID SUBMISSION

1.Registration with e.Procurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd.

Contact Nos. and email IDs for C1 India helpdesk officers :

| |
|---|
| C1 India Pvt.Ltd. 603,Coral Classic,20 th Road, Near Ambedkar Park, Chembur Mumbai-400 071 |
| Contact Person 1. Mr.Tuhin Ghosh,Mob.08981165071 Email – tuhin.ghosh@c1india.com 2. Mr. Tirtha Das, Mob 9163254290 Email - tirtha.das@c1india.com 3. Mr. Ravi Gaiwal, Tel +9619379192 Email - ravi.gaiwal@c1india.com 4. Mr. Mani Sankar (Chennai) Mob.- 8939284159 E-mail- chikkavarapu.manisankar@c1india.com |

5. Pre-Requisites Before Login to System(Software requirements.)

Minimum System Requirements:

- Pentium III or Later Processor
- Minimum of 128 MB of RAM
- Minimum 1 USB port (If Certificate is in USB Token)
- DSC Dongle driver should be installed before logging in
- Reliable Internet Connectivity
- Certificate with full chain
- Certificate should not be expired it should be valid certificate

Operating System:

- Windows 2000 Professional
- Windows XP

Browser Version:

SBU: Industrial Packaging

- Internet Explorer Versions 6.0 SP2 and above

Java Component:

- Go to Control panel>Add/Remove Programs>
- Check whether Java Runtime Environment is installed on your machine or not.

6. Procedure for Bid Submission

The bidder shall submit his response through bid submission to the tender on e. Procurement platform at <https://balmerlawrie.eproc.in> by following the procedure given in the Catalogue.

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate (Class II) for submitting the bid electronically on e .Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e.Procurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt. Ltd.

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

4.Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts / Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before the due date at our Ballard Estate Office at 5,J.N.Heredia Marg, Ballard Estate,Mumbai-400 001. The bidder shall furnish the Demand Draft and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

Disclaimer Clause

The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

Annexure-VII

A. GST Compliances

- [1] Vendor to comply with all requirements under GST and provide their GST Registration details as per Annexure-VIIA attached
- [2] Vendor to issue a valid invoice with correct and complete disclosures as required under GST invoice rules and payments shall be processed only post receipt of correct invoice from the vendor
- [3] Vendor has to provide clear indication of place of supply [Invoicing location] related to place of supplies [BL location].
- [4] Vendors are required to raise invoice as per the GST tax structure.
- [5] Vendors to ensure that all invoices submitted are compliant with GST Laws. Any discrepancies in the Invoice which results in tax credit loss to Balmer Lawrie will be recovered from vendors.
- [6] In case of advance payment against goods/services, vendor to ensure payment of tax as per GST Laws.
- [7] Balmer Lawrie will keep a watch on compliance rating of their vendors as per the GST portal. If at any time such rating falls below prescribed criteria, Balmer Lawrie will have right to terminate the services without any prior notice to vendor.

| | | |
|---------------------|--------------------|--|
| Company Seal | Signature | |
| | Name | |
| | Designation | |
| | Company | |
| | Date | |

B. DETAILS OF VENDOR

ANNEXURE-VIIA

| | | |
|----|---|----------|
| 1 | Name of the Vendor | |
| 2 | Address | |
| 3 | Postal Code | |
| 4 | State | |
| 5 | Country | |
| 6 | Telephone No. | |
| 7 | Mobile No. | |
| 8 | Fax No. | |
| 9 | Email ID | |
| 10 | Contact Person | |
| 11 | Bank Name | |
| 12 | Street | |
| 13 | City | |
| 14 | Branch Name | |
| 15 | IFSC Code | |
| 16 | MICR Code | |
| 17 | Account Number | |
| 18 | Minority Indicator | |
| 19 | GSTIN Registration Number | |
| 20 | HSN /SAC Code for Supply/Service | |
| 21 | GST rate (in %) applicable for Supply/Service to be provided. | |
| 22 | Composition Scheme Applicable | Yes / No |
| 23 | Proof of GSTIN Registration No. per state [From GSTN website] | |
| 24 | Vendor's GSP name [GST Suvidha Provider's] | |
| 25 | Exemption No. | |
| 26 | Exemption Percentage | |
| 27 | Exemption Reason | |
| 28 | Exempt From / TO | |