



Job Notification No : **BL/CHRD/RECT/O1/2017**

Date : **15th November, 2017**

<b>Name of the Post</b>	Junior Officer [Central Pricing Desk-CPD]  <b>Code : JO17-16</b>
<b>SBU / Location</b> (This is the current location for the post. However, this is an all India Advertisement. Hence, the place of posting can be anywhere in India or abroad for the current as well as future posts/ vacancies.)	Logistics - Freight Forwarding (FF) - Kolkata
<b>Job Description</b>	<p>The incumbent shall be responsible for :</p> <ul style="list-style-type: none"><li>• Explore and keep abreast of Ocean Chartering freight markets and trends, negotiate and conclude ocean transportation arrangements with commercial Vessel Owners / Owner representative on either spot, short or long-term basis or conclude individual rate agreements.</li><li>• Consolidate and plan shipments both for quotation to the Internal Team and where applicable for presentation to the Charter market.</li><li>• Assist as requested on vessel Operations, including loading and discharging operations and the contracting of stevedoring services.</li><li>• Actively participate for Containerized shipments Standard "FCL" &amp; "Specialized Equipments". Require continuous track on the freight market and trend, negotiate and conclude ocean transportation arrangements with shipping lines / Nvcc's.</li><li>• Identification of a network of Freight Forwarding Agents at load and discharge ports, handling Break Bulk Shipments.</li><li>• Proactively identify potential operational bottlenecks and seek timely resolution.</li><li>• Participate in the annual tenders for all Chartering business.</li><li>• Contribute to the preparation and implementation of policy guidelines and operational directives and procedures in respect of ocean Chartering activity.</li><li>• Actively support the learning and development of other colleagues in the organization.</li><li>• Liaise closely with agents and suppliers to ensure that cargo readiness matches vessel's arrival.</li><li>• Prepare and maintain statistical reports on shipping and chartering information.</li><li>• Perform other related duties as assigned.</li><li>• Any other responsibilities assigned time to time.</li></ul> <p>Note : - The above responsibilities mentioned are indicative and not exhaustive.</p>



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**Balmer Lawrie & Co. Ltd.**  
(A Government of India Enterprise)

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<b>Grade / No. of vacancies / Minimum Qualification / Max Age / Reservation Details / Eligibility of Persons with Benchmark Disability / Minimum Post Qualification Relevant Experience (years)</b>	<b>Please refer relevant columns posted corresponding to the code JO17-16, Notified under Job Notification No. BL/CHRD/RECT/O1/2017 dated 15/11/2017 at <a href="http://www.balmerlawrie.com/pages/currentopening">http://www.balmerlawrie.com/pages/currentopening</a></b>
<b>Important Dates / Application Fee / Grade, Scale of Pay and Compensation / Company Profile &amp; Other General Terms &amp; Conditions</b>	<b>Please refer relevant section of Job Notification No. BL/CHRD/RECT/O1/2017 dated 15/11/2017 at <a href="http://www.balmerlawrie.com/pages/currentopening">http://www.balmerlawrie.com/pages/currentopening</a></b>