



बामर लॉरी एण्ड कं. लिमिटेड  
(भारत सरकार का एक प्रतिष्ठान)  
**Balmer Lawrie & Co. Ltd.**  
(A Government of India Enterprise)  
www.balmerlawrie.com

Survey no. 201/1, Sayili, Silvassa-396230. Phone : 0260 – 3293118  
E-mail – srivastava.sk@balmerlawrie.com

### e-TENDER ENQUIRY

**Tender No.: -GLS/TE17/081**

**Date:- 30/08/17**

**Due Date:- 11/09/17 Till 5.00 PM**

M/s.

Dear Sirs,

**Subject : Online [Two Part Bids] are invited for the supply, installation & commissioning of Hydraulic scissor lift [One Unit] at Greases & Lubricants Division Silvassa**

Balmer Lawrie & Co. Ltd. is a leading manufacturer of greases and lubricants in India. The Company intends to procure the above referred **Hydraulic scissor lift**. Online bids [e-mail and fax offers are not acceptable] are invited from the competent and experienced Manufacturers / Authorized dealer with sound infrastructure, technical and financial capabilities.

The interested bidders may go through the enclosed Technical Specification (Annexure "A"), General Terms & Conditions (Annexure "B") before quoting the rates. The rates are to be quoted only online as per format given on our website. Your Un-Price Bid/Technical offer, complete in all respects should be submitted online as well as copy of the same (Un-Price Bid/Technical offer) should reach us in sealed envelope clearing mentioning the tender reference no. on the envelop on or before the due date at the address given below.

Balmer Lawrie & Co. Ltd.,  
Grease & Lubricant Division,  
Survey No. 201/1, Sayali-Rakholi Road  
P.O.- Sayli Village,  
Silvassa – 396230.

**Price/Rate has to be uploaded online only. Tender/offer of the Vendors who send the price bid along with technical bid or over email or fax would be rejected directly.**  
**Earnest Money Deposit (EMD) & Security Deposit (SD)**

The bidder shall submit interest-free EMD of Rs. 10,000/- (Rupees Twenty Five Thousand Only) by Pay Order/Demand Draft drawn in favour of "Balmer Lawrie & Co Ltd" payable at Silvassa with the un-priced bid. The Un-priced bid without EMD shall not be considered for further evaluation. The EMD shall be refunded to the unsuccessful bidders within a month of finalization of order under this tender.

MSME/SSI are exempted to submit the EMD, however valid certificate has to be submitted along with un-priced bid.

The EMD of successful bidder(s) shall be retained till the submission of SD. The EMD amount may be adjusted against SD on written request of the bidder.



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### Eligibility Criteria

1. Experience in supplying similar equipments to PSU Oil Company or other reputed Public/Private Limited Company (PO copies / other documentary evidences to be enclosed). At least three purchase orders of last three years of similar machine to be enclosed with Technical Bid
2. Vendor should match the technical specifications given in annexure A.
3. Annual Turnover of the vendor should be Rs 1 Cr or above in each of last three years.
4. If any distributor is participating/bidding , then they have to enclose the authorization certificate of the original equipment manufacturer.
5. Vendor should have the after-sales service network within 300 kms from Silvassa e.g. Mumbai, Pune, Nasik, Surat etc. and provide the details of the same.
6. **Hydraulic scissor lift** should be supplied with certificate of safety standards as per ANSI/CSA OR CE/AUS standard. A 'Declaration' in this regard to be provided/submitted in un-priced i.e. technical bid.

Thanking you,

Yours faithfully,  
For Balmer Lawrie & Co. Ltd.

SHOBHIT SRIVASTAVA  
Manager (Purchase)  
Email:- srivastava.sk@balmerlawrie.com

Encl.: Annexure A, B & C



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## Annexure A

Vendor has to confirm the technical specification of their product against our requirement in terms of "YES" or "NO"

| Technical Specifications for Hydraulic scissor lift |             | Yes | No |
|---|-------------|-----|----|
| STANDARD EQUIPMENT & SPECIFICATIONS -               |             |     |    |
| Working Height (m)                                  | 12 ± 0.1    |     |    |
| Platform Height (m)                                 | 10 ± 0.1    |     |    |
| Lifting Capacity (kgs)                              | 325 ± 25 Kg |     |    |
| Gradeability  | 23 - 30%    |     |    |
| DIMENSIONS -  |             |     |    |
| Platform Length                                     | 2.4 ± 0.15  |     |    |
| Platform Width                                      | 1.15 ± 0.1  |     |    |
| Platform Extension                                  | 1 ± 0.1     |     |    |
| Stowed Length                                       | 2.4 ± 0.15  |     |    |
| Stowed Width  | 1.15 ± 0.1  |     |    |
| Stowed Height                                       | 2.4 ± 0.02  |     |    |
| ADDITIONAL FEATURES -                               |             |     |    |
| ANSI/CSA OR CE/AUS standard                         | Required    |     |    |
| Self propelled                                      | Required    |     |    |
| Tilt level sensors/controller                       | Required    |     |    |
| Scissor protection                                  | Required    |     |    |
| Diagnostic system                                   | Required    |     |    |
| Pothole guards                                      | Required    |     |    |
| Battery Charge Indicator                            | Required    |     |    |
| Non-marking solid tyres                             | Required    |     |    |
| Safety brackets                                     | Required    |     |    |
| Manual Platform Lowering valve                      | Required    |     |    |
| Hour meter  | Required    |     |    |
| Beeper horn   | Required    |     |    |
| Folding guard rails                                 | Required    |     |    |
| Proportional controls for lift and drive            | Required    |     |    |
| Power to platform                                   | Required    |     |    |

*John Smith*



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Annexure-B

### General Terms & Conditions

- 1.1 **Submission of offer :** - Bidder shall submit their 'Two Part Bid' online only. Copy of Technical bid along with all supporting documents and signed copy of Tender document as an acceptance of tender terms in a Sealed Envelope, Superscripting the envelope with tender No., date & due date along with all required enclosures.
- 1.2 **Acceptance of Offer & Placement of PO:** -Balmer Lawrie & Co. Ltd. (BL) reserves the right to reject/accept all or any tender(s) without assigning any reason whatsoever. A tenderer must quote as per specification given in this tender. Purchase order will be placed on a single technically & commercially qualified bidder, whose net landed price of subject supply stands lowest. The technically disqualified offers will be rejected and the Price Bids of such disqualified bidders will not be considered for evaluation.
- 1.3 **Delivery/completion schedule :** The expected delivery & installation/commission period for the subject items is within 'Three Months' from the date of Purchase Order (PO) or LOI whichever is earlier. However, the short/early completion period quoted by bidder for the job(s) may be preferred. The delivery and commissioning shall be at our works at Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa – 396230 ( UT of D&NH). Training to our people is must within 7 days from the date of installation /commissioning of machine.
- 1.4 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.5 **Liquidated Damages :** In case of failure to deliver and commission the item (of acceptable quality) by the successful vendor, as per the delivery schedule ( which can't exceed 3 months in any case ), a pre-determined reduction in basic value of the Purchase Order value @ 0.5% per week subject to a maximum of 5.0% shall be applicable.
- 1.6 **After sales service:** - Bidder shall furnish the contact details of after sales service facility available in and around Silvassa and has to submit a declaration for the availability of all 'Spare/assembly parts' of the supplied instruments for at least next five years required by BL in future for replacement against normal wear & tear (preferably with the respective prices of all such spares).
- 1.7 **Price schedule:** - The price shall be quoted online only. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). The offer, which is not in line with our guidelines and Terms & Conditions, may be rejected. If the tenderers find any discrepancy, omission, ambiguity or conflict in or among the tender notice or documents required/asked for or are in doubt as to the meaning and interpretations of the expressions given in this tender notice, they can



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- 1.8 **Payment terms:** - (i) 90% immediately after 30 days from date of supply, installation and commissioning of the item as per PO/ LOI and submission of bill as well as related documents along with the commissioning report accepted & certified by BL  
(ii) Balance 10 % of PO/LOI Value shall be kept as retention money & will be released after completion of guarantee period without any interest or against submission of Performance Bank Guarantee (on BL's format) for equal amount.
- 1.9 **Performance Bank Guarantee (PBG) :** - PBG shall be furnished in specified format of BL and shall be valid for the related guarantee period from the date of successful supply & commissioning of the supplied items certified by BL
- 1.10 **Guarantee/warranty Period :** 12 (Twelve) months from the date of successful commissioning/supply. During the guarantee period the performance of the supplied item has to be in line with the expected/agreed quality as per tender/PO/LOI. If not, then the vendor has to replace/rectify the same at no extra cost to BL and to the satisfaction of BL/tender.
- 1.11 **Validity of offer :** The offers shall remain valid for a period of 90 days from the date of closing of the tender.
- 1.12 **Documentation :** Vendor shall have to submit complete operation and maintenance manual and list of spares with their respective prices ( minimum TWO sets of the manual ) of the supplied instrument.

### Procedure For Bid Submission

The bidder shall submit their response through bid to the tender on "e-Procurement platform" at <https://balmerlawrie.eproc.in> by following the procedure given below.

#### Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

#### Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.



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All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact " Help Desk " of C1 India Pvt Ltd. M/s C1 India Pvt Ltd. C104, Sector - 2, Noida 201 301. You may also get in touch with their Representatives

| Name                      | Mail ID                           | Contact No   |
|---------------------------|-----------------------------------|--------------|
| Mr. Ritabrata Chakraborty | ritabrata.chakraborty@c1india.com | 09748708094  |
| Mr. Ravi Gaiwal           | ravi.gaiwal@c1india.com           | 022-66865633 |
| Mr. Tirtha Das            | tirtha.das@c1india.com            | 09163254290  |

#### Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Note :-

- Vendor has to be certified to ISO 9001 latest version, if applicable.
- Vendor to conform to all applicable legal (statutory and regulatory) requirements
- Vendor should provide test certificate with the instrument.
- Bids of any tenderer may be rejected if a conflict of interest between the bidders and Company is detected at any stage.

Last date for submission of on line bid :- 11/09/17 Till 5.00 PM

For Balmer Lawrie & Co. Ltd.

**Shobhit Kumar Srivastava**  
Manager (Purchase)

Contact No 09898896501