



BALMER LAWRIE & CO LTD.
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NOTICE INVITING TENDER

TENDER . NO.: CFS-KOL/GATE ROOF REPAIR/17-18

DATE-01.09.2017

SUB: TENDER FOR ROOF REPAIR OF 1 STOREYED BUILDING & ALLIED JOBS AT GATE-1 AT CFS, Kolkata

Sealed tenders in Single Bid Physical form are invited from only Company's registered vendors for above subject works as per **Annex-I** and to quote bidders competitive price as per **Annex-II** .

You are required to submit your complete offer in a sealed envelope super scribing the Name, due date of tender submission and your quotation complete in all respect should reach us latest by 3.00PM on 11/09/2017.

Thanking you.

Yours truly,

For Balmer Lawrie & Co Ltd

[Abhrajit Sett]
Dy.Manager [Comm]

Note : Offer must be sealed envelope. Open offer or offer through Fax or email will not be considered.

ANNEXURE-I

Sl. No	Description	Details
1	Name of Work	TENDER FOR ROOF REPAIR OF 1 STOREYED BUILDING & ALLIED JOBS AT GATE-1 AT CFS, Kolkata
2	Tender No	CFS-KOL/GATE ROOF/17-18
3	Validity Of Offer	60 days from the last date of submission
4	Completion Period	One Month
5	Downloading / Submission of Tender :	
	a. Starts on	01.09.2017
	b. Closes on	11.09. 2017 AT 3.00 P.M.
6	Opening of Tenders	On or after due date and time for submission.

General Terms & Conditions of contract

[1] All works shall be carried out in line with the Schedule of Job, site conditions, Technical Specifications and as per instructions of Engineer-In-Charge.

[2] Job shall be carried out without hindrance to normal operation /functioning to business activity there. Job shall be carried out on working days as well as on Sundays and Holidays and no extra charges will be paid for the same.

[3] Contractor will be responsible for damaging any property of the company or stored materials/containers and in case damage/loss of Company due to contractor's fault/negligence the cost of damage will be recovered besides suspension of work.

[4] For undertaking the job, contractor shall take all precautionary measures for safety and security of their own materials as also keep his workman & labour team away from any materials and belongings of company lying in the open or covered space within the compound of the company.

[5] All tools and tackles required for the job shall be arranged by the contractor at their own cost and should be kept under their own custody and all scaffolding for materials lifting and workmanship shall be at the cost of contractor only.

[6] Workmen engaged by the contractor should be covered by ESI or else an amount @ 6.5% of labour component of bill value or 1.625% of the composite bill will be deducted from its bill payable to the contractor.

[7] Insurance coverage for any damage/accident caused during execution of the work to be arranged by the contractor as per statutory rules.

[8] No price escalation in the scheduled item rates for cost of materials / labours hire charges shall be entertained during tenure of contract.

[9] Idle labour if any, for any unavoidable circumstances shall not be entertained.

[10] **STATUTORY OBLIGATIONS** : It shall be responsibility of the contractor to ensure that he conforms to the various provisions of the statutory Acts like Contractor labour (Regulation & Abolitions) Act 1970 / Employees Provident Fund & Miscellaneous Provision Act 1952 / Employees State Insurance Act 1948 / Minimum Wages Act 1948 / Payment of wages Act 1936 / Workman's Compensation Act 1023 etc. in respect of contract labour to be engaged by him. He shall also indemnify the Company against all losses/ claims in respect of injuries to any contract labour engaged by him or physical damage to any Company property whatsoever, arising out of the execution of the work/carrying out of the contract. The contractor shall also indemnify the Company against losses arising on account of non-compliance of the statutory provisions or for any reason whatsoever in respect of the various Acts mentioned below or any Act not mentioned hereunder:

- Contract labour (Regulation & Abolitions) Act 1970
- Employees Provident Fund & Miscellaneous Provision Act 1952
- Employees State Insurance Act 1948
- Minimum Wages Act 1936
- Workman's Compensation Act 1023
- Payment of Bonus Act 1965.

[11] **Completion**

Job has to be completed in all respect with 45 days of handing over the site after issuance of Work Order.

[12] **Taxes & Duties** : Rates shall be inclusive of all taxes & duties but except for GST which shall be paid by Balmer Lawrie extra at the prevailing rates for the same.

[13] **Price Variation**

- a) The price should be firm and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, components and labour cost till the validity of the contract period.
- b) The quoted rates shall be kept valid for acceptance for a minimum period of 60 days from the last date for submission of tender

[14] **Payment:-**

95% within 15 days submission of bill along with jointly certified measurement sheet

5 % shall be withheld for 12 months period from the date of completion of work.

[15] **Risk & Cost** : The job has to be completed as per schedule jointly decided by Balmer Lawrie with the awardee and if they fail to maintain the agreed schedule , the balance work shall be off handed by hiring a contractor at company's choice at the risk and cost of the

awardee. Further in case the quality of the executed job is not to the satisfaction of the Company and the Contractor does not set right or redo the job within a reasonable time of the contract period, Company reserves the right to get the work redone at the risk & cost of the awardee.

[16] **Delay Penalty**: In case of delay in execution of the contract from the date of handing over the site, a penalty @1% per week subject to a maximum of 10% of the tender value shall be deducted from the final bill value as the case may be.

[17] In case of any terms or clause given by the tenderer are found to be conflicting the interest of the company (i.e. BL) the same shall be liable to be rejected by the company.

[18] **Guarantee**: Entire job shall be guaranteed for one year from the date of completion.

[19] **SITE VISIT**: The Tenderer, at the Tenderer's own cost/responsibility is advised to visit and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender for entering into a contract, for execution of the work.

SPECIAL CONDITIONS OF CONTRACT

1. All work must be done in compliance with respective IS code of practice.

2. **Material Specifications**

All materials to be used at site should be shown and get approved prior to use by Officer-In-Charge.

SAFETY CLAUSE

- A. a) The contractor and his workers must strictly take all safety precautions and shall supply to his workers dependable safety appliances like hand gloves, safety boots, safety belt, safety helmets, duster cloth, dust mask/nostril filter etc. In addition to this, contractor shall also provide additional safety appliances as per requirement and follow safe working practices like using fully insulated electrode holders etc. He shall also ensure that his workmen intelligently use only dependable safety appliances supplied to them.
- b) The contractor shall take adequate safety precaution to prevent accidents at site. The contractor shall also ensure that his employees observe the statutory safety rules and regulations and also those laid down by the employer from time to time and promptly submit report of accident and state the measures taken by him to prevent

their recurrence and also keep the employer indemnified of all claims arising out of such accidents.

c) No Workmen shall be engaged on the work without proper safety induction and without using required PPE. Use of safety helmet and shoe is must excepting in painting works where shoe will not be used.

d) All workmen employed within Balmer Lawrie site should be in sound and intoxicated health condition. Balmer Lawrie may ask for a health certificate of any workmen employed by Contractor at site anytime before/during/after execution of job at site.

List of safety violations and penalty clause for the same

B. The list of safety violations have been classified in the following categories :

Category	Details of Violation
Minor	Annexure-1
Subsequent-Minor	Annexure-1
Major	Annexure-2
Subsequent-Major	Annexure-2
Fatal / Permanent disability	High risk violations / Lapses leading to Fatality / Permanent disability

1. The safety standards & rules are to be strictly adhered to. Any non adherence to the Safety stipulations will be termed as violation.
2. Annexure – 1 & 2 are enclosed herewith.
3. Some of the common violations as given in Annexure-1 and Annexure-2 are illustrative and non exhaustive. However, BL executive may identify job specific instructions on case to case basis and non adherence to such instructions will be treated as violation.
4. Decision of BL for any fine/penalty shall be final and binding to the Contractor in this regard.

C. The penal actions for different types of violations will be as under :

Category	Description of violation	Penalty per violation
Minor	As listed in Annexure-1	Rs.500/-
Subsequent-Minor	As listed in Annexure-1	Rs.1000/-
Major	As listed in Annexure-2	Rs.5000/-
Subsequent-Major	As listed in Annexure-2	Rs.10,000/-

Fatal / Permanent disability	High risk violations / Lapses leading to Fatality / Permanent disability	*Rs.1,00,000/- or 10% of contract value whichever is lower. ** Enquiry to be conducted & further action to be taken as per recommendations of the Committee
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MODE OF DEDUCTION OF PENALTY

1. In case of Minor violation and every subsequent violation a sum of Rs.500/- and Rs.1000/- respectively (Limited to 10% of contract value) will be deducted from the bill of the contractor as penalty on the direction of Executing Authority to the

Finance Deptt for deduction from the bill/Security Deposit of the contractor & Safety Officer/Unit HR Head will be intimated.

2. In case of major violation a sum of Rs.5000/- for 1st violation & Rs.10,000/- for every subsequent violation (Limited to 10% of contract value) will be imposed by Executing Authority within 3 days of violation and direct Finance Deptt for deduction from the bill/Security Deposit of the contractor accordingly & Safety Officer/ Unit HR Head will be intimated.
3. In case of violation leading to fatality / permanent disability, the Unit Head will impose fine of Rs.1,00,000/2,00,000 (Depending on the case) or 10% of the contract value whichever is lower on the contractor. To be imposed upon recommendation of Safety Committee and direct to Finance Deptt for deduction from the bill/Security Deposit of the contractor accordingly

CASE - I

MINOR VIOLATIONS

1. Unauthorized entry in hazardous location.
2. Proper ladder/steps not provided for Ascending/descending
3. Shuttering not done (below 2 mtr. Level) of excavation
4. Over handing burden in pit not removed in excavation
5. Power cable clamed with G.I. wires to post/pillar
6. Power cable tied on reinforce rod/structure without proper insulation
7. Loose connection taken from board without board plug
8. Fitness certificate of cranes/hydramac/heavy vehicles not available
9. Rolling/lifting of cylinder/dragging on the ground (without cage);
10. Crane rope condition not ok
11. Rope of crane not clamped properly
12. Not wearing safety helmet/ Reflector jacket at site
13. Working in slippers/barefoot
14. Hand gloves not used
15. Gas cutting without goggle
16. Welding with non-standard holder
17. Welding machine earthing (double body earthing) not done;
18. Welder/ Gas cutter must wear cotton/ leather clothing. No nylon/synthetic dress allowed.
19. LPG Cylinder date expiry/over
20. Gas hose pipe clamping done by wires;
21. Loading/unloading of cylinder-cushion not given
22. Condition of hose pipe not good
23. Working with leaking cylinder
24. Using non power cable instead of welding cable
25. Not putting road block/ red flags /stopper
26. Working without work permit/shut down;
27. Taking shelter behind Electrical panel
28. Not having proper gate passes /other area passes
29. Use of damaged slings/tools/ropes
30. Hand grinders/mixer machines without guard
31. No indicator light/brake light on vehicles;

32. Truck side pane/broken not ok
33. Dropping/Spillage of material on the road
34. Over speeding)violation of speed limits)
35. No indicator light/brake light on vehicles.
36. Talking with cell-phone while driving;
37. Truck carrying powdery material without Tarpaulin;
38. Stock protruding out of the truck body; ;

CASE – 2

MAJOR VIOLATIONS

1. Using bamboo/or other non standard material for scaffolding.
2. “Permit to work” not obtained for Hazardous jobs.
3. Scaffolding planks not tied properly
4. Throwing/dropping of material from height;
5. Working at Height without Height pass
6. Non Use of Full Body Harness for work at Height (Painting, Maintenance jobs etc)
7. Absence of supervisor at work in Hazardous Area, Confined space & Height working
8. Unguarded floor opening/ barricading excavation pits.
9. No top cover in power distribution board.
10. Railings not provided on working platforms
11. Non anchorage of life line (Lanyard)
12. Welding screen/Face shield, welder gloves not used;
13. Dismantling of structure without authorized plan
14. Driving vehicles without valid driving licence;
15. Driving in intoxicated condition

ANNEXURE-II – PRICE BID

REPAIR OF ROOF FOR 1 STOREYED BUILDING AT GATE-1 OF CFS					
SL.NO	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
1.	Scrapping properly & removing old damaged tarfelt from the security room roof.	100	SQ.M		
2.	Repairing the damaged roof surface with help of sand, cement ¼” stone chips & sika-latex chemical after removing damage roof surface.	100	SQ.M.		
3.	Providing and laying six (6) course tarfelting (2 layer)on the existing roof & parapet wall.	100	SQ.M		