

Balmer Lawrie & Co. Ltd.
SBU : Greases & Lubricants, Kolkata
P-43, Hide Road extension
Kolkata – 700 088

Tender Enquiry

Tender No. : GLK/TE17/130
Date : 08.08.17

Due Date : 18.08.17, 15.00 hours IST

Please arrange to submit on line offer for 10 MT Mineral Oil (High Boiling Point M T O) of following specifications:

TECHNICAL SPECIFICATIONS

Sl No.	Description	Unit	Limit
1.	Colour & Appearance	Visual	Clear transparent light yellow liquid
2.	Specific Gravity @ 30 °C		0.80 to 0.82
3.	K.Viscosity @ 40 °C	cSt	1.6 to 2.2
4.	Flash Point(COC)	°C	75 and above
5.	Moisture Content		0.1 % max.
6.	Sulfur Content,%	%	< 1000 ppm

Terms and Conditions :

Quantity : 10 MT .

Delivery : Immediate

Payment Terms : Full payment within 30 days from the date of receipt of material at our Kolkata plant in good condition.

Packing : In tanker.

GST : The Bidders should clearly GST(as applicable), Freight charges for door delivery and any other charges separately.

EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOST (SD)

EMD of Rs.15,000/- by Pay Order/Demand Draft from Nationalized Schedule "A" Bank drawn in favour of Balmer Lawrie & Co. Ltd. shall be submitted with the bid. Bid not accompanying with EMD shall be rejected. EMD of unsuccessful bidders will be

released after finalization of order. The EMD amount of successful bidder shall be converted into Security Deposit. SD will be released after 10 days of successful completion of the order. No interest shall be payable for EMD/SD.

Public Sector Undertakings / Enterprises and registered small scale units NSIC/MSMED are exempted from payment of earnest money deposit. However, registered Small scale units should enclose a copy of their valid registration certificate to make their bid eligible for consideration.

Validity : Offer must be valid for our acceptance for 30 days from the due date of the tender.

Acceptance of Offer : BL reserves the right to reject any / all tenders if a conflict of interest between bidder and BL is detected at any stage.

Offer shall also indicate the following :

- (a) Is the offered material hazardous and effecting users' health ?
- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirements?

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**

(S.GHOSH)
Executive (Materials)

Tel No. : 033 2450 5362 / 2439 7585

Fax No. : 033 2439 2277

e-mail : ghosh.subimal@balmerlawrie.com

Conditions for Online Bid Submission

Procedure for Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with e-Procurement platform

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.
C104, Sector 2 Noida-201301
Contact person:
Ritabrata Chakraborty (Kolkata), +91 9748708094
Email: ritabrata.chakraborty@c1india.com

Submission of Hard copies

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents

furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.
The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

Bid Submission acknowledgement

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity