



बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक उद्यम)

Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

सचिव का विभाग

21, नेताजी सुभाष रोड, कोलकाता-700 001 (भारत)
फोन : (91) (33) 2222 5329 / 5314 / 5209

SECRETARY'S DEPARTMENT

21, Netaji Subhas Road, Kolkata - 700 001 (INDIA)

Phone : (91) (33) 2222 5329 / 5314 / 5209

E-mail : bhavsar.k@balmerlawrie.com

CIN : L15492WB1924GOI004835

Ref : SECY/RTI Act/326
Dated : 7th December 2018


Mrs. Vibha Saxena
Section Officer,
Government of India,
Ministry of Petroleum and Natural Gas,
Shastri Bhavan,
New Delhi

Madam,

Sub: Filing of Monthly Return under RTI Act, 2005
for the month of November 2018

Please find enclosed duly filled in Monthly Report for **November 2018** in the format prescribed, for your kind perusal and necessary action.

Yours faithfully,
Balmer Lawrie & Co Ltd


(Kaustav Sen)
Central Public Information Officer

Encl: as above

RTI Monthly Return

Ministry/Department/Organization : Balmer Lawrie & Co. Ltd.
21 Netaji Subhas Road
Kolkata – 700 001.

Month : November 2018

Insert Mode (New Return)

	Opening Balance as on 01.11.2018	Progress during the Month			
		Received during the Month (including cases transferred to other Public Authority)	No. of cases transferred to other Public Authorities	Decision where requests/appeals rejected	Decisions where requests/appeals accepted
Requests	22	8	0	0	11
First Appeals	1	2	0	0	1

No. of Cases where disciplinary action taken against any Officer	NIL
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No. of CAPIOs designated	No. of CPIOs designated	No. of AAs designated
4	1	1

No. of times various provisions were invoked while rejecting requests

Relevant Sections of RTI Act 2005

Section 8 (1)										Sections			
a	b	c	d	e	f	g	h	i	j	9	11	24	Other
-	-	-	-	-	-	-	-	-	-	-	-	-	-

Amount of Charges Collected (in Rs.)		
Registration Fee Amount	Additional Fee & any other Charges	Penalties Amount
10	74	-

Note :

16 out of 22 RTI applications shown in the opening balance as on 01.11.2018 are pending at the close of November 2018 because the applicants have not sent additional fees required for receipt of documents.