

BALMER LAWRIE & CO. LIMITED.

SBU :GREASES & LUBRICANTS

P-43, HIDE ROAD EXTENSION

KOLKATA – 700 088.

PHONE NO. 033 – 24505 362

FAX NO. 033 – 2439-5160 / 2277

E-mail :burman.p@balmerlawrie.com

GLK/TE17/162

Dated 29.08.2017

E-PROCUREMENT TENDER ENQUIRY

Due Date of e-Tender : .08.09.17 at 15:00 Hours IST.

Dear Sirs,

Please arrange to submit on line bid for supply of 5 MT (+/- 10%) **Amine Type Antioxidant on delivered to our Kolkata & Silvassa Plant basis** as per following specifications:

Purchase Specification of:

ANTIOXIDANT: Octylated Butylated Diphenyl Amine

Parameter	Test Method	Specified Limit	
		Minimum	Maximum
Appearance	Visual	Amber Liquid	
Sp. Gravity at 25°C		0.95	1.05
Kinematic Viscosity at 100°C, cSt	ASTM D445	9	12
Nitrogen Content, %	ASTM D5291	4	5
Flash Point, °C	ASTM D92	180	
TBN, mg KOH/g	ASTM D2896	170	
Solubility	Visual	Fully Soluble in Mineral/Synthetic Oil, No Sedimentation and Hazziness	

Note : Complete technical details of offered additives with supporting documents are to be submitted with offer. No deviation against the above specification will be entertained.

In case of any rejection of supplied material, BL shall have the option to source similar additive from other sources by debiting the differential amount to the successful bidder.

Terms and Conditions :

Quantity :- The tender quantity is total 5 MT +/- 10% . Breakup of the quantity location wise as follows :-

Quantity	Location
3 MT	Kolkata Plant
2 MT	Silvassa Plant

Delivery Terms :- Offer should be on door delivery basis [including Loading and unloading charges at either end] at our respective Units as stated above clearly specifying basic price, freight charges (if any), GST percentage ,material HSN code, packing size etc.

Delivery : Supplies to commence within 15 days from the date of LOI/PO/call up. The contract will be valid till 31.12.2017.

Payment Terms : Full payment within 30 days from the date of receipt of material at our respective plants in good condition.

Taxes & Duties : The Bidders should clearly mention basic price, Freight charges for door delivery(if any) , material HSN code, GST percentage and any other charges separately.

EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOST (SD)

EMD of Rs.5,000/- by Pay Order/Demand Draft from Nationalized Schedule "A" Bank drawn in favour of Balmer Lawrie & Co. Ltd. shall be submitted with the bid. Bid not accompanying with EMD shall be rejected. EMD of unsuccessful bidders will be released after finalization of order. The EMD amount of successful bidder shall be converted into Security Deposit. SD will be released after 10 days of successful completion of the order. No interest shall be payable for EMD/SD.

Public Sector Undertakings / Enterprises and registered small scale units NSIC/MSMED are exempted from payment of earnest money deposit. However, registered Small scale units should enclose a copy of their valid registration certificate to make their bid eligible for consideration.

Packing : The materials are to be packed in brand new MS barrels with proper marking on it for identification

Validity : Offer must be valid for our acceptance for 60 days from the due date of the tender.

Basis Of selection:- L1 bidder will be selected location wise.

Acceptance of Offer : BL reserves the right to reject any / all tenders if a conflict of interest between bidder and BL is detected at any stage.

Offer shall also indicate the following :

- (a) Is the offered material hazardous and effecting users' health ?
- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirements?

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**

Pratik Burman
Juniour Officer (Purchase)
Ph- 09836809607.
Email - burman.p@balmerlawrie.com

CONDITIONS FOR ONLINE BID SUBMISSION

Procedure For Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc/.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc/.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc/.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.

C104, Sector 2 Noida-201301

Contact person:

Ritabrata Chakraborty (Kolkata), +91 9748708094

Email: ritabrata.chakraborty@c1india.com

Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity