



बामर लॉरी एण्ड कं. लिमिटेड
Balmer Lawrie & Co. Ltd.

TEMPARATURE CONTROLLED WAREHOUSE

[SURVEY NO.833, KISTAPUR ROAD, MEDCHAL (VILLAGE+MANDAL),
RANGAREDDY (DISTRICT) TELANGANA-501401
Mobile No: +91 9676505656
E-mail: addagiri.n@balmerlawrie.com]

NOTICE NO:BL/LI/CC/HYD/VR/01 Dated : 22-12-2016

Document for

[VENDOR REGISTRATION]

DUE DATE & TIME: [11.01.17 3:30 Pm]

NOTICE

BALMER LAWRIE & CO LTD, Government of India Enterprise under the Ministry of Petroleum & Natural Gas operates a Temperature controlled warehouse at the above address. Applications in the prescribed Format are invited from the interested vendors desirous to supply various Capital goods, Engineering Goods, Equipment, Stores & Spares, and extend the services in the field of Engineering, House Keeping, IT, Annual Maintenance, Security, Transportations by Reefer Containers, Hiring of Reach Trucks/ Hand Pallets, Hiring of Cars/Vehicles, Handling of Cargo, Reefer Container Monitoring Services for disposable Cargo, Courier, Various civil repair & maintenance work etc.

The parties should download the Tender Documents from our site www.balmerlawrie.com. The parties shall furnish the required information in registration form attached as Annexure A. The registration papers and the relevant documents put together in sealed envelope super-scribing **NOTICE NO. BL/LI/CC/HYD/VR/01 Dated 22.12.16 FOR "VENDOR REGISTRATION "** and shall be dropped in our tender box at the given address **within 3.30 P.M. on 11.01.17** and addressing covering envelope as follows:

BALMER LAWRIE & CO. LTD.
SURVEY NO.833, KISTAPUR ROAD,
MEDCHAL (VILLAGE+MANDAL),
RANGAREDDY (DISTRICT) TELANGANA-501401
Mobile No: +91 9676505656
Kind Attention : Mr. A.Nara vamsi krishna

S. No	Description	Details
1	Purpose	VENDOR REGISTRATION
2	Ref No	BL/LI/CC/HYD/VR/01
3	Validity of Registration	Three years from the date of registration
4	Tender Fee	Not Applicable
5	Registration Fee	Not Applicable
6	Downloading f Submission of Notice :	
	a. Starts on	22.12.16
	b. Closes on	11.01.17 at 3.30 pm

For any details/clarifications required the vendor may contact Mr. A.Nara vamsi krishna on any working day between 10.30 am and 06.00 pm on mobile number 9676505656, or can send their queries on email id addagiri.n@balmerlawrie.com.

JOB DESCRIPTION

Vendor registration will be carried out for the following category of jobs :

Category A: Supply of Items

- 1) Supply of Pre -Printed Stationary,
- 2) Supply of Office Stationary.
- 3) Supply Of Cartridges
- 4) Supply Of House Keeping Consumables and materials.
- 5) Supply Of Stretch Wrap film
- 6) Supply Of Internal Signage's
- 7) Supply Of RO Consumables
- 8) Supply Of Refrigeration Consumables
- 9) Supply Of Electrical Consumables
- 10) Supply Of Reach truck Consumables
- 11) Supply Of PPE (Personal Protective Equipment)
- 12) Supply Of Diesel /Fuel
- 13) Supply Of Compressor Oil for Refrigeration
- 14) Supply of Mechanical parts of DG set/Forklift
- 15) Supply of Water.
- 16) Supply of Computer Stationery
- 17) Supply of Batteries for UPS
- 18) Supply of Electrical Fittings & Accessories.
- 19) Supply of Home appliances [Fans/Geysers/Tube-lights/CFL/witches etc.]
- 20) Supply of Water Filters.
- 21) Supply of Drinking Water.
- 22) Supply of Office Furniture /Equipment's.
- 23) Supply of EPABX/Telephone Instruments.
- 24)]Supply of broadband/Internet services.

Category B: Services

Sl. No Particulars

- 1) Security Services.
- 2) House Keeping Services.
- 3) Hiring of Computers.
- 4) Hiring Photocopier/Scanner/Printer.
- 5) Hiring of Water Filter/Cooler.
- 6) Hiring of Generator Set.
- 7) Courier Services
- 8) Computer System Support Services.
- 9) Hiring of Car on Rentals

**Balmer Lawrie & Co. Ltd. Temperature Controlled Warehouse, Hyderabad [Telangana]
Tender No: BL/LI/CC/HYD/VR/01 Dated : 22-12-2016**

- 10) Visiting Doctors services
- 11) Statutory & Legal Services
- 12) Pest Control Services
- 13) Calibration & Other Certification
- 14) Auctioneer Services
- 15) AMC for Computers and Printers
- 16) AMC for DG set
- 17) AMC for Double Deep Reach Truck
- 18) AMC for Ammonia Based Refrigeration Systems
- 19) AMC for UPS
- 20) AMC for R.O. System
- 21) AMC for Electrical Installations including LT & HT Works
- 22) AMC for Fire Fighting Installations

PERIOD OF REGISTRATION

Vendors who are selected and enlisted as our registered vendors will be able to retain their registration for three years generally subject to satisfactory performance whenever the vendors are placed orders based on their being successful in the tender.



Balmer Lawrie & Co. Ltd. बामर लॉरी एण्ड कं. लिमिटेड
(A Government of India Enterprise) (भारत सरकार का एक प्रतिष्ठान)

TEMPARATURE CONTROLLED WAREHOUSE
SURVEY NO.833, KISTAPUR ROAD, MEDCHAL (VILLAGE+MANDAL),
RANGAREDDY (DISTRICT) TELANGANA-501401
Mobile No: +91 9676505656

VENDOR REGISTRATION FORM

Category / Sl. No being applied for :

Name of the Organization :

Complete Address (Local) :

Complete Address (HO) :

Nature of Organization : Proprietorship Partnership Private Ltd. LLP
 Central PSU State PSU Public Ltd

Names of Key Person & Contact Details :

Telephone No: Mobile No: Email

Id:

PAN/TAN No* : PF/ESI Regn No* :

Service Tax Registration No* : VAT/CENVAT/Excise.....
Sales Tax Regn No*

Bank Name : Branch Name:

IFSC Code : Account No:

Balmer Lawrie & Co. Ltd. Temperature Controlled Warehouse, Hyderabad [Telangana]
Tender No: BL/LI/CC/HYD/VR/01 Dated : 22-12-2016

	FY 13-14	FY 14-15	FY 15-16
Turn Over Details of last3FYSubmitP&L A/c*, Balance Sheet* (or) Chartered Acct Certificate*			

Mfg'/Trade/Registration License No* :

Whether certified under ISO* or any Other Safety/Environmental Standards* :

No of Years of Experience** :

Credentials from Major Customers With Order Value** :

Particulars of Vendors Facilities # Ex: Plant & Machinery, Manpower) :

Registration under MSMED/NSIC Act* :

Name of Bankers and credit facilities:
 Enjoyed #

Details of Major Court Cases /Legal# :
 Disputes, if any :

Place:..... Name :

Date :..... Signature :

Note: Please provide Turn-Over details for last 3 years.
 *Proofs for above mentioned details also to be enclosed
 **In the category of business applied for.
 # If required, additional sheet(s) may be attached giving details.