



**बामर लॉरी एण्ड कं. लिमिटेड**  
(भारत सरकार का एक उद्यम)

**Balmer Lawrie & Co. Ltd.**  
(A Government of India Enterprise)

सचिव विभाग

21, नेताजी सुभाष रोड, कोलकाता-700 001 (भारत)  
फोन : (91) (33) 2222 5329 / 5314 / 5209

**SECRETARY'S DEPARTMENT**

21, Netaji Subhas Road, Kolkata - 700 001 (INDIA)  
Phone : (91) (33) 2222 5329 / 5314 / 5209  
E-mail : bhavsar.k@balmerlawrie.com  
CIN : L15492WB1924GOI004835

Ref : SECY/RTI Act/202  
Dated : 10<sup>th</sup> November 2017

Mrs. Vibha Saxena  
Section Officer,  
Government of India,  
Ministry of Petroleum and Natural Gas,  
Shastri Bhavan,  
New Delhi

Madam,

Sub: Filing of Monthly Return under RTI Act, 2005  
for the month of October 2017

Please find enclosed duly filled in Monthly Report for **October 2017** in the format prescribed, for your kind perusal and necessary action.

Yours faithfully,  
Balmer Lawrie & Co Ltd

(Kaustav Sen)  
Central Public Information Officer

Encl: as above

RTI Monthly Return

Ministry/Department/Organization : Balmer Lawrie & Co. Ltd.  
21 Netaji Subhas Road  
Kolkata – 700 001.

Month : October 2017

Insert Mode (New Return)

	Opening Balance as on 01.10.2017	Progress during the Month			
		Received during the Month (including cases transferred to other Public Authority)	No. of cases transferred to other Public Authorities	Decision where requests/appeals rejected	Decisions where requests/appeals accepted
Requests	24	7	0	0	4
First Appeals	1	0	0	0	1

No. of Cases where disciplinary action taken against any Officer	NIL
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No. of CAPIOs designated	No. of CPIOs designated	No. of AAs designated
4	1	1

No. of times various provisions were invoked while rejecting requests

Relevant Sections of RTI Act 2005

Section 8 (1)										Sections			
a	b	c	d	e	f	g	h	i	j	9	11	24	Other
-	-	-	-	-	-	-	-	-	-	-	-	-	-

Amount of Charges Collected (in Rs.)		
Registration Fee Amount	Additional Fee & any other Charges	Penalties Amount
20	70	-

Note :

17 out of 24 RTI applications shown in the opening balance as on 01.10.2017 are pending at the close of October 2017 because the applicants have not sent additional fees required for receipt of documents.