



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

( A government of India Enterprise )

Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230.

Phone- (0260)3260332, Fax-(0260)2680009, E-mail- srivastava.sk@balmerlawrie.com

**TENDER ENQUIRY**

**Tender No.- GLS/TE17/047**

**Date: -06/07/17**

**Due date:-17/07/17**

Dear Sir,

**Sub: AMC for Air Conditioners for plant & Admin**  
(Duration: from Aug'17 to July'18)

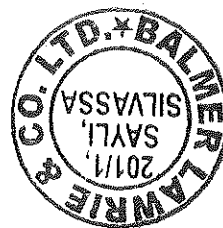
**Sealed offers in a single bid/ envelop, are invited as per *General Terms & Conditions, Safety, Undertakings and Obligations of BL and Price Schedule.***

Your offer, complete in all respect furnishing details should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,  
For Balmer Lawrie & Co. Ltd.

(S.K Srivastava )  
Manager (Purchase)  
Mob No. 09898896501



Encl.: As above



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**Annexure- A**

**1.1.0 General Terms & Conditions:**

- 1.1.1 Before filling up, the complete Tender Specification should be read properly. Avoid overwriting while filling the tender papers. The tender document may also be downloaded from our web site [www.balmerlawrie.com](http://www.balmerlawrie.com) within the due date of the tender.
- 1.1.2 If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days before prior to the date of filling/submission of the Tender.
- 1.1.3 Tenderer shall visit the site and make them thoroughly acquainted with the nature and requirements of the work, facilities for access of units etc.
- 1.1.4 Tender must contains any other information / enclosures as may be needed to complete the schedule job in all respect on a separate page/sheet under 'schedule of deviations'.
- 1.1.5 **Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work, site conditions, General terms & conditions and all other factors, affecting the performance of the contract and the cost there of.**
- 1.1.6 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.1.7 **Duration:** - Originally the duration of the subject job shall be from Aug' 2017 to July' 2018 (Twelve months period ) but may be renewed for further period; based on the performance of the engaged/ successful vendor related to said jobs and with both side acceptance for the renewal.
- 1.1.8 **Acceptance of tender:** -Balmer Lawrie & Co. Ltd. ("BL") reserves the right to reject/accept all or any tender(s).

Contact Person :

Contact Number :

Signature with  
official stamp

*Handwritten signature*



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- 1.1.9 Experience of Vendor:** The vendor should have at least five years of experience in this field.
- 1.1.10 Price schedule:** - The price shall be quoted as per specified format given in **Annexure B**. The quoted **price** shall be inclusive **of taxes**. Tenderers are also advised to inspect on their own 'the SITE' for ascertaining the actual quantum and the nature of work prior to quoting. It shall be deemed that bidder has carried out the necessary inspection and no escalation in price/value shall be allowed after placement of the order or during the execution of work at site.
- 1.1.11 Payment terms:-** Payment will be done at the end of each quarter and within 30 days after submission of each bill against each required job as per PO. These quarterly bills are to be submitted along with complete service reports, without these said documents - NO bill shall be accepted.
- 1.1.12 Validity of offer:** - The offers shall remain valid for a period of 60 days from the due date of the tender.
- 1.1.13 Working days & hours:** - All work required to be carried at B L's site, shall be done only during working days between 9.00 am. To 6:00 pm.
- 1.1.14 Company Rule:** -Your engineers / workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 1.1.15 Responsibility of the vendor:** - The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.1.16 Statutory rules and regulations:** Please note that this is a contract for work and accordingly all liability pertaining to this contract including those of the people engaged by the contractor solely rests upon the contractor. The contractor should also indemnify the Company against any deviation from the statutory rules and regulations to be observed by the contractor in respect of their people. **WC policy and all other statutory liabilities shall be borne by the contractor.**

Contact Person :

Contact Number :

Signature with official  
stamp

*Prakash*



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**2.2.0 Safety :**

- 2.2.1 Proper safety precautions and measures to be taken care of on the principle of "**Safety comes first**" during the entire contract period. The **contractor shall be bound to bear** any claim or compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.
- 2.2.2 **It is MUST for the vendor to inform and obtain a permissions from BL, to carry out the proposed jobs PRIOR to start AND also to obtain a WORK PERMIT in MANDATORY.**
- 2.2.3 Care shall be taken to provide and maintain the following **safety measures and statutory safety rules** and act in force **by contractor.**
- 2.2.4 **Safety belts, helmets & goggles** (if required) to be provided by the contractor to all the workmen.
- 2.2.5 Hoisting machines and tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipments.
- 2.2.6 Workmen engaged in electrical work should be provided with gloves, and footwear's of adequate insulation value.
- 2.2.7 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 2.2.8 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.
- 2.2.9 All necessary safety measures to be take care as indicated in section 1104.

Contact Person :

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### 3.3.0 Undertakings and Obligations of BL

3.3.1 **Security:** No special security other than normal plant security shall be provided.

### 4.4.0 Brief Scope of Work:

- The AMC will be of comprehensive type i.e including spares, gas Charging, motor winding, remote control etc.
- The call should be attended within 24 hrs of lodging the complaint.
- The contract will be for unlimited number of breakdown calls and one servicing call per quarter.
- To & Fro will have to be borne by the vendor if the AC's are needed to be taken their workshop for repairing and a standby unit has to be provided if the repairing takes more than 2 working days.
- Well experienced technician should be deployed for the said job.

### 3.3.3 Air condition machine details as mention in bellow: -

Sr.No.	Make	Type	Tonnage	Qty
1	Voltas	Split	1.5	6
2	Voltas	Split	2	3
3	Voltas	Split	1	1
4	Blue Star	Window	1.5	4
5	Blue Star	Split	1.5	1
6	Carrier	Cassette	5.5	4
7	Carrier	Cassette	8.5	2
8	Carrier	Cassette	2	3
9	Carrier	Cassette	1.5	2

Contact Person :

Contact Number :

Signature with official  
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**Price Bid Format**

**Annexure-B**

TENDER NO. GLS/TE17/047 Dated 06/07/17

Due On 17/07/17

Sr.No.	Make	Type	Tonnage	Qty in Nos	Rate/Unit/No	Amount
1	Voltas	Split	1.5	6		
2	Voltas	Split	2	3		
3	Voltas	Split	1	1		
4	Blue Star	Window	1.5	4		
5	Blue Star	Split	1.5	1		
6	Carrier	Cassette	5.5	4		
7	Carrier	Cassette	8.5	2		
8	Carrier	Cassette	2	3		
9	Carrier	Cassette	1.5	2		
10	Total Basic Amount in Rs					
11	Discount (Rs/Total Basic Amount) on Basic Value					
12	Subtotal					
13	CGST+(SGST/UTGST) (in %)		@	%		
14	CGST+SGST/UTGST (in (Rs/Total Basic Amount)					
15	IGST (in %)		@	%		
16	IGST (in (Rs/Total Basic Amount)					
17	Total Value (Rs)					
18	Net Landed Value (Rs)					
19	SAC NO					

**Note**

1	Vendor has to confirm the GST % and also put the value in Rs.
2	Vendor has to provide SAC No. And GST Registration proof also.

Vendor's Name

Seal of the Company

Contact Person Name

Location

Signature

Date

*Handwritten signature*