



## Balmer Lawrie & Co. Ltd

(A Government of India Enterprise)

SBU : Greases & Lubricants Division, Manali, Chennai 600 068.

Phone:044-25946621, Fax No: 044-25941436,

email: [srinivas.pcs@balmerlawrie.com](mailto:srinivas.pcs@balmerlawrie.com), [www.balmerlawrie.com](http://www.balmerlawrie.com)

Ref: GLC/TE16/1337/graphite

dt : 06.02.2017

**Due date : 16.02.2017.**

### TENDER ENQUIRY

To  
The Listed Suppliers

Dear Sirs,

#### **Sub: Supply of Natural Graphite Flakes-Quotation-Called-for.**

We are in the market for **3 MT [+/-20%] Natural Graphite powder** on firm price basis for our requirement on FOR at our works Manali-Chennai as per the specification given below:-

**Appearance** : **Black coloured powder**

**Particle size analysis (% passes)**

a) 200 microns sieve : 100%

b) 325 microns sieve : 95%

**Non-graphite content, % max** : **3.0**

**Ash content, % max** : **5.0**

The material offered should be strictly conforming to our standard specification failing which we shall reject the offer.

**Price:-**Your offer should be clearly & separately indicated in the sequence of Basic Price, ED/ Cess, CST/ ST & transportation charges if any & Insurance charges if applicable, along with lead time/ delivery terms etc. CENVAT copy to be provided, to avail Cenvat credit. We can issue Form-C. The rate should be kept firm till complete execution of our order quantity.

**Safety/Health/ Environment:** please indicate on the followings:

- Is the offered material hazardous and effecting users' health?
- Is the offered material causing environment pollution?
- Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirement
- Confirm the transporters & crew member have been made aware of the nature of material, in the eventuality of an accident during transit, how to handle
- Has the SHE logos printed on each packing? f) Have you enclosed "MSDS."

**Status of Enterprises: Whether Micro/ Small / Medium: Yes/No [If yes, please attach relevant documentary proof]**

**Delivery:** On confirmation of order by Fax/Telephone, supply should be effected immediately as per our call up within **5 - 10 days**.

**Payment:** Our standard payment terms are within 30 days from date of acceptance of material..

**Validity:** Your offer should be kept valid for 30 days from the date of opening the tender.

Kindly send us your most competitive offer in a sealed envelope superscribing "**Quotation for Natural Graphite Flakes-GLC**" so as to reach us on or before **16<sup>th</sup>FEB-2017** to the under signed to the above address.

**Arbitration:-** If any dispute arises between the supplier/seller as to the interpretation of the terms of the contract the same shall be referred to an arbitrator of Balmer Lawrie & Co.Ltd and the award/decision of the arbitrator shall be firm and binding on the parties. The arbitration shall be governed by the provision of the Arbitration and Conciliation Act,1996.

Any tender/contractor may be rejected if a conflict of interest between the bidder and the Company is detected at any stage. The company reserves the right to change the order quantity or cancel any or all the tenders without assigning any reason whatsoever..

Thanking you,

Yours faithfully,

**For Balmer Lawrie & Co.Ltd**

**[PCS. SRINIVAS]**

**CHIEF MANAGER [SCM] Ph: 044-25946621/ 9445160082**

Note:- For new vendors & vendors applying against our web-site publication, please send us your product sample for our evaluation/acceptance of your offer.

File:GLC/TE16/1337/GRAPHITE FLAKES FEB2017