



SINCE 1867

बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)

Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

कार्गो प्रभाग

301, रीजेन्सी हाउस, 680, सोमाजीगुडा, हैदराबाद - 500 082.

फोन : 23404556/2590/0250, 23415272/8638

फैक्स : 91-40-23400958

Logistics Services Division

301, Regency House, 680, Somajiguda, Hyderabad-500 082.

Phone : 23404556/2590/0250, 23415272/8638

Fax : (040)23400958

E-mail : blms_hyd@balmerlawrie.net

Enquiry Ref: TTC/HYD/2017-18/14
Due Date: 14/07/2017

Dated: 05/07/2017

Sub: Invitation to quote for Printed Stationery for our Office use.

Balmer Lawrie & Co Ltd. Is a Government of India Enterprises under the administrative control of Ministry of Petroleum and Natural Gas. We have requirement for purchase of Pre-printed stationery for our office, for which you are invited to submit your competitive quotation.

However, while quoting for the tender, you are advised to keep the following conditions in mind:

- 1) The bids need to be submitted strictly in line with Annexure attached.
- 2) Tenderers shall keep their offer valid for a period of 4 weeks from the date of opening of bid
- 3) Payment will be release within 15 days of submission of bill on delivery of material.
- 4) It is clarified that in the absence of any specification of the size for any works/item, the standard size being prevalent in the industry be considered.
- 5) The prices quoted above should be inclusive of all cess, taxes, octroi, freight and insurance etc.
- 6) Your offered rates should be valid for a period of at least one year, with an option to us to extend the contract for another two years on the same terms & conditions.
- 7) The company has right to terminate the contract at any time without assigning any reason thereof.
- 8) Bids of any tenderer may be rejected if a conflict of interest between the bidder and the company is detected any stage.

uhas



ISO 9001
BUREAU VERITAS
Certification



9) Your quotation in sealed envelope super-scribing the enquiry No. TTC/HYD/2017-18/134 dated 05/07/2017 should reach us on or before 14/07/2017 at the following address:

Balmer Lawrie & Co. Ltd.
301-302, Regency House,
680, Somajiguda,
Hyderabad-500082

Should you have any enquiry regarding the lack of any information about the size, specification, quality, etc. of the required items, please contact the undersigned for the clarification.

Thanking You

Yours truly,
For BALMER LAWRIE & CO LTD


(Usha Srinivasan)
CBM