

BALMER LAWRIE & CO. LTD
MANALI, CHENNAI 600 068
PHONE : 25946500
Website : www.balmerlawrie.com

Ref : BL/HR/AHC/2017
Date January 28, 2017

**

Dear Sirs,

Sub : Annual health check up for Executives over 40 years of age

We are a Government of India Enterprise under the Administrative control of Ministry of Petroleum & Natural Gas.

As part of our welfare measures, we provide an Annual health check facility for the Executives of our Company who have crossed 40 years of age. The scheme proposes to have clinical examination and conduct of necessary medical tests and reporting of the health condition of the officer. The following medical/pathological tests are thus expected to be conducted under supervision of competent Medical Personnel at the Hospital as part of the health check up.

1. Complete blood count
2. Liver Function test
3. Lipid Profile
4. Blood sugar – fasting & PP,
5. Blood Urea,
6. Blood Creatinine,
7. Uric Acid,
8. Urine Route,
9. Stool routine
10. X-ray chest (PA view)
11. Ultrasound of whole abdomen
12. ECG
13. TMT or Echocardiography
14. PSA/PAP Smear
15. TSH
16. Cardiologist consultation
17. Physician consultation
18. Eye consultation

The rate should be inclusive of providing Breakfast to the Executives.

We have Executives at Chennai, Bangalore, Hyderabad, Trivandrum & Coimbatore

The tests/check are to be done at the locations. In case in any location the agency is not having their own arrangement, they should have tie up for arranging the tests/check up/consultation, etc..

The agency should have NABL certification. A copy of certificate to be enclosed with the offer

Only agencies who are agreeable to the above as also having NABL certification need to submit their offer .

Kindly provide us your package rate covering the above test/check up inclusive of Doctor's consultation fee and **complimentary breakfast**.

Your offer in a sealed cover, as per format enclosed should reach the undersigned on or before 9th February, 2017.

Thanking you,

Yours faithfully,
for Balmer Lawrie & Co Ltd

S D Barman
Chief Manager (HR)-SR

FORMAT FOR OFFER FOR ANNUAL HEALTH CHECK UP

Name of the hospital/agency

Registered Office address

Chennai Office Address

Phone No

Contact person name & mobile no

Emal id

Address and Phone no of testing/check up facility at the following location

- Chennai

- Hyderabad

- Bangalore

- Coimbatore

- Trivandrum

If own facility not available, name and address and phone no of the franchise/tie-up

Lumpsum Rate for annual health check up as per details given in
letter ref : BL/HR/SR/AHC/2017 including consultation
and **complimentary break fast** per person

Rs _____

Date

Signature

(with office seal)