



**BALMER LAWRIE & CO. LTD.**

**Familiarization Programme for Independent Director**

<b>Date</b>	<b>Name &amp; Designation</b>	<b>Details of Familiarization Programme</b>
13-02-2017	Ms. Atreyee Borooah Thekedath (Independent Director)	The following documents were provided and explained to the Director for her understanding: <ul style="list-style-type: none"><li>- Memorandum of Association</li><li>- Articles of Association</li><li>- Annual Report</li><li>- Code of Conduct for Board Members and Senior Management</li><li>- Website of the Company.</li></ul> The Chairman & Managing Director gave an overall view of business of Balmer Lawrie & Co. Ltd., the industry to which the Company belongs and other related matters.
27-03-2017	Ms. Atreyee Borooah Thekedath (Independent Director)	A two hours session was given to the Independent Director on "Overview of Balmer Lawrie & Co. Ltd. Business" at Balmer Lawrie House.
28-03-2017	Ms. Atreyee Borooah Thekedath (Independent Director)	Half an hour session at Balmer Lawrie House was given by Director (HR) on "Human Resources in the Company".