



**Balmer Lawrie & Co. Ltd.**

Tender No.: GLS/TE16/132

**(G & L- Silvassa)**

**( A Government of India Enterprise )**

**Survey No. 2Q1/1, Sayli, Sayli-Rakholi Road, Silvassa-396230.**

**Phone- (0260)3260332, Fax-(0260)2680009, E-mail [shivastava.sk@balmerlawrie.com](mailto:shivastava.sk@balmerlawrie.com)**

**e-TENDER ENQUIRY**

Tender No.: GLS/TE16/132

Date :- 27/01/17

Due date: 07/02/17 till 5.00 PM

Dear Sirs,

**SUB : SUPPLY, INSTALLATION & COMMISSIONING OF SPRINKLER SYSTEM AT G&L SILVASSA**

Online offers are invited from vendors for the subject job as per the *Scope of work, General Terms & Conditions* and *Price schedules* which are enclosed in annexure : A, B, C and D.

Your online offer, complete in all respects furnishing details of price break-up in our format should be submitted on or before the due date.

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

(Shobhir Srivastava)

Dy. Manager (Purchase)

Encl.: As above



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Scope of works

ANNEXURE - A

SL NO	SCOPE OF WORK
1	SUBMISSION OF DRAWING TO FIRE DEPARTMENT AND SEEKING THEIR CLEARANCE FOR THE SAME
2	SUPPLY OF ALL THE REQUIRED ITEMS to COMPLETE THE JOB, AS PER B.O.Q.
3	FABRICATION , INSTALLATION AND COMMISION IN TOTALITY INCLUDING HOOKING UP WITH EXISTING FIRE HYDRANT SYSTEM (with isolation and recharging the line).
4	PREPAREING A COMMISIONING REPORT ALONG WITH FINAL LAY OUT DRAWING AS PER ACTUAL EXECUTION.
5	PLACIING AFORESAID DRAWING TO FIRE DEPARTMENT, ARRANGING THEIR VISIT TO SITE , GIVEING DEMO TRAIL OF THE SYSTEM TO THEM ( IF REQUIRED ) AND FINALLY GETTING N.O.C. FROM THEM FOR SPRINKLER SYSTEM INSTALLED.

Vendor's Company:

Contact Person :

Contact Number :

Signature with  
official stamp

*Handwritten signature*



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ANNEXURE - A . . . Contnd

**1.1 Undertakings and Obligations of Vendor**

**1.1.1 Site Preparation:** Vendor shall have to prepare the job site on their own.

**1.1.2 Job profile :** Bidders must note that total material till the stage of commissioning and inspection ( like pipes, fittings, sprinklers, supporting structural steel items etc.) are to be supplied by the vendor including manpower , tools-tackles and consumables

**1.1.3 Site Cleaning:** Vendor shall have to clean the site after complete execution of job by removing entire unwanted material.

**1.1.4 Insurance :** Except as otherwise agreed to by both the parties, vendor shall obtain and maintain during the construction and commissioning phase the following insurance policies and coverage (as applicable) with respect to the job to the extent required.

- (i) Erection All Risk Policy (during erection phase)
- (ii) Transportation All Risk Policy (during transit and erection phase)
- (iii) Workmen compensation insurance (during erection and commissioning phase)
- (iv) Fire and Natural Perils Insurance (during erection and commissioning phase)
- (v) Vendor shall comply with all procedural requirements as defined in the insurance policy to ensure that it is alive till the successful commissioning or handing over of job to BL whichever is later.

**1.2 Undertakings and Obligations of B.L**

**1.2.1 Power supply :** BL shall provide one power point Free of Cost. Contractor may use an extension cable with his own cost with prior permission of BL.

**1.2.2 Storage :** BL shall provide space for storage of equipments, materials, instruments etc. However, temporary partitions, doors etc (if required) shall be arranged by the vendor at his own cost.

**1.2.3 Security:** No special security other than normal plant security shall be provided by BL.

Vendor's Company:

Contact Person :

Contact Number :

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ANNEXURE - A . . . Contnd

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**SAFETY:**

- 1.3 Proper safety precautions and measures to be taken on the principle of "Safety comes first" during the entire contract period. The contractor shall be bound to bear any claim or compensation for the accidents, injury and death arising out of negligence on their part ( negligence partially or fully ) to ensure such safety measures including the expenditure for defense legal proceedings.
- 1.4 All safety requirements depending on the nature of work should be provided to avoid occurrence of accidents. Care shall be taken to provide and maintain the following **safety measures/equipments and statutory safety rules** and act in force by contractor
- 1.4.1 Ladders and scaffoldings shall be provided for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters at length. Additional labour should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of minimum 300 mm wide and shall be with rising of minimum 1000 mm high.
- 1.4.2 **Safety belts, safety shoes, helmets, hand-gloves & goggles** to be provided by the contractor to workmen.
- 1.4.3 Fabrication and welding gangs must be provided with gloves, protection-goggles, welding helmet etc.
- 1.4.4 Workmen engaged in electrical work should be provided with electrical safety gloves, and footwear's of adequate insulation value.
- 1.4.5 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 1.5 Hoisting machines and tools tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipments.
- 1.6 **Statutory rules and regulations:** Please note that this is a contract for work and accordingly all liability pertaining to this contract including those of the people engaged by the contractor solely rests upon the contractor. The contractor should also indemnify the Company against any deviation from the statutory rules and regulations to be observed by the contractor in respect of their people. **ESI/PF/Minimum Wages and all other statutory liabilities shall be borne by the contractor.**

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**General Terms & Conditions**

**ANNEXURE - B**

- 2.1 **General Instruction:** - Do not leave any space blank or incomplete. Write NA/NIL/Free wherever applicable. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, **may subject to rejection**. If the tenderer finds any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, it should be brought to the attention of the (Balmer Lawrie & Co. Ltd.), **at least four days** prior to the date of submission of the Tender.
- 2.2 **Submission of offer:** - Bidder shall submit their "**unpriced bid**" in a single, sealed envelope superscripting with Tender No., date & due date along with following enclosures-  
Covering letter with your reference number & date  
Acknowledgment of General Terms & Conditions (Annexure-A duly stamped & Signed by Bidder)  
Earnest Money Deposit [EMD] : Rs 10000/- in the form of Demand Draft in favour of "Balmer Lawrie & Co. Ltd" payable at Vapi or Silvassa.
- EMD of unsuccessful bidders would be refunded after the finalization of tender and EMD of successful bidder would be converted in security deposit which would be refunded after one year from the date of successful installation.
- 2.3 **Acceptance of offer:** -Balmer Lawrie & Co. Ltd. reserves the right to reject/accept all or any offer(s) without assigning any reason whatsoever.
- 2.4 **Selection & placement of offer:**  
Balmer Lawrie reserves the right to place the 'Purchase Order', which will be placed on the individual(s) technically & commercially qualified vendor(s), whose respective sub-total prices of separate items/heads are found lowest.
- 2.5 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 2.6 **Delivery/completion schedule** – The expected completion period of subject supply should be **3 to 4 Months** from the date of issue of Purchase Order (PO) or LOI whichever is earlier. However, the short/early completion period quoted by bidder for the job(s) may be preferred. The items should be delivered free to our works **Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa- 396230(D&NH).**

Vendor's Company :

Contact Person :

Contact Number :

Signature with official  
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**3.1 Liquidated damages:-** Vendor shall be liable to pay liquidated damages for the following:

Failure to complete supply and commissioning of PO item/job to BL within the scheduled period. In such case, vendor shall be liable to pay Liquidated damages @ 0.5% of PO value per week subject to Maximum of 5.0%.

**3.2 Price Schedule: -** The price shall be quoted as per specified format given under the head price schedule as annexures - C & D. The price must be quoted considering technical data sheet i.e. " ITEM Description ". NO Deviation in the item description shall be accepted. Price Schedule has to be downloaded from our e-procurement portal. Bidder has to quote the prices in the same format. After quoting all the rates, the filled price bid duly signed and stamped, has to be uploaded in the form of scanned copy. Price bid in sealed envelope/email/fax would be not be considered for evaluation and Balmer Lawrie would reject such an offer.

**3.3 Payment terms: -**

(i) **Supply Part** - 90% on 30 days credit after supply, installation and commissioning ( duly accepted/certified by BL ) as per PO and date of submission of bill. Balance 10% shall be released only after the completion of guarantee period or against submission of PBG (in our format) equivalent to the same.

(ii) **Service Part** - 100% payment will be released after completion of job duly certified by BL against the submission of service bill by vendor.

**3.4 Guarantee Period: -** 12 (Twelve) months from the date of successful supply of total material as per PO on them for respective supplies. During this guarantee period the performance of the supplied item has to be in line with the expected/agreed quality as per tender/PO and if not then vendor has to replace the total supply at NO EXTRA COST TO BL (even on service charges) and to the satisfaction of BL/tender.

**3.5 Validity of offer: -** The offers shall remain valid for a period of 60 days from the date of the offer.

Vendor's Company:

Contact Person :

Contact Number :

Signature with official  
stamp

*[Handwritten signature]*